

VaporWorld

HOLIDAY POLICY 2022

Eligibility:

Nonexempt hourly employees who are classified as regular, full-time employees. Vapor World provides the following holidays to team members to have the option before the holiday or the week of to work and compensate for hours missed since Vapor World will not provide holiday pay for the following days but will observe it:

Thanksgiving Day - Closed	Thursday, November 24, 2022
Christmas Day - Closed	Monday, December 26, 2022
Christmas Eve – Close 6pm	Memorial Day – Close 6pm
Day Before Thanksgiving – Close 6pm	New Year’s Day – Open 2 Hours late
Labor Day – Close 6pm	New Year’s Eve - Close 6pm

Procedures

The following conditions apply to Vapor World’s holiday pay policy:

- To compensate for holiday pay team members will have the option to work extra shifts, use PTO, or do not work extra time at all to compensate for holiday.