

Vapor House Distro

HOLIDAY POLICY 2022

Eligibility:

Nonexempt hourly employees who are classified as regular, full-time employees. Vapor House Distro provides the following holidays to team members to have the option before the holiday or the week of to work and compensate for hours missed since VHD will not provide holiday pay for the following days but will observe it:

Memorial Day	Monday, May 30, 2022
4 th of July	Monday, July 4, 2022
Labor Day	Monday, September 5, 2022
Thanksgiving Day	Thursday, November 24, 2022
Christmas Day	Monday, December 26, 2022

Procedures

The following conditions apply to VHD's holiday pay policy:

- To compensate for holiday pay team members will have the option to work 4 – 10-hour shifts of the same work week the holiday falls on, employees can use PTO or do not work extra time at all to compensate for holiday.