

## MINUTES OF MEETING

**Subject:** Gresham Global Website Meeting

	Date: 13/02/2025
Location: Virtual	Prepared By: SRV Media
Project: Gresham Global	
Attendance:  1. Khyati Gandhi	SRV Media:  1. Sandip Adhav 2. Soja Pushpajan 3. Ambika Pandey 4. Deepak Bharate

**The following points were discussed and agreed upon:**

1. Update the color and style of text in the homepage banner. - "Your Regional" - Change color to red." & Growth Partner" - Remove italic styling.
2. Reduce content font size in the About Us section to ensure proper display across all resolutions.
3. Remove the fourth point from the In-Country Representation card in the Service section.
4. Reduce font size in the Strategic Marketing Card. Add one more point (Total: 9 points) and ensure it fits properly.
5. Update the titles of the fifth card to correct titles.
6. Blur the background in the Why Choose Us? Section as design.
7. Ensure the background in the Approach section matches the design.
8. SRV to design the Approach section for mobile view.
9. Update the Media section according to the revised design.
10. Implement both automatic and manual slider functionality in the Testimonial section.
11. Keep the Our Video section hidden until the client shares the required content.
12. Client to share content for Research & Publications.

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13. Update footer form fields to match the design.
14. SRV to update the Media Card design as per the media page. Include logos of corresponding reporters in the Media Card.
15. Reduce the size of the Navigation Bar as it appears too large. Reduce logo size if necessary.
16. Increase the size of Founders' photos for better visibility.
17. Client will share updated banners which need to be implemented in development.
18. Update the Contact Page to reflect the new design instead of the old one.
19. "Ennobling the stature of your university" - Capitalize "S" in "Stature" and "U" in "University".
20. Align colors of the Career Page with other pages.
21. Update the banner on the Career Page to match other banners.
22. Update service icons:
  - "Student Engagement & Recruitment" - Use reference given by the client.
  - "Institutional Mapping & Strategic Partnerships" - Find an icon resembling Institutional Mapping.
  - "Community & Influencer Engagement" - Update the icon accordingly.
23. Remove the last paragraph from Print & Ancillary Services.
24. Develop Media and Contact Us sections as per the design.

As mentioned the link has been shared to track progress. It is also shared for QA testing , and bugs will be fixed and by the end of Friday, we aim to complete the front-end development.

If there is any point that I might've missed, please feel free to add it.