

JERICOHO JOSH S. DE GUZMAN



CAREER OBJECTIVE

Seeking a position to utilize my skills and achieve professional growth while being resourceful and flexible and to surround myself with motivated, skilled professionals in a job with opportunities for career development.

CONTACT



Antipolo City



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Feb. 6, 1998

SKILLS

- HTML5, CSS3
- SASS (CSS PRE-PROCESSOR)
- BOOTSTRAP 4
- BASIC JAVASCRIPT
- RESPONSIVE WEBSITE
- HARDWARE TROUBLESHOOTING
- GITHUB

OTHER SKILLS

- VISUAL STUDIO
- ADOBE PHOTOSHOP
- FILMORA VIDEO EDITING
- FIGMA
- MS WORD, EXCEL, POWERPOINT

EDUCATION

BS in Information Technology
Don Bosco Technical College
736 Gen. Kalentong, Mandaluyong, Metro Manila
December 2019

INTERNSHIP

Company: Magellan E-support Inc.
On the Job Trainee: Technical Support
Sept. 14, 2019 - Dec. 18, 2019
(500 Hours)

WORK EXPERIENCE

Freelance Front-End Developer

Company: 825 Electronics and Communication Service

- Meet and correspond with the client to determine client needs for the site.
- Created and assembled web graphics used for the website.
- Design and develop the company website using html, css and bootstrap.
- Develop the website to be mobile responsive.

Administrative Assistant V (February - August 2021)

Company: National Youth Commission

Responsibilities:

- Prepares memorandums, letters for the Commissioner.
- Prepares agenda for the meeting and minutes.
- Coordinate with offices, organizations regarding office's activities.
- Monitors response to incoming and outgoing documents that require action.
- Designing publication materials and t-shirt mockups in photoshop.
- Editing video recorded message of the Commissioner.
- Performs other related functions as may be assigned by the supervisor.

TRAININGS

Creative Web Design - TESDA training July 2019
(Bitdegree Online Course HTML5 and CSS3 build a website from scratch - April 2020
Bayanihan Academy Front-End Web Development Training 101 - February 2022

WEB PORTFOLIO

<https://greywolvesss.github.io/>