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## Site Members

[Add Members](#)[Click here to upload or type in your site members](#)

### My Site Members

[Send Activation Email to All Inactive Members](#)

	Email Address	First Name	Last Name	Activation ?	Setup Status ?	Role ?	↓	
<a href="#">Edit</a>	bsmith@gmail.com	Bill	Smith	Active ▼	Complete	Admin ▼	▼	

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## Tutorials



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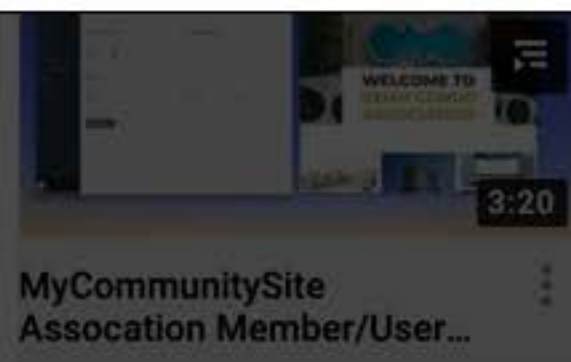
### Add Site Members

X

Time to add your site members to your website.

Upload Spreadsheet  
(CSV Format Accepted)

Manually Add a User



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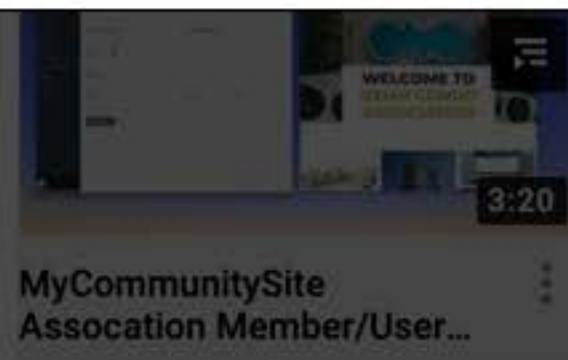
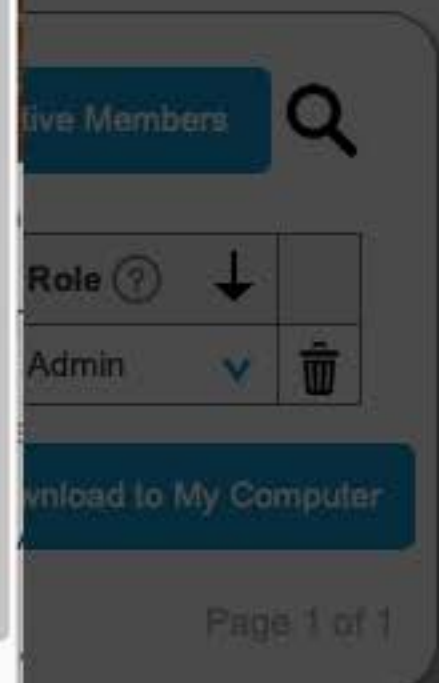
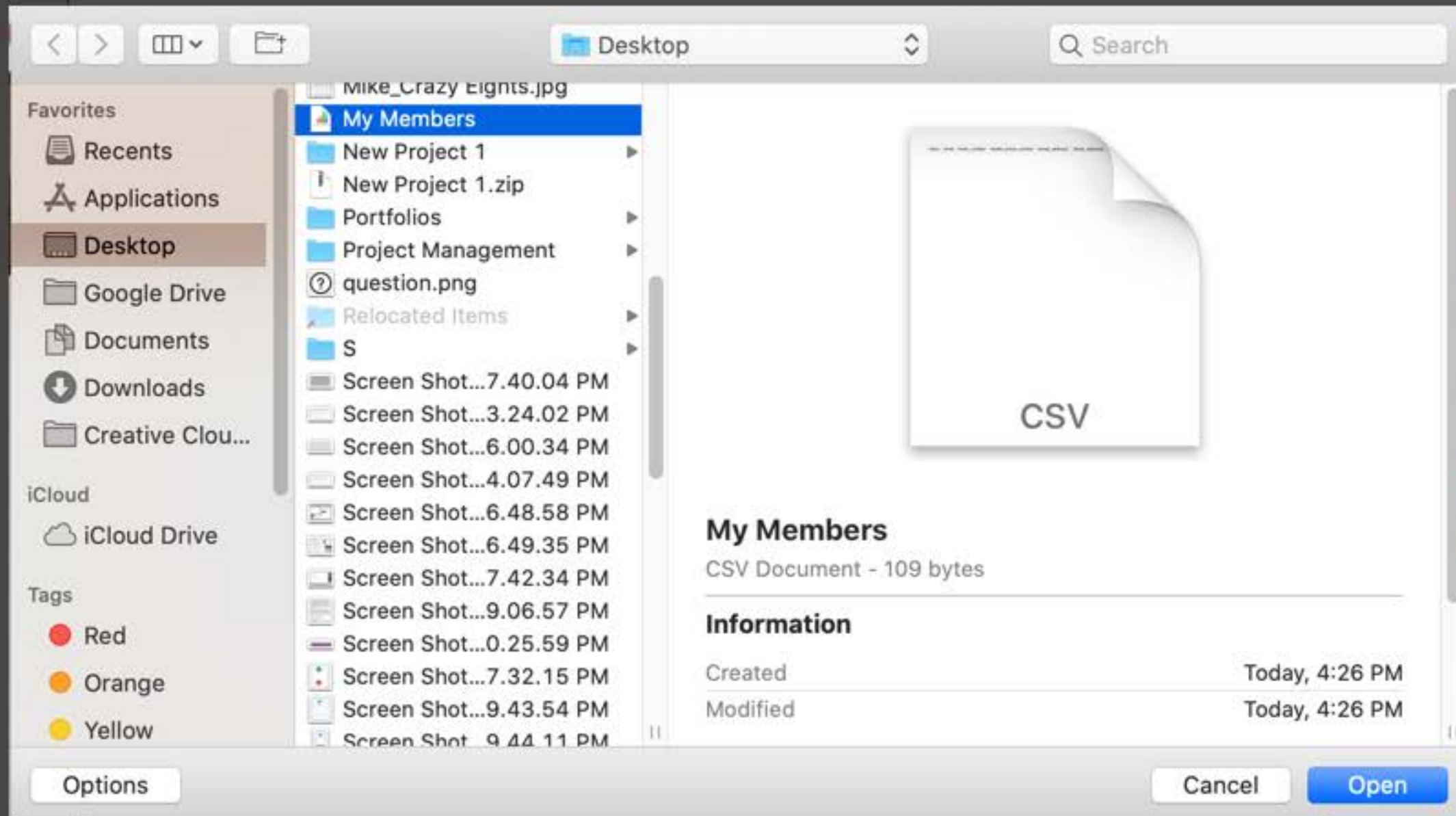
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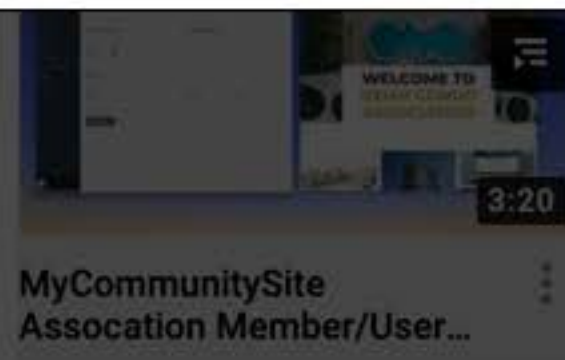
Add Site Members

X

Uploading...

Continue

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Mail to All Inactive Members



Group Status ?	Role ?	↓	
Complete	Admin	▼	🗑️

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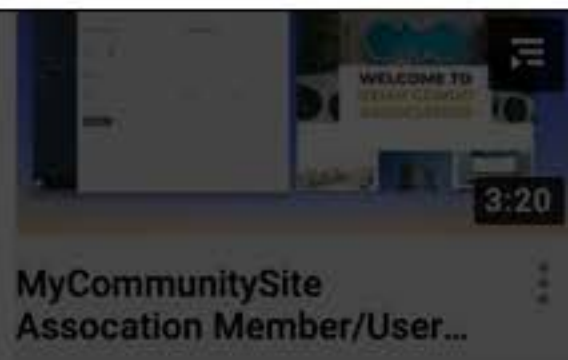
We received the file below. Continue to help us understand what each column represents.

My Members.CSV

X

Continue

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o Status ?

Role ?



plete

Admin



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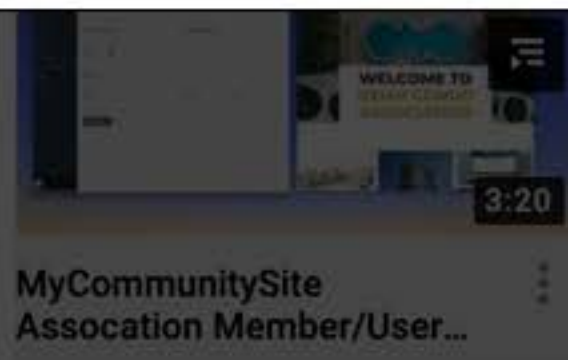
[X](#)

In your spreadsheet, what does the column **"Unit Number"** represent?

Select

Continue

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Status ?	Role ?	↓	
Complete	Admin	▼	🗑️

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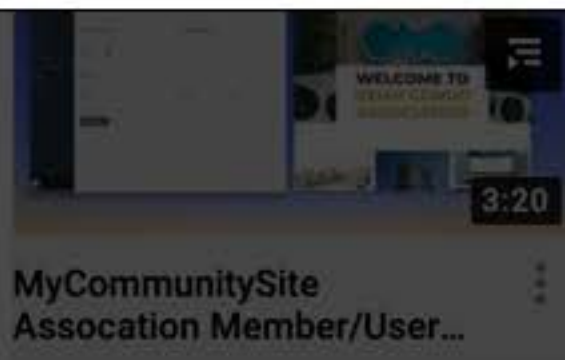
### Add Site Members

[X](#)

In your spreadsheet, what does the column **"Unit Number"** mean?

Select ▼

[Email](#)  
First Name  
Last Name  
Home Phone #  
Mobile Phone #  
Unit #  
Street Address 1  
Street Address 2  
City  
State  
Postal Code

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[X](#)

In your spreadsheet, what does the column **"Unit Number"** mean?

Select ▼

Email

First Name

Last Name

Home Phone #

Mobile Phone #

Unit #

Street Address 1

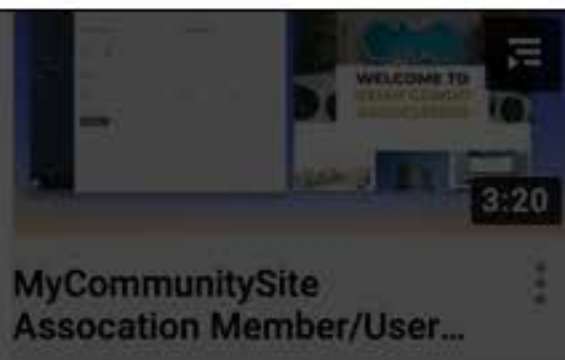
Street Address 2

City

State

Postal Code

Skip this column

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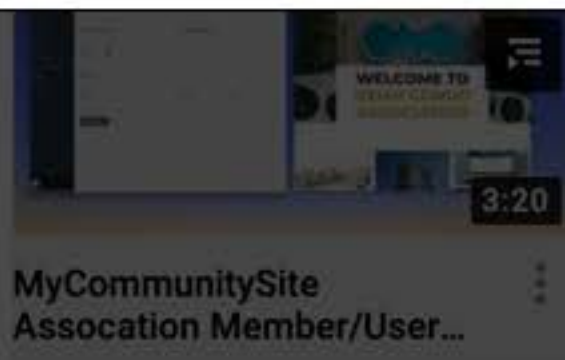
X

In your spreadsheet, what does the column **"Unit Number"** mean?

Unit #

Continue

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Add Site Members

X



Success!

Continue

<a href="#">Edit</a>	dpuddy@gmail.com	David	Puddy	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	jpitt@yahoo.com	Justin	Pitt	Inactive	▼	Incomplete	Member	▼	

All Site Members ▼

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<a href="#">Edit</a>	rcohen@hotmail.com	Ruthie	Cohen	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	fcostanza@outlook.com	Frank	Costanza	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	ecostanza@gmail.com	Estelle	Costanza	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	sross@gmail.com	Susan	Ross	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	mseinfeld@yahoo.com	Morty	Seinfeld	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	hseinfeld@yahoo.com	Helen	Seinfeld	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	jpeterman@jpetermancatalo...	Jacopo	Peterman	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	gsteinbrenner@yankees.com	George	Steinbrenner	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	jknompus@gmail.com	Jack	Klompus	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	dpuddy@gmail.com	David	Puddy	Inactive 	Incomplete	Member		
<a href="#">Edit</a>	jpitt@yahoo.com	Justin	Pitt	Inactive 	Incomplete	Member		

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









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## Site Members

[Add Members](#)

### My Site Members

[Send Activation Email to All Inactive Members](#)

	Email Address	First Name	Last Name	Activation ?	Setup Status ?	Role ?	↓		
<a href="#">Edit</a>	bsmith@gmail.com	Bill	Smith	Active	<div>Click on these dropdowns to select roles for your site members.</div>			▼	
<a href="#">Edit</a>	rcohen@hotmail.com	Ruthie	Cohen	Inactive				▼	
<a href="#">Edit</a>	fcostanza@outlook.com	Frank	Costanza	Inactive				▼	
<a href="#">Edit</a>	ecostanza@gmail.com	Estelle	Costanza	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	sross@gmail.com	Susan	Ross	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	mseinfeld@yahoo.com	Morty	Seinfeld	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	hseinfeld@yahoo.com	Helen	Seinfeld	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	jpeterman@jpetermancatalo...	Jacopo	Peterman	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	gsteinbrenner@yankees.com	George	Steinbrenner	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	jknompus@gmail.com	Jack	Klompus	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	dpuddy@gmail.com	David	Puddy	Inactive	▼	Incomplete	Member	▼	
<a href="#">Edit</a>	jpitt@yahoo.com	Justin	Pitt	Inactive	▼	Incomplete	Member	▼	

Click on these dropdowns to select roles for your site members.

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





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<a href="#">Edit</a>	bsmith@gmail.com	Bill	Smith	Active	Complete	Admin	↓	
<a href="#">Edit</a>	rcohen@hotmail.com	Ruthie	Cohen	Inactive	Incomplete	Renter ✓ Member Board Member Editor Admin Owner	↓	
<a href="#">Edit</a>	fcostanza@outlook.com	Frank	Costanza	Inactive	Incomplete		↓	
<a href="#">Edit</a>	ecostanza@gmail.com	Estelle	Costanza	Inactive	Incomplete		↓	
<a href="#">Edit</a>	sross@gmail.com	Susan	Ross	Inactive	Incomplete		↓	
<a href="#">Edit</a>	mseinfeld@yahoo.com	Morty	Seinfeld	Inactive	Incomplete	Member	↓	
<a href="#">Edit</a>	hseinfeld@yahoo.com	Helen	Seinfeld	Inactive	Incomplete	Member	↓	
<a href="#">Edit</a>	jpeterman@jpetermancatalo...	Jacopo	Peterman	Inactive	Incomplete	Member	↓	
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<a href="#">Edit</a>	jknompus@gmail.com	Jack	Klompus	Inactive	Incomplete	Member	↓	
<a href="#">Edit</a>	dpuddy@gmail.com	David	Puddy	Inactive	Incomplete	Member	↓	
<a href="#">Edit</a>	jpitt@yahoo.com	Justin	Pitt	Inactive	Incomplete	Member	↓	

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<a href="#">Edit</a>	fcostanza@outlook.com	Frank	Costanza	Inactive	Incomplete		
<a href="#">Edit</a>	ecostanza@gmail.com	Estelle	Costanza	Inactive	Incomplete		
<a href="#">Edit</a>	sross@gmail.com	Susan	Ross	Inactive	Incomplete		
<a href="#">Edit</a>	mseinfeld@yahoo.com	Morty	Seinfeld	Inactive	Incomplete	Member	
<a href="#">Edit</a>	hseinfeld@yahoo.com	Helen	Seinfeld	Inactive	Incomplete	Member	
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<a href="#">Edit</a>	jknompus@gmail.com	Jack	Klompus	Inactive	Incomplete	Member	
<a href="#">Edit</a>	dpuddy@gmail.com	David	Puddy	Inactive	Incomplete	Member	
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








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<a href="#">Edit</a>	fcostanza@outlook.com	Frank	Costanza	Inactive ✓	Incomplete	Member ✓	✓	
<a href="#">Edit</a>	ecostanza@gmail.com	Estelle	Costanza	Inactive ✓	Incomplete	Member ✓	✓	
<a href="#">Edit</a>	sross@gmail.com	Susan	Ross	Inactive ✓	Incomplete	Member ✓	✓	
<a href="#">Edit</a>	mseinfeld@yahoo.com	Morty	Seinfeld	Inactive ✓	Incomplete	Member ✓	✓	
<a href="#">Edit</a>	hseinfeld@yahoo.com	Helen	Seinfeld	Inactive ✓	Incomplete	Member ✓	✓	
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### Are You Sure?

[X](#)

You are about to delete the site member **David Puddy**. This action cannot be undone.

[Cancel](#)[Delete](#)

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	Setup Status ?	Role ?		
	complete	Admin	▼	🗑️
	complete	Member	▼	🗑️
	complete	Member	▼	🗑️
	complete	Member	▼	🗑️
	complete	Member	▼	🗑️
	complete	Member	▼	🗑️
	complete	Member	▼	🗑️
	complete	Member	▼	🗑️
	complete	Member	▼	🗑️
	complete	Member	▼	🗑️
<a href="#">Edit</a>	jkompus@gmail.com	Jack	Klompus	Inactive ▼ Incomplete Member ▼ 🗑️
<a href="#">Edit</a>	dpuddy@gmail.com	David	Puddy	Inactive ▼ Incomplete Member ▼ 🗑️
<a href="#">Edit</a>	jpitt@yahoo.com	Justin	Pitt	Inactive ▼ Incomplete Member ▼ 🗑️

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Edit	rcohen@hotmail.com	Ruthie	Cohen	Inactive ▼	Incomplete	Member ▼	▼	🗑
Edit	fcostanza@outlook.com	Frank	Costanza	Inactive ▼	Incomplete	Member ▼	▼	🗑
Edit	ecostanza@gmail.com	Estelle	Costanza	Inactive ▼	Incomplete	Member ▼	▼	🗑
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Edit	gsteinbrenner@yankees.com	George	Steinbrenner	Inactive ▼	Incomplete	Member ▼	▼	🗑
Edit	jknompus@gmail.com	Jack	Klompus	Inactive ▼	Incomplete	Member ▼	▼	🗑
Edit	dpuddy@gmail.com	David	Puddy	Inactive ▼	Incomplete	Member ▼	▼	🗑
Edit	jpitt@yahoo.com	Justin	Pitt	Inactive ▼	Incomplete	Member ▼	▼	🗑

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- Inactive Site Members

Active Site Members

Members who did not complete setup

Members who completed setup

Renters

Members

Board Members

Owners

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- Dashboard
- Layout & Design
- Theme
- Header & Footer
- Elements
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