

# Griffin Adelmann

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## EDUCATION

**Fordham University, Gabelli School of Business**

*Bachelor of Science, Business Administration*

**GPA:** 3.9/4.0

**Bronx, New York**

Expected May 2027

## EXPERIENCE

**Campus Intro**

*Technical Consultant*

**New York, New York**

Nov. 2023 – April 2024

- Analyzed market trends and competitors to build relevant and valuable features on the site.
- Redesigned site components and marketing media to facilitate brand cohesiveness.
- Audited the codebase rectifying errors and textual issues leading to a 50% reduction in loading times.
- Built a responsive design system to ensure visual clarity and compatibility on all devices.

**Fordham IT**

*IT support technician*

**Bronx, New York**

Aug. 2023 - Present

- Providing comprehensive IT support to all university members, ensuring their technical needs are met.
- Guiding users to troubleshoot and fix software remotely.
- Enhancing client understanding of university tools and services, enabling seamless remote function.
- Collaborating closely with a dedicated team of IT professionals, providing guidance and advice.

**Skillfo**

*CTO – lead full stack developer*

**New York, New York**

Nov. 2023 - Present

- Developing and migrating full stack web application to cloud infrastructure.
- Managing database access and mitigating cybersecurity risks by implementing safeguards and trainings.
- Leveraging expertise of development and analyst team to make informed business decisions.
- Designing and developing responsive front-end solutions while maintaining full accessibility.

**City of Northampton MA**

*Project Manager*

**Northampton, Massachusetts**

Spring 2023

- Crafted a detailed project outline containing clear next steps and KPIs.
- Discussed deliverables with stakeholders which facilitated precise planning and alignment of resources.
- Conducted extensive market research, interviewing key players in commercial real estate to gain insight.
- Developed an automated system to manage over 300 database entries that would have been done by hand.

**KilometerSplit**

*Founder & CEO*

**Northampton, Massachusetts**

Feb. 2022 – Aug. 2023

- Lead a dedicated team of correspondents to report on high school sporting events.
- Designed, Developed, and tested a web platform consisting of articles, event coverage, and interviews.
- Hosted events and competitions boosting community engagement and raising awareness for cardiovascular health.
- Authored, edited, and published dozens of entertaining articles relevant to our community of runners.

## SKILLS, CERTIFICATIONS AND INTERESTS

**Skills:** Python, Javascript, HTML, CSS, Excel, Powerpoint, Word, Project Management, Digital Marketing, data analysis

**Certifications:**

- Google Project Management - *Foundations | Initiation | Execution*
- Google Digital Marketing - *Foundations | Interaction | Engage | Email | Analytics*
- IBM Data Analytics – *Basics*
- Google Cybersecurity – *Foundations | Manage Security Risks*

**Interests:** Management consulting, project management, financial markets, emerging technology, software