



**LYMFZ ENGINEERING LTD LIMITED**  
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# COMPANY PROFILE

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## Our Vision

Our vision serves as the framework for our directions and guides every aspect of our business by describing what we need to accomplish in order to continue achieving sustainable, quality growth.

- **Employees:** Be a great place to work where people are inspired to be the best they can be.
- **Partners:** Nurture a winning network of customers and suppliers, together we create mutual enduring value.
- **Profit:** Maximize long-term return to share-owners while being mindful of our overall responsibilities.
- **Productivity:** Be the No. 1 choice when it comes to electrical contractors by providing the highest quality materials and most skilled engineers.

## Our Mission

**Pioneering Engineering Innovations:**

Lymfz Engineering Ltd is to become our customers' No.1 choice by building a strong relationship which will encourage repeat business from personal experience of us completing all projects on time and in a safe, professional workman-like manner

We will maintain and improve all customer relations and build a strong customer database, always maintaining and delivering the company and customers' needs. We will continue to invest in facilities, systems and highly trained technical personnel providing added value to our business relationships.

## *Statement of Capability*

Lymfz Engineering now Lymfz Engineering Ltd is an Electrical Engineering Company registered under the Companies code 1963 (Act 179) of the Republic of Ghana in 2020, to undertake all Electrical Works domestic, Commercial and Industrial Wiring and Installation i.e.:

- I. High, Medium and Low Voltage Transmission Works (including domestic, Commercial and industrial wiring)**
- II. Mechanical, Electrical and Plumbing (MEP)**
- III. Electrical Engineering Design and Consultancy**
- IV. Supply of Electrical Material and Equipment V. Electrical Instrumentation and Automation**
- VI. Solar power systems**
- VII. Fiber optic Works**
- VIII. Electric Fencing**
- IX. Data and Telecommunication networks**
- X. Airconditioning and Refrigeration**

Lymfz Engineering Limited has undertaken various projects for renowned companies such as Solarshop Ghana, First Atlantic Bank Ltd, GIZ Technologies, amongst many others.

Our Company has the manpower (Electrical Engineers & Technicians), equipment and requisite resources to enable us execute all Electrical projects within its capacity within the client's stipulated period of time.

Lymfz Engineering Ltd has a very good working relationship with GhIE, Ghana Energy Commission, Minerals Commission of Ghana, Petroleum commission, Electricity Company of Ghana (ECG), Ghana Grid Company (GridCo) and the Volta River Authority (VRA).

Lymfz Engineering Ltd is a limited Liability company with no parent company. It has neither any financial or authoritative relationship with any holding company nor affiliated subsidiary, or related company.

Nonetheless, to enhance a robust approach in running its business, Lymfz Engineering Ltd has established a versatile network with other relevant establishments, which has enhanced the company's technical, human and material resource mobilization base.

# *Current Management Structure*

## Functions of Management Team

### **1. Managing Director**

Contribute to the overall performance of the company by organizing and controlling the management team, managing current client relationships and programs, generating new business, recruiting, developing and growing staff.

### **2. Administrative Manager**

Manage and supervise administrative services such as facilitating the planning, implementation and evaluation of policies, procedures and services such as personnel management, purchasing and general business management.

### **3. Accountant**

Plan, organize and co-ordinate the financial development and management of the company, as well as monitor the implementation of the overall budget for the company; including special projects. Supervise and monitor the maintenance of financial ledgers; prepare budget reports and forecasts and monitor revenues and expenditures.

### **4. Project Manager/ Contracts Officer/ Project Coordinator**

- Oversee the implementation of project(s) with regard to time, budget and quality.
  - Guide and evaluate the performance of the Project Team(s).
  - Allocate time in the project plan(s) for the Project Team(s) to attend recommended training.
  - Use project schedule and work breakdown structure produced from a methodology tool, to guide the team in the implementation of projects.
  - Consult with a Methodology Mentor and provide continuous feedback to Project Team(s) on status of project(s) regarding Methodology-related issues.
  - Manage project scope.
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- Select, develop and oversee an effective team and allocate team members to project tasks.
  - Coordinate activities of sub-teams.
  - Ensure adherence to the project plan by all project participants.
  - Report project progress to senior management.
  - Mediate problems encountered by team members.
  - Handling all contractual issues
  - Monitor and coordinate projects as per contract stipulations
  - Tender documentations, preparation of final quotes and seeking of new contracts

## **5. Procurement / Marketing Officer**

- Assist in the implementation of goals and objectives and in the implementation of procurement policies and procedures
- Manage and review the work of Procurement for the company.
- Receive incoming requisitions, make any necessary requisition update changes, convert requisitions to purchase orders and make necessary purchase order additions, deletions and/or modifications.
- Assist in developing cost effective and competitive specifications for services to be provided by the company to clients
- Prepare and maintain statistical reports as related to assigned procurement responsibilities. • Manage Sales outlets and stimulate growth in sales

## **6. Site Managers**

- Responsible to the Project Manager
- Manage operations on site by collaborating with the Quantity Surveyor and Safety Officer, as well as supervise and coordinate the work of designated employees responsible for, reviewing work for accuracy and adherence to instructions so as to ensure that the requirements of the client are met.
- Prepare initial budgetary recommendations for site contracts for approval based on past requirements and expenditures and present project specifications.
- Analyze progress and trends; compile reports to include projections of workflow; make appropriate recommendations to the Project Manager
- . • Perform other related duties incidental to the work described.

## **7. Quantity Surveyor**

Under the supervision of the Project Manager:

- Study architectural and engineering drawings and specifications of the client
- Prepare a 'Bill of Quantities', which lists the individual components required to undertake the project
- Undertake feasibility studies to assist in decisions about the worth of a project proceeding
- Facilitate the work of the Site Manager through close collaboration during project execution
- Prepare monthly cash-flow forecasts and tax depreciation schedules for the attention of the Project Manager

## **8. Safety Officer**

- Prepare and update to meet prevailing international standards, a Safety Management Policy which shall be used as a guide, together with the client's policy on EH&S, to prepare a workable Project Management Document which shall be used as a guide to ensure compliance to set EH&S standards during project execution.
- Closely collaborate with the company Site Manager and clients EH&S Officer to ensure that set standards is met.
- Develop and implement an environmental risk management system that integrates environmental, safety and health performance targets into the company's everyday planning and operational decisions that facilitates continual improvement of performance.
- Clearly communicate to each and every employee or visitor regardless of the situation, that it is the duty of every individual on site to ensure that every task is undertaken in a safe manner and with every consideration for their personal safety and the safety of others will promote a safe work environment.
- All accidents, Incidents and Dangerous Occurrences reported and investigated, and appropriate remedial action taken.
- Regularly review systems and performance and report it to the Project Manager for appropriate measures.



## *Means of Funding Contract Works*

With an asset base of over Gh 2,000,000.00, an annual turnover of over Gh 1,000,000.00 and an unblemished credibility with various financing institutions funds are readily accessible when the need arises. Our current bankers are **Access Bank Ghana Limited**.

# Major Work History and Equipment Capability

S/N	PROJECT/YEAR	PROGRESS OF WORK	CONTRACT VALUE	CLIENT
1	Supply and installation PV panels 2021-2022	100%	Gh 268,000.00	Solar shop Ghana
2	Supply, install and splicing of 24 core fiber optic cable-2021	100%	Gh 137,200.00	Step worth Company Ltd
3	Supply and installation of Aluminum Rails for photovoltaic modules for solar installations-2022	100%	Ghc 823,480.00	Solar Shop Ghana Ltd
4	Supply and installation of PV Cables for installation at Zenith bank Ghana Ltd-2022	100%	Ghc 584,500.00	Solar shop Ghana Ltd

5	Supply of 2 sets of 33kv 630A Auto recloser to AngloGold Ashanti Iduapriem Mine site -2023	100%	Ghc 785,700.00	Maalotech Engineering
6	Supply of 3 sets of 11Kv Schneider RMU to AngloGold Ashanti Obuasi Mine site -2023	100%	USD 84,987.75	Maalotech Engineering
7	Supply of 33kv 3core by 35mm armoured copper cable to AngloGold Ashanti Iduapriem Mine site -June 2024	100%	Ghc 634,000.00	Maalotech Engineering
11	Supply of 33kv 3core by 35mm armoured copper cable and other electrical materials AngloGold Ashanti Iduapriem Mine site December 2024	100%	Ghc 1,265,466.05	Step worth Company Ltd
12	Supply and Installation of solar submersible pump	100%	Ghc 454,000.00	GIZ Technologies

#### Facilities & Equipment

Equipment/Facilities	Capacity	Age	Remarks
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Toyota Coaster Bus 2017(1NO.)	3.0L	5 years	Owned
Toyota PC (2 No.)	4.0L	8 years	Owned
Nissan Pickup 4 x 4-Hard body (1No.)	2.8L	11 years	Owned
Toyota RAV 4 2023 (1 NO.)	Hybrid XLE AWD	2 Years	Owned
Ford F150 2018 (1 NO.)	Crew	7 years	Owned
Kia Workman's Platform	K3000	10 years	Owned
Truck with Crane (1 No.)	3.5 and 4.5tons		Owned
Toyota Sienna 2021	XLE	4 years	Owned
Kia K-series 2012		13 years	Owned
Backhoe	428E	-	Hire
Cable Jack (1)	Standard	1 - 5 years	Owned
Stand-by Generator(1No.)	10KVA	3 years	Owned
Clipping/Compression Tool Kits	2.50mm <sup>2</sup> –630mm <sup>2</sup>	3 years	Owned
Megger Installation Tester	500V to 5000V	2 years	Owned
Phase Rotation Meter	Standard	2 years	Owned
Power Analyser	1000V	3 years	Owned
Climbers, Safety Belts, Basic Hand Tools and several other minor tools	Standard	1 – 5 years	Owned
Office Container-for Site establishment	Standard	1 year	Owned

# *Occupational Health and Safety* *Policy*

Lymfz Engineering Ltd believes that sound occupational health and safety management practices are in the best interest of its business, employees, and the communities in which it operates.

Lymfz Engineering Ltd management will continue to take a proactive approach towards creating safe work environments for all employees and will be accountable for promoting continued safety education and training for all employees, assigning responsibility for all aspects of the program, continuously reviewing the program to identify potential areas of improvement, and ensuring thorough evaluations of all incidents. In addition, Lymfz Engineering Ltd is OHSAS 18001 compliant.

Management will uphold its core values of safety, knowledge, integrity and leadership in order to achieve its goal of zero harm. In the light of the above Lymfz Engineering Ltd is committed to:

- Provide the expertise and resources to maintain safe and healthy working conditions
- Establish clearly defined occupational health and safety programs and measure safety and health performances, making improvements as warranted
- Operate in accordance with recognized industry standards, while complying with all applicable regulations
- Set objectives for accident and incident prevention and planning for continual improvement health and safety processes, systems and performance,
- Investigate the causes of accidents and incidents and develop effective and immediate preventative and remedial action
- Ensure that all is made aware of their health and safety responsibilities and the consequences of their acts and omissions, through appropriate training, instruction and supervision
- Require that visitors and contractors comply with all the applicable health and safety standards.

# *Environmental Policy Statement*

Lymfz Engineering Ltd is committed to minimizing the potential impact of its activities on the environment. Through observance and encouragement of this Policy, we management assist in protecting the environment and the overall well-being of all of our stakeholders, specifically, our employees, clients, subcontractors, and communities.

We will continue to address the environmental and impact of our operations by reducing waste, emissions, and discharges and by using energy efficiently. As we are ISO 14001 compliant, we strive to be good citizens in every community in which we operate.

To accomplish this commitment, Management has established the following objectives:

- Co-manage the environment by integrating the consideration of environmental standards, applicable laws, concerns and impacts into all of our decision-making activities
- Train, educate and inform our employees about environmental issues that may affect their work,
- Promote environment awareness among our employees and encourage them to work in an environmentally responsible manner
- Communicate our environmental commitment to our subcontractors and encourage them to support it, by monitoring and improving environment performance, pollution prevention and environmental protection
- Strive to continually improve our environmental performance and minimize the social impact and damage of activities by periodically reviewing our environmental policy in light of our current and planned future activities.
- All employees have responsibilities for policy implementation by participating and contributing to its success through their actions and suggestions.

## *Quality Control Policy*

Lymfz Engineering Ltd has an obligation to ensure that customers are given the quality service they deserve. This is achieved by ensuring that employees follow best practices in engineering as spelt out by the IEC standards. Customers are assured of being given good professional advice and high-quality materials. Engineers and technicians who work on projects are well trained and have the necessary qualifications to carry out projects.

Lymfz Engineering Ltd sees that quality control plays a pivotal role in project success and as such is compliant with ISO 9001 standards as far as quality management is concerned.

Products sold and used in projects are of the highest quality and meet every engineering standard, nationally and internationally. Consideration is made with regards to the conditions in Ghana such as the tropical weather, the seasonal variations and exposure to other factors. This is to ensure that the materials would last against all odds. Materials are thoroughly inspected from the suppliers before put on the market and/or used in a project to ensure that no inferior or damaged material is used or sold.

Lymfz Engineering Ltd workforce is made up of qualified engineers and technicians who have acquired immense training from various engineering institution and have vast experience in the engineering industry. Lymfz Engineering Ltd ensures that all new personnel are trained thoroughly and mentored by experienced supervisors to gain the necessary experience to work on projects effectively.

We do have a comprehensive Quality Assurance and Quality Control section that controls and checks all projects against the laid down standards. Projects are inspected at the startup through to finish on regular basis. This is to serve as a second check to ensure that the right materials and procedures were used and that the customer is satisfied with the work done.

## *Conclusion*

In executing contracts, Lymfz Engineering Ltd, respects all safety rules and regulations of the client. Lymfz Engineering Ltd also insures its employees and equipment against all risks. Most of all, Lymfz Engineering Ltd has the capability to source for all levels of personnel and equipment as and when required.