



2024년 HIPAA 온라인 교육 가이드

2024년 10월

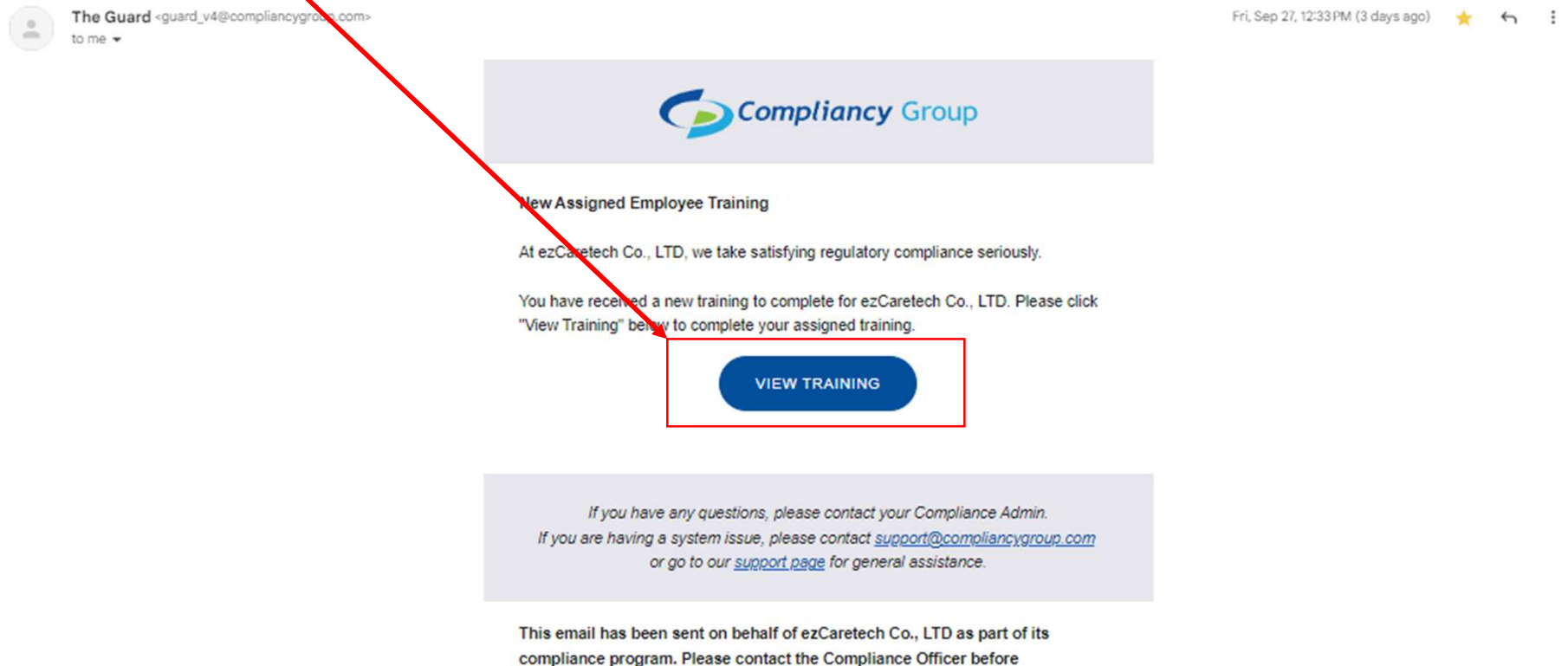
Michael Min
ezCaretech USA

HIPAA 온라인 교육 Site 접속 & 방법

2024년도 새로운 HIPAA 포탈은 계정 만들 필요 없고
비밀번호 필요없이 이메일 링크 타고 바로 개인 계정으로 이동함

1. HIPAA 교육 이메일

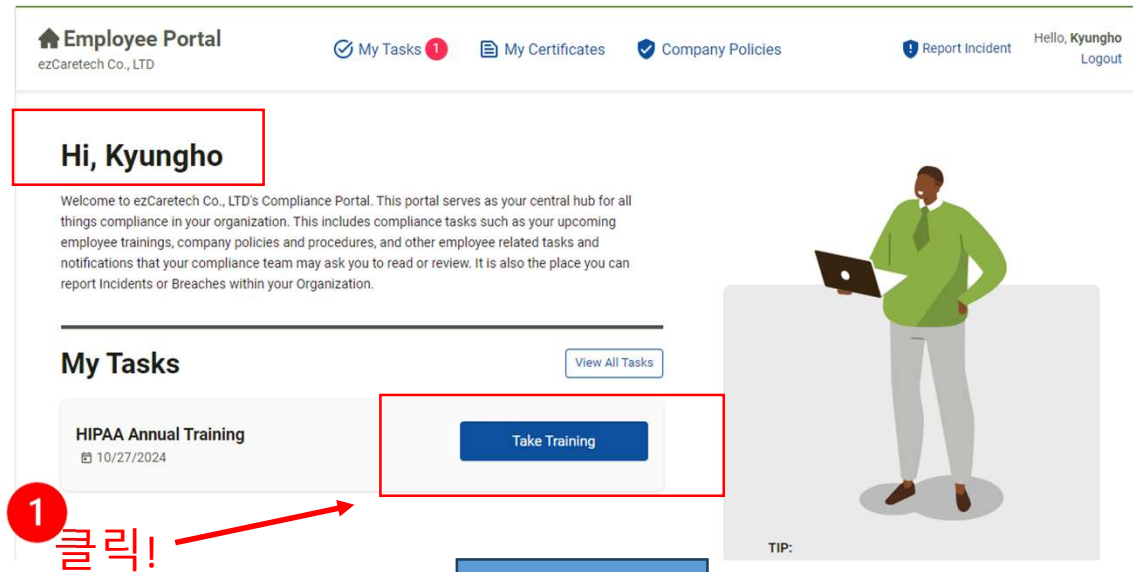
- “guard_v4@compliancegroup.com” 으로 온 이메일 오픈하여 지정 링크를 누름
이메일 제목: ezCaretech Co., LTD New Assigned Training
- “View Training” 클릭



HIPAA 온라인 교육 Site 접속 & 방법

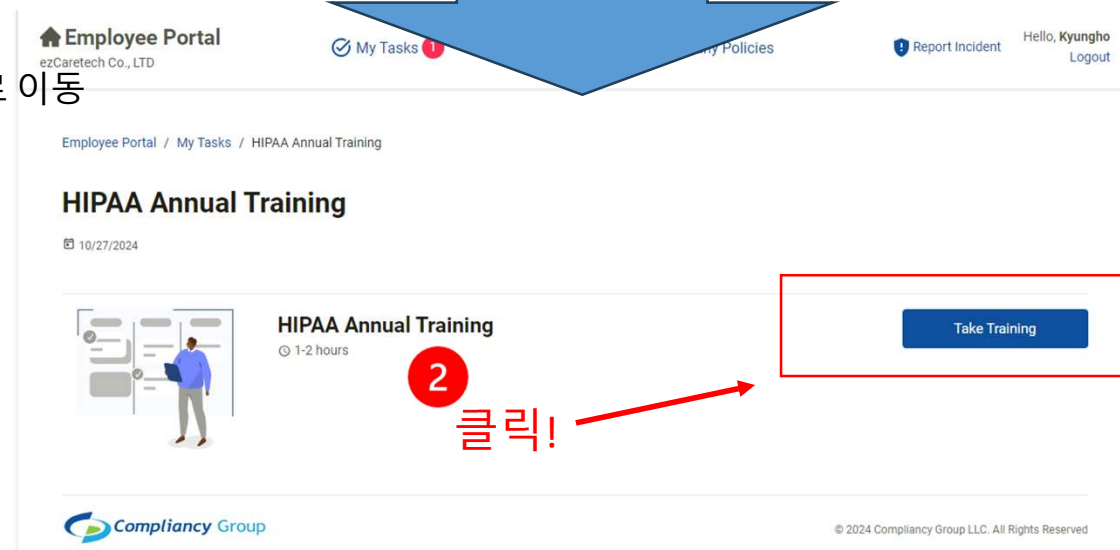
1. 로그인 필요없이 해당 직원 지정 포털로 이동

- 해당 직원 이름이 맞는지 확인



2. My Tasks

- “Take Training” 클릭 → HIPAA Annual Training 페이지로 이동
- “Take Training” 클릭



HIPAA 온라인 교육 및 퀴즈 방법

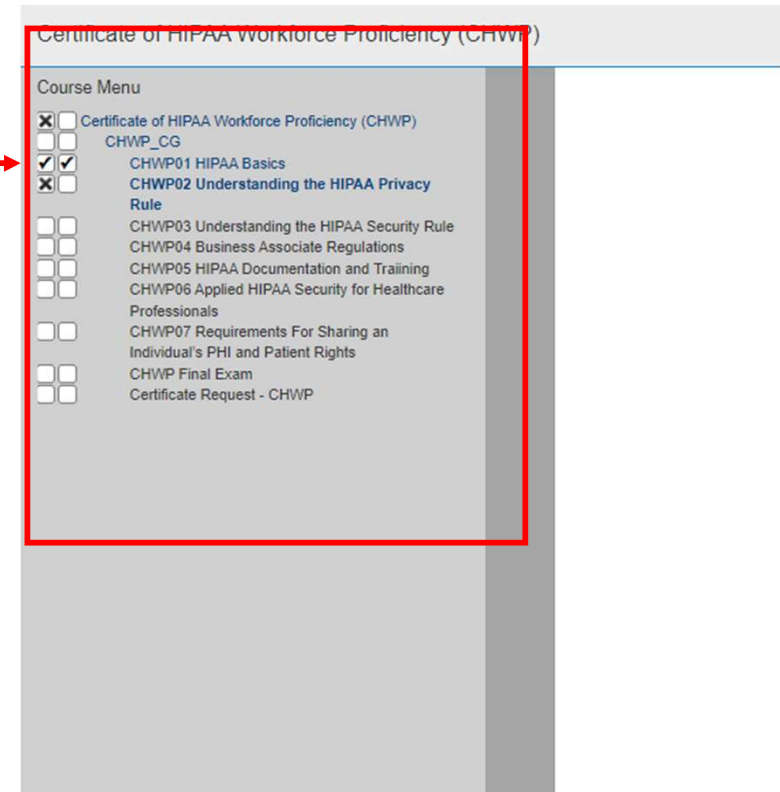
1. Play 버튼 클릭

- 왼쪽 상단 리스트 - 교육 파트 별로 나눔
- 파트 완료 후 오른쪽 상단 "NEXT" 클릭하여 진행
- (Left box is for watching the video
- right box for completing the quiz)



2. 왼쪽 상단 리스트 - 교육 파트 별로 (모든 파트 수료 필수)

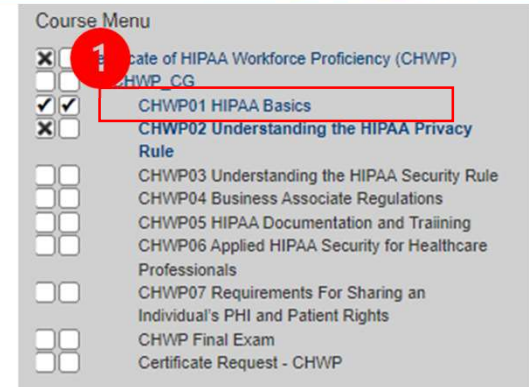
- CHWP01 HIPAA Basics
- CHWP02 Understanding the HIPAA Privacy Rule
- CHWP03 Understanding the HIPAA Security Rule
- CHWP04 Business Associate Regulations
- CHWP05 HIPAA Documentation and Training
- CHWP06 Applied HIPAA Security for Healthcare Professionals
- CHWP07 Requirements For Sharing an Individual's PHI and Patient Rights
- Final Exam
- Certificate Request



HIPAA 온라인 교육 및 퀴즈 방법

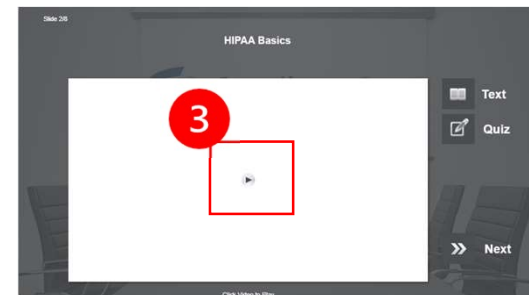
1. 순차적으로 해당 교육 파트 클릭하여 영상 시청 후 퀴즈 진행

- 왼쪽 상단 리스트 - 교육 파트 별로 나눔
- 왼쪽 박스 - 영상 시청
- 오른쪽 박스 - 퀴즈 완료

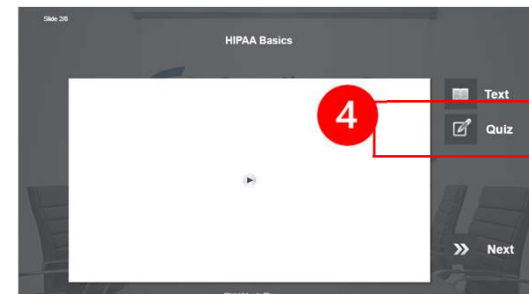


2. Play 버튼 클릭

3. Play 버튼 클릭 후 교육 영상 보기



4. 영상 관련 퀴즈 보기



CHWP01 HIPAA Basics Quiz

- HIPAA aims to lower healthcare administration costs and lay the groundwork for sharing _____ between providers.

답: Health Information

- HIPAA was designed to be _____. It applies to small medical practices as well as billion-dollar healthcare corporations with thousands of employees.

답: Flexible

- Any identifiable health information in any form is protected by the Privacy Rule and is known as:

답: Protected Health Information

- Most healthcare providers, healthcare clearinghouses and health insurers are considered covered entities.

답: True

- _____ or B.A.s provide services to Covered Entities and may come into contact with PHI.

답: Business Associates

- Data Storage and cloud service providers who store ePHI but do not access it have to follow HIPAA requirements.

답: True

CHWP02 Understanding the HIPAA Privacy Rule

- HIPAA requires safeguarding of the _____, integrity, security and accessibility of PHI

답: Privacy

- What does the Minimum Necessary Standard require?

답: Use the minimum necessary PHI to perform responsibilities when the standard applies

- When does the minimum necessary standard apply to a disclosure?

답: To a provider for payment inquiries

- It is ok to review all PHI for a patient even if I am not providing treatment and don't really need that PHI to perform my job

답: False

- Most HIPAA Covered Entities are required to provide patients with an NPP which stands for?

답: Notice of Privacy Practices

CHWP03 Understanding the HIPAA Security Rule

- The Security Rule sets requirements for the protection of _____ health information.

답: Electronic

- Administrative Safeguards are designed to create a culture of _____ and security.

답: Compliance

- Physical Safeguards require that media containing ePHI be disposed properly.

답: True

- Technical Safeguards are concerned primarily with technological protections for _____.

답: ePHI

- Because the HITECH Act requires Business Associates and their subcontractors to comply to the same extent as CEs, their policies and procedures should be crafted with careful thought about the circumstances in which they encounter protected information.

답: True

CHWP04 Business Associate Regulations

- Two doctors collaborating on treatment for a patient must sign Business Associate Agreements

답: False

- A vendor that sells an Electronic Health Record solution and configures it in the practice is a(n)

답: Business Associate

- Janitorial services companies that do not routinely come into contact with PHI are still considered Business Associate because of the risk of “incidental” contact

답: False

- Federal regulations require CEs to ensure the HIPAA compliance of their BAs

답: True

- A Business Associate Agreement must include what elements required of the BA?

답: All of the above

- A Business Associate Agreement can include “non-required language” as needed.

답: True

CHWP05 HIPAA Documentation and Training

- Enforcement activities have required both small and large Covered Entities to pay significant fines for not implementing written policies and procedures.

답: True

- Policies are rules. Procedures are the _____ needed to implement those rules.

답: Steps

- An effective method for documenting and implementing procedures is to create and use _____.

답: Software

- From the moment of hire, employees should receive HIPAA training, and such training should be repeated annually as a best practice.

답: True

- All employees must also receive regular reminders about their HIPAA obligations through an _____ program.

답: Awareness

- All measures that remind healthcare professionals of their obligation to protect the _____ of patient health information help to achieve compliance.

답: Privacy and security

CHWP06 Applied HIPAA Security for Healthcare Professionals

- If you are provided and EHR log in you should:

답: Review entire records whenever you have a need to see any of the record

- It is a best practice to always copy PHI onto an unencrypted thumb drive or other portable hard drive.

답: False

- What is one characteristic of a strong password?

답: Using eight (8) or more characters

- What should you do if you suspect you have received a phishing email?

답: Report the email and avoid interacting with it

- Which of these choices describe how you might introduce malware onto your device or network?

답: All of the above

- How can workforce members follow the HIPAA Security Rule?

답: All of the above

CHWP07 Requirements For Sharing an Individual's PHI and Patient Rights

- When HIPAA allows the use or disclosure of information there are often certain parameters that need to be met before sharing it.

답: True

- HIPAA never allows sharing of PHI without a signed authorization.

답: False

- HIPAA requires a valid authorization to use PHI for:

답: Marketing

- A patient has the right to object to our organization sharing their PHI

답: To a person directly involved in their care or payment for their care

- An individual has a right to:

답: All of the above

- It is my responsibility to help ensure the organization operates in compliance with HIPAA.

답: True

Final Exam 1/3

- A Business Associate Agreement must include what elements required of the BA?

답: All of the above

- It is a best practice to always copy PHI onto an unencrypted thumb drive or other portable hard drive.

답: False

- It is ok to review all PHI for a patient if I am not providing treatment and don't really need that PHI to perform my job

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답: Protected Health Information (PHI)

- When does the minimum necessary standard apply to a disclosure?

답: To a provider for payment inquiries

✦ 만약 질문이 아래 없을 경우 이 전 퀴즈 페이지들 질문 중에 있습니다 ✦

Final Exam 2/3

- All employees must also receive regular reminders about their HIPAA obligations through an _____ program

답: Awareness

- A patient has the right to object to our organization sharing their PHI

답: To a person directly involved in their care or payment for their care

- All measures that remind healthcare professionals of their obligation to protect the _____ of patient health information help to achieve compliance.

답: Privacy and security

- The Security Rule sets requirements for the protection of _____ health information.

답: Electronic

- If you are provided and EHR log in you should:

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- Two doctors collaborating on treatment for a patient must sign Business Associate Agreements

답: False

- How can workforce members follow the HIPAA Security Rule?

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Final Exam 3/3

- It is my responsibility to help ensure the organization operates in compliance with HIPAA.

답: True

- Most healthcare providers, healthcare clearinghouses and health insurers are considered covered entities.

답: True

- From the moment of hire, employees should receive HIPAA training, and such training should be repeated annually as a best practice.

답: True

- What is one characteristic of a strong password?

답: Using eight (8) or more characters

- Enforcement activities have required both small and large Covered Entities to pay significant fines for not implementing written policies and procedures.

답: True

✦ 만약 질문이 아래 없을 경우 이 전 퀴즈 페이지들 질문 중에 있습니다 ✦

교육 및 퀴즈/exam 완료 후 수료증 요청

1. 모든 교육 및 퀴즈/exam 완료 후 수료증 요청

- 모든 교육을 완료하시면 오른쪽 이미지 처럼 체크 되어있습니다
- 하단 “Certificate Request – CHWP” 클릭

Course Menu

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of HIPAA Workforce Proficiency (CHWP)
<input type="checkbox"/>	<input type="checkbox"/>	CHWP_CG
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CHWP01 HIPAA Basics
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CHWP02 Understanding the HIPAA Privacy Rule
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CHWP03 Understanding the HIPAA Security Rule
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CHWP04 Business Associate Regulations
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<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CHWP06 Applied HIPAA Security for Healthcare Professionals
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CHWP07 Requirements For Sharing an Individual's PHI and Patient Rights
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CHWP Final Exam
<input type="checkbox"/>	<input type="checkbox"/>	Certificate Request - CHWP

2. HIPAA 교육 수료증 요청

- “Certificate/Seals Request Form” 클릭

Certificate Request

Congratulations! Your course completion has been confirmed.

You may now request your summary certificate of achievement and professional seals for use in your employment profiles by clicking the CERTIFICATE/SEALS REQUEST FORM link below.

Thank you for training with 4MedPlus!

CERTIFICATE/SEALS REQUEST FORM

Continuing Education Credit (optional)

If CE/CME is available for this course, you will receive access to credit request surveys with certificate delivery

HIPAA 교육 수료증 요청

1. HIPAA 교육 수료증 요청

- Email

예. michaelm@ezcaretech.com

- First Name


예. Kyungho

- Last Name

예. Min


- Will you be requesting continuing education credit?

NO



CERTIFICATE REQUEST

Please enter the e-mail address where you would like your credit certificate delivered. Enter your First and Last names exactly as you would like them to appear on your certificate.

michaelm@ezcaretech.us [Switch account](#)  Draft saved

* Indicates required question

Email *

michaelm@ezcaretech.com

First Name *

Kyungho

Last Name *

Min

Will you be requesting continuing education credit? *

☐ Yes

☒ No

[Next](#) [Clear form](#)

HIPAA 교육 수료증 요청

1. 포탈로 이동

- 수료증 요청 완료 후 아래 화면으로 돌아와 “Return to LMS” 클릭

Certificate of HIPAA Workforce Proficiency (CHWP)

Hide Menu Previous Next Close Item **1** Return to LMS

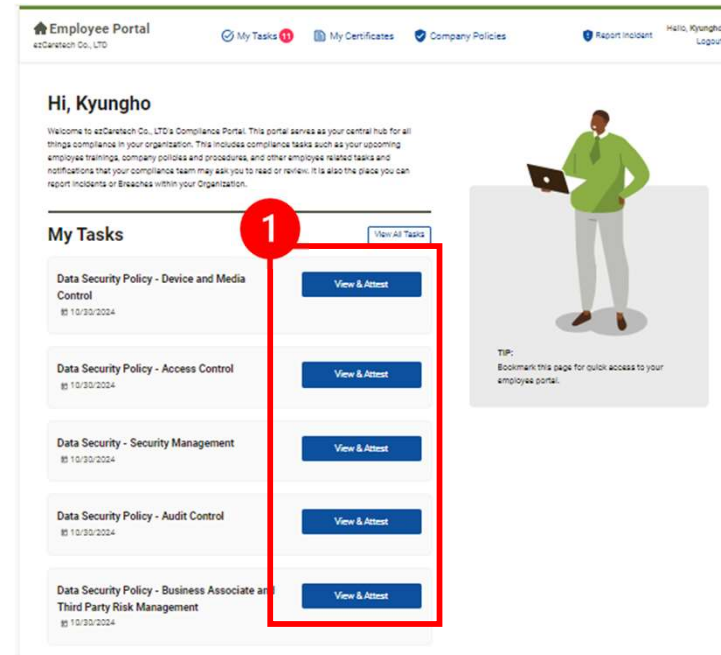
Course Menu

- ☒ Certificate of HIPAA Workforce Proficiency (CHWP)
- ☐ CHWP_CG
- ☒ CHWP01 HIPAA Basics
- ☒ CHWP02 Understanding the HIPAA Privacy Rule
- ☒ CHWP03 Understanding the HIPAA Security Rule
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- ☒ CHWP06 Applied HIPAA Security for Healthcare Professionals
- ☒ CHWP07 Requirements For Sharing an Individual's PHI and Patient Rights
- ☒ CHWP Final Exam
- ☐ **Certificate Request - CHWP**

HIPAA Attestation 서명하기

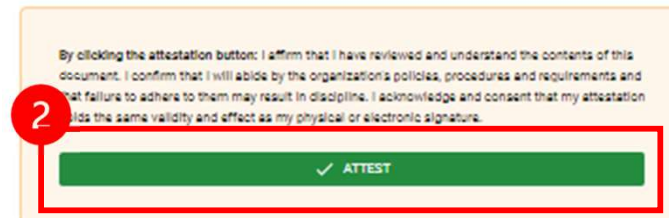
1. My Task

- Task들 일일이 “View & Attest” 클릭하여 attest하기



2. Click하여 페이지 맨 하단 “Attest” 하기


- Task 클릭 후 페이지 맨 하단 “Attest” 클릭
- 모든 task를 일일이 attest 해야함.







HIPAA 교육 완료 확인

1. My Task

- My Task 아래 “No tasks to complete” 라고 뜨면 모든 교육 완료.


Employee Portal
 ezCaretech Co., LTD

 My Tasks
  My Certificates
  Company Policies
  Report Incident


Hello, **Kyungho**
[Logout](#)


Hi, Kyungho

Welcome to ezCaretech Co., LTD's Compliance Portal. This portal serves as your central hub for all things compliance in your organization. This includes compliance tasks such as your upcoming employee trainings, company policies and procedures, and other employee related tasks and notifications that your compliance team may ask you to read or review. It is also the place you can report Incidents or Breaches within your Organization.

1

My Tasks


No tasks to complete
 Well done - you've completed all current tasks! We'll email you if new tasks require attention. In the meantime, you can relax.



TIP:
 Bookmark this page for quick access to your employee portal.



THANK YOU 감사합니다