Warning: do not modify the header or footer of this document. They contain expected information that is precisely positioned. The rest of the document can be edited as needed.

To place a checkbox, copy/paste one of the checkboxes already present in this document. You must avoid changing their size so that they can be detected correctly.

1. Question example: what is 6x7?

□ 42 □ 120 □ 1000

1. Question example: what is 1+2 ?

□ 42 □ 120 □ 1000

The checkboxes □ can be placed anywhere you want □ but it is advised to leave a gap around them for the people who tends to tick outside of the box. Checkboxes too close to the margins may be problematic: if they are not detected by easyOMR in the template panel, move them around.

By default, easyOMR will group together the checkboxes on the same line, as the possible choices for the same answer. You can edit this grouping thanks to the Edit… button in the template panel.

easyOMR cannot directly work with Word document, but it can work with pdf files:  
In Word, select File/Save As/Double-Click This Computer/Change Type to PDF (\*.pdf), and save into the template directory of this project, replacing the pdf file present there.

Warning: the header and footer of the pages starting from this one must be also preserved. If you add more pages after this one, this header will be duplicated automatically. If you remove pages, you must ensure that the header of page 1 is kept with the area for identification, and starting at page 2 this header containing the QR Code on the top right.

This top right QR Code enables linking this page automatically to the other pages of the same questionnaire. Each questionnaire must contain its own set of unique QR Code, so printing the template many times will not work right. Instead, you will find a “Create Questionnaire” button in easyOMR that allows to create as many questionnaires as you need. Each one must be printed just once.

□ 42 □ 120 □ 1000