

Important shortcuts in BioEdit

Physalia Transposable Elements Course 2018

View options

Change view mode: *View > View Mode > [lots of options]*

Save custom settings: *View > Save Options as Default*

Look at two alignment regions: *View > Split Window Vertically* or *View > Split Window Horizontally*

Import/export/copy/paste sequences:

Import fasta sequence from outside BioEdit: *File > Import from Clipboard*

Export fasta sequence for outside BioEdit: *Edit > Copy Sequences to clipboard (Fasta Format)*

Copy sequence within BioEdit: *Ctrl + F8*

Paste sequence within BioEdit: *Ctrl + F9*

Delete sequence: *Ctrl + Delete*

Copy only sequence titles: *Shift + Ctrl + C*

Copy only sequence itself: Click on first and last position while holding *Shift*

Select sequences:

Select specific sequences: Click on title/s (with *Ctrl* for multiple) or drag mouse over multiple titles

Select all sequence titles: *Ctrl + A*

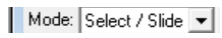
Unselect all sequence titles: *Edit > Unselect All Sequences*

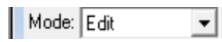
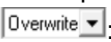
Select specific positions: Click on position/s (with *Shift* for multiple) or drag mouse over multiple positions



Select from current position until beginning of sequence: *Edit > Select to Beginning*

Select from current position until end of sequence: *Edit > Select to End*

Manual realignment modes:

Mode: : Slide positions after selected position (different effect on locked vs. unlocked gaps!)

Mode:  : Overwrite (type or paste) or delete selected positions

Mode:  : Insert (type or paste) before selected position or delete selected positions

Manipulate sequences:

Reverse complement sequence: *Shift + Ctrl + R*

Uppercase for positions (unselect all sequence titles!): *Sequence > Manipulations > UPPERCASE*

Lowercase for positions (unselect all sequence titles!): *Sequence > Manipulations > lowercase*

Uppercase for sequence: *Sequence > Manipulations > UPPERCASE*

Lowercase for sequence: *Sequence > Manipulations > lowercase*

Alignment gaps:

Lock gaps ("—") in sequence: *Sequence > Gaps > Lock gaps*

Unlock gaps ("~") in sequence: *Shift + Ctrl + Space*

Degap sequence (removes only unlocked gaps!): *Ctrl + Space*

Insert custom number of unlocked gaps ("~") at position: *Sequence > Gaps > Insert multiple gaps*

Search for patterns:

Find pattern in sequence: *Ctrl + F*

Find/replace pattern in sequence: *Edit > Search > Find / Replace*

Find pattern in title: *Edit > Search > Find in Titles*

Find/replace pattern in title: *Edit > Search > Find / Replace in Titles*