

Group 7

Sergio Nguyen

Met teammates and established communication methods and standards. Established weekly meeting times and discussed future responsibilities for development. Communicated our strengths and weaknesses, including how we can support each other throughout the project.

Continue drawing up questions and ensure all teammates are on the same page. Begin initial commits and ensure all teammates are familiar with the environment and responsibilities.

Amount of Meetings

2

Minutes of meetings

80

Dates of Meetings

1/14 - Sergio, Josh, Nitin, Tyler

1/15 - Sergio, Josh, Nitin, Tyler