**Lima Group Meeting Minutes**

| Date | 27/09/24 | Notetaker | Holly, Caitlin |
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### Attendees

| * Holly | * Fariha | * Haziel | * Piotr |
| --- | --- | --- | --- |
| * Caitlin | * Rebekah (unpaid sick leave) | * Andreas | * Dermot |

# **Discussion**

| Topic | Working with GitHub |
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### Notes

* Caitlin, Piotr, Dermot and Andreas practice using the github repository
  + Piotr needs to be more professional with his commits (no profanity)
  + Everyone NEEDS to learn how to use git:
    - Connecting remotely using ssh, GitHub desktop, etc
    - Steps for executing pull requests and merges
      1. Create a NEW branch
      2. Change files locally in this new branch
      3. Git commit your changes however many times you need
      4. Once you would like to add your changes, pull from origin to ensure your code is compatible with the current main code
      5. submit a pull request (do not push)
      6. Wait for at least 2 people review and approve the pull request (once we get permissions from rebekah, we will enable security features to prevent accidents)
      7. Merge code to the parent branch and delete your branch
* Andreas creates a new project, which he attempts to link to the repository. Needs permissions from Rebakah. Also creates new organisation on github for Lima

### Action List

| **Action Item** | | **Person responsible** | **Deadline** |
| --- | --- | --- | --- |
| * Enable Security features for pull requests * Give other members admin on the repository | | Rebekah |  |

# 

| Topic | Brief Development |
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### Notes

* Holly defines each section of the brief
  + Research on SRS documents
  + Descriptions of what goes in each section, such as definitions of functional and non functional requirements
  + Some important points that should be included in the brief
* We need to develop the brief in more detail, starting with bullet points of all relevant requirements and other important information that we have required so far. Then some people can go through and organise things into paragraphs.
  + Sources to use: evaluation document, minutes, emails and sprint plans
* Haziel is to send an email to the client, in order to get clarification in some areas we are unsure of.
  + Target audience?
  + Improvements in usability/intuitiveness from SAR?
  + Are we to begin development from scratch or is there source material from previous groups that we can use.
* Fariha writes the Agile Charting Template for Practical 3
  + Could be incorporated into the brief
  + We should all add our part

### Action List

| **Action Item** | | **Person responsible** | **Deadline** |
| --- | --- | --- | --- |
| * Finish the Brief * Clarify some things with the client * Send the brief to the client for approval * Participate in Practical 3 | | Everybody  Haziel  Haziel  Everybody | Friday 11th (maybe)  Today  Friday  ASAP |

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| Topic | Laravel and PHP |
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### Notes

* Leonardo hates pure php, but said it might be easier with Laravel framework
* Andy attempts to install laravel with linux

### Action List

| **Action Item** | | **Person responsible** | **Deadline** |
| --- | --- | --- | --- |
| * Become familiar with PHP | | Everybody | undecided |

| Topic | Website Design |
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### Notes

* Piotr is experimenting with the website’s design using javascript
* Could use typescript instead
  + Has more functionality and uses OOP instead of prototype-based programming

### Action List

| **Action Item** | | **Person responsible** | **Deadline** |
| --- | --- | --- | --- |
|  | |  |  |

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# ***Other Information***

**To do:**

**Next Meeting: Monday 4:10pm**