MEGHA SHARMA

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**PROFESSIONAL & ACADEMIC QUALIFICATIONS**

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| **Particulars** | **Institution/ Board** | **Marks** | **Remarks** |
| **Final (Group II cleared)** | Institute of Chartered Accountants Of India (ICAI) | 217/400  **(54.25%)** | - |
| **Intermediate** | 385/700  **(55%)** | Exemptions (60+ marks) in **3** subjects.  (Accounting **61,** Advanced Accounting **67,** Auditing & Assur- ance **61)** |
| **CPT** | **69%** | - |
| **B. Com** | Kanoria Mahila Mahavi- dhalaya College, Jaipur (Rajasthan University) | 385/600  **(64.17%)** | Secured 1st Division |
| **Class XII** | Tilak Public School (CBSE) | **76%** | Accountancy **80**, Business Studies **80** |
| **Class X** | Rawat Public School (RBSE) | **90.83%** | Won **GARGI Award** from Rajasthan Government |

**ARTICLE EXPERIENCE AT PSD & ASSOCIATES, JAIPUR FEB.2018-FEB.2021**

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| **Field** | **Work Undertaken** |
| **Internal Audit** | **Key Clientele: Hilton Hotel (Hospitality Sector), Reserve Bank of India (RBI)** |
| * Reviewed and evaluated the **effectiveness of Internal Controls** including processes related to sales, purchase. * Assisted in following **SOPs** viz. vouching (Room folios, checks & other expenses) and verification of Sales and Purchases * Created thorough **Internal Audit Reports & Physical verification Reports** including results, recommenda- tions and conclusions. * Checked various TDS compliance in RBI. |
| **Statutory**  **Audit** | **Key Clientele: National Thermal Power Corporation (NTPC-Vidhayanchal), Powergrid Corporation of India Ltd (PGCIL-Nagpur)** |
| * Presentation of Financial statements as per **Schedule III** of Companies Act, 2013 and reporting under-   **CARO, 2016.** |
| * Assisted in finalization of Financial Statements in accordance with **Ind AS** such as – IND AS **2** (Inventories),   **16** (PPE), **115** (Revenue from contracts with customer), etc.   * **GP/NP** comparison to identify major deviations, scrutiny of expenses. * Checking Company Law’s and other compliances. * Assisted in **drafting of audit report as per SA's** and discussion with TCWG on observations. * Ledger Scrutiny including vouching of Coal Related Bills in NTPC. * Verification of previous years audited balances with current years balances with note to note review of the standalone Balance Sheet and P&L under Consolidation of PGCIL. |
| **Direct Taxation** | **Working experience with Winiin Taxscope Pvt. Ltd. (Tax2win)**   * Preparation and filing of **ITR** of Individuals. |

**ACHIEVEMENTS AND SKILLS**

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| **Other Extra-**  **Curricular Activities** | * Received various **Certificates** for participating in ICAI conferences, Problem Solving Assessment conducted by CBSE, Dainik Bhaskar All Rajasthan Talented Scholarship Award Examination. * Performed **Theatre** at **Jawahar Kala Kendra(JKK)**. |
| **Technical skills** | * Proficient in Microsoft Office Suite (**Excel**, Power Point and Word). * Working knowledge of ERP software packages like Tally/**SAP**. |
| **Hobbies** | * Reading **Spiritual & Motivational books**. * **Singing**, Watching TV series. |