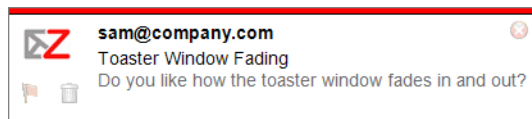

Zimbra Toaster

Zimbra Toaster is a Beta release available for ZCS 4.5 Beta and has known issues. To report issues go to <http://bugzilla.zimbra.com> to submit a bug report. When you open a bug, select **Toaster** as the product component. Please provide enough detail so that the bug can be duplicated.

The Zimbra Toaster is a stand-alone application that notifies you when new email is delivered to your Zimbra mailbox. When new email arrives, the Toaster opens as a miniature dialog box that displays the sender's name, the subject, and a fragment of the message.



From this miniature dialog box, you can open the message, flag it, or send the message to Trash.

Note: *The Toaster application is available for use only on Windows operating systems with .Net 1.1 installed.*

Installing Zimbra Toaster

The Zimbra Toaster is in Windows Installer .msi format. Save the file to your computer.

1. Click on the Toaster.msi. to start the install. A **Welcome dialog box** displays. Click **Next**.
2. The End-user License Agreement displays. Read the license agreement and click **I accept the terms in the License Agreement**. Click **Next**.
3. Select where to install the program or accept the default. Click **Next**.
4. The Install screen displays. Click **Next** to install the toaster, and then click **Finish** to close the dialog box. The Zimbra Toaster is installed.

Configuring the Toaster

Open the Toaster to configure access to your mailbox. If you selected the default directory, go to **Start>All Programs>Zimbra>Zimbra Toaster**.

1. On the Configuration tab in the **Zimbra Server Connection** section, enter the **Zimbra server name**. If the server uses a non-standard port, after the server name type a colon (:) and the port number. For example, mailboxserver:7071. Check **Use Secure Connection**, if required.
2. In the **Zimbra Account** section, enter your Zimbra account name and password.
3. (Optional) In the **Advanced** section, set the **Poll Interval** to the number of minutes to wait before Toaster checks for new email. The default is 5 minutes. The **Click Item URL** is automatically configured to open a new browser window when you click to read an email. You do not need to change this.
4. (Optional) If you want the Zimbra Web Client (ZWC) to be the default mailto handler, click **Register Mailto Handler**. When ZWC is the mailto handler, when you click a hyperlinked email address on a web page, a ZWC compose pane opens with the email-to address in the To: field, and if the information is available, the subject field filled in.
5. (Optional). To change how the Toaster dialog box appears, go to the Goodies tab. You can configure whether to play a sound when new messages arrive and how the Toaster dialog box appears and disappears (Fade Control).
 - To be notified with a sound, check **Play sound when new messages arrive**. If you want a particular sound, click **Browse** to select from the available sounds.
 - The Fade Control section can be modified to change how the Toaster displays.
 - **Max Opacity** sets the transparency of the Toaster dialog box. When set to 1.0, the Toaster background is solid. The minimum opacity is .50.
 - **Opacity Delta** along with **Update Interval** set how fast the Toaster dialog box fades in and out. The Update Interval sets how much time in milliseconds to display the view, and Opacity Delta is how much the dialog box should fade at each update interval.
 - **Pause Interval** is how long the Toaster dialog box should stay open before fading away.
6. Click **OK**. The Toaster envelope icon displays in the Windows task bar.

Working in the Toaster Dialog

You can right-click on the Toaster icon to immediately check your mail, display unread messages in the toaster, modify your settings, or close the Toaster.

When the Toaster notifies you that you have a message, you can ignore the message and the dialog box will fade, or you can act on the message as follows:

- Click on the text in the Toaster pop-up to read the message. The message is opened in a new browser window. If you are already logged in, you are navigated directly to the message. If you are not logged in, you are navigated to the login screen, and once you login, you automatically navigate to the message.
- Click the trash icon to move the message to the Trash.
- Click the flag icon to flag the message in your mailbox.

To keep the Toaster notification open, place the cursor in a blank area in the dialog box. When you move the cursor off, the notification fades out.

Note: *To move the Toaster dialog box to different places on your screen, put the cursor on the red header space and drag the dialog box. New notifications will open in that location on your screen.*

General Information

Changing the Mailto Handler. If you want to change the mailto handler from ZWC, you can go to the Control Panel>Internet Options>Programs tab and select another mail handler from the E-Mail list.

To Uninstall Zimbra Toaster. Run the Toaster install .msi file. Click the radio button to uninstall the program.

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