

OMNI PROCEDURES		DATE: _____	
	Night Opening Procedures	EMP INITIAL	MGR INITIAL
10:30 - 10:45AM	<p>Simultaneously flip both the left and the right switch inside the computer cabinet to turn on OMNI</p> <p>1) Place all hand controllers and trackers in their charging stations and turn them on</p> <p>2) Spray the Omni bases with the included Omni water + soap solution (black spray bottles), and clean the bases thoroughly with the black Omni towels</p> <p>3) Apply 5 drops of Omni EASY-WALKTM (small black bottle) to the black polishing pad, and spread the polish evenly across the Omni base; repeat this for each base</p> <p>4) Clean all HMD lenses with a microfiber lens cleaning cloth</p> <p>5) Clean all HMD foam face and back covers with an alcohol wipe</p> <p>6) Verify all HMD cables are routed through the strain relief in the back of the HMD</p> <p>7) Clean all Omni Arena touchscreens with alcohol wipes or Windex</p> <p>8) Clean the Omni Arena windows with Omni water + soap (black spray bottles)</p> <p style="text-align: center;">NOTE ** DO NOT use WINDEX or any other non-approved products in OMNI **</p> <p>9) Sweep or mop the Omni Arena floor with a broom, damp towel, or Swiffer</p> <p>10) Remove dust from the inside and outside Omni Arena walls with the included microfiber towels Let Gregory know if you need more Omni soap, EASY-WALKTM,</p>		
	Hourly Check List		
1:00 PM	Clean Waiting area (swiffer floors, clean benches and wipe screens make sure all shoes are away		
3:00 PM	Wipe all 4 stations with proper solution provided for OMNI		
5:00 PM	Grab broom and dust pan, sweep outside the omni by pinball & front doors. Vacuum all rugs in that area with the corded big vacuum.		
6:00 PM	Grab handheld vacuum, a rag, and glass cleaner spray. Take shoes out of cubbies. Clean out cubbies with spray. Vacuum the dust off the bottom of all shoes.		
7:00 PM	Get a clean microfiber rag & spray the rag very lightly with glass cleaner. clean all the windows on outside of the omni play area & inside by benches.		
8:00 PM	Grab the glass rag. Do not spray again. Wipe Pinball machines glass playfield.		
9:00:00 PM	Vacuum the floor in front of Omni including by pinballs and new door		
	Sweep floor inside and outside the omni arena.		
9:00 PM			
	Closing Procedures		
10:00:00 PM Tuesday-Thursday	1) Turn off all hand controllers and place them inside the corresponding corner cabinets		
11:00 PM Friday&Saturday	2) Turn off all Omni trackers and place them inside the corresponding corner cabinets		
	3) Make sure all shoes are cleaned and placed in the correct spots, and wipe down seats		
	4) Dry Mop all floors inside OMNI		
	5) Dry Mop all station pads		
	6) Vacume station mats and front rug		
	7) Swiffer all floors (not stations)		
	8) Clean out trash can		
	9) Close off the Omni Arena entrance with the station belt and standee		
NOTES:			