

GUIDELINES FOR PREPARATION OF PROJECT REPORT

General Instructions:

1. Draft Report should be prepared according to the prescribed editing specification and it should be to the final phase of the documentation.
2. The drafted report should be checked and approved by the guide before preparing the original project report.
3. Apart from individual Copies, **2 Copies** of the Project Report should be submitted (One each for the Guide and Department Library)
4. Final report is to be on A4 size bond paper with 1.5 line spacing without border and all the documentation work should be carried out in **Times New Roman** font only.
5. It should be uniformly a **SOFTBOUND VOLUME** with the WRAPPER made of **White** color ART PAPER.
6. Minimum Number of pages in the report – 30.
Maximum number of pages of the report - 60.
7. Figures/Relevant information must be placed just after the page where they are referred.
8. Drawings of larger size must be placed at the end of the report.
9. Main heading inside a chapter should be in **CAPITALS** and the Sub headings should be in Title case letters with underscore.
10. All the pages from the introduction chapter must be numbered serially and the numbers must be placed at the top – right corner of the page. All other preceding pages (items 5-9 referred in project format page) should be given in all Roman Numbers.

11.Spacing details:

Headings – **Capital letters**

– Font Size 14 in Times New Roman (Bold)

Subheadings - **Title case**

- Font Size 14 in Times New Roman (Bold)

Gap between Heading & paragraph – 3 Spaces of width (each 10 pt in Times New Roman)

Gap between Heading & Subheading - 2 Spaces of width (each 10 pt in Times New Roman)

Gap between Subheadings – 2 Spaces of width (each 10 pt in Times New Roman)

Gap between Subheading & paragraph -2 Spaces of width (each 10 pt in Times New Roman)

12. Font Size of the running text material in the report (other than headings, subheadings etc) – 12 in Times New Roman (Normal) – 1.5 Line spacing – Justified.

13. Subheadings should be preceded by proper Index

e.g: 1.1 Subheading

1.1.1 sub topic 1

1.1.2 sub topic 2 etc

14. Figures should be named as Fig 1.1 <Fig Name> & it should be placed at the bottom of the figure.

15. Tables should be named as Table 1.1 <Table Name> & it should be placed at the top of the Table.

16. The notations used should be consistent throughout the project report and its explanation must be given in the Nomenclature.

FORMAT OF THE REPORT

(Editing Specification)

Front page (Specimen enclosed)

1. Table of Contents
2. List Of Symbols ,Abbreviations or Nomenclature (optinal)
3. Abstract
4. Chapters
5. Appendices
6. References

Margin Specifications

Top 4cm

Bottom 3cm

Left 4.5cms

Right 2.5cms

Chapters of the Project report: specific format

The number of Chapters in the body of the report may vary depending on the type of the project. While grouping the chapters, the following points must be taken in to account.

Note that the documentation should consist the following:

Introduction of the project (Include problem definition , goals and

The thesis must consist of following chapters

Chapter 1- Introduction

Chapter 2- Literature Review

Chapter 3- Problem Formulation

(It can span in two to three sub chapters depending on the type and volume of the work)

Chapter 4- Result and Discussion

Chapter 5-Conclusions and future work

List of Publications by the Author

References

Appendix (if any)

Annexures-I,II,III (Extension of Proofs/theorems...etc)

Reference Sample:

1. <Author Names>, “<Paper Title>”, <Name of Journal>, Vol <No>,<Month> < year>, pp <page no from-to>.
2. <Author Names>, “<Title of the Book>”, <Publisher Name>, <year of publishing>.
- 3.

NOTE: The project should be documented only based on the original contribution of the project team towards the project.

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Chapter 4: RESULTS AND DISCUSSION

Chapter 5: CONCLUSION AND FUTURE WORK

LIST OF PUBLICATIONS BY THE AUTHOR

REFERENCES

<<PROJECT TITLE>>

A PROJECT REPORT

Submitted by

**(Student Name
(Reg.No))**

CSE4020 Machine Learning
Slot – F1

Computer Science and Engineering
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