

# ESTEVEN GUETA

0906-411-1406 | guetasteven24@gmail.com | <https://gueta-steven24.github.io/>

## EDUCATION

<b>SORSOGON STATE UNIVERSITY – BULAN CAMPUS</b> Bachelor of Science in Information and Technology Dean’s List Academic Achievement Award Recipient	<i>Bulan, Sorsogon</i> 2024
<b>A.G. VILLAROYA TECHNOLOGICAL FOUNDATION INSTITUTE INC.</b> Computer Systems Servicing (CSS) NCII With Honors	<i>Bulan, Sorsogon</i> 2020

## EXPERIENCE

<b>TECHNICAL STAFF</b> <b>Technical Operator, Videographer, Multimedia Designer</b>	<i>Sorsogon City</i> 2024
<ul style="list-style-type: none"><li>• Recognized as one of the pioneers at Botox News Online Sorsogon, a leading multimedia service company in Sorsogon City.</li><li>• Managed email communications with advertisers and sponsors, enhancing communication skills and proficiency in customer service by efficiently addressing client needs and inquiries.</li><li>• Mastered the use of DSLR cameras and developed expertise in both photography and videography by covering various events in Sorsogon City as part of the company's multimedia services.</li><li>• Enhanced graphic design and editing skills by proficiently using Adobe Creative Suite, creating visually engaging content for various projects, which contributed to increased page earnings and improved design quality.</li></ul>	
<b>ON-THE-JOB TRAINEE AT BOTOX NEWS ONLINE SORSOGON</b> <b>Video Editor, Technical Operator, IT Support</b>	<i>Sorsogon City</i> 2024
<ul style="list-style-type: none"><li>• Edited and directed video productions, contributed top views video contents in the company’s Facebook page.</li><li>• Learned networking of telephones and internet wiring, contributing to streamlining the process through our assistance as OJT, improving efficiency and workflow.</li><li>• Assisted Immersion trainee students providing them knowledge about technical operation for social media live programs.</li></ul>	
<b>FREELANCING</b> <b>Video Editor, Photographer</b>	<i>Bulan, Sorsogon</i> 2023 - Present
<ul style="list-style-type: none"><li>• Edited videos for clients including students and teachers, applying creative techniques and meeting specific client requirements.</li><li>• Acted as a second photographer in a barangay event and gained proficiency in long shot and close-up photography.</li><li>• Increased proficiency on using Wondershare Filmora video editor to 80% and Adobe Lightroom to 80%.</li></ul>	
<b>FILM PRODUCTION</b> <b>Film Director, Video Editor</b>	<i>Bulan, Sorsogon</i> 2023
<ul style="list-style-type: none"><li>• Directed and edited a short film, showcasing proficiency in both creative direction and video editing.</li><li>• Applied expertise to ensure effective storytelling and contributed to the overall success of the project.</li><li>• Achieved the highest grade in the subject, underscoring dedication to excellence in video production.</li></ul>	
<b>SORSU-BC THEATRE ARTS ‘N DANCE (STAND) ORGANIZATION</b> <b>Graphic/layout Artist</b>	<i>Bulan, Sorsogon</i> 2023
<ul style="list-style-type: none"><li>• Created visually appealing designs for publication materials, events, and campaigns.</li><li>• Collaborated with team members to bring creative concepts to completion and enhance the organization's visual identity.</li><li>• Increased proficiency on using Adobe Photoshop to 70%.</li></ul>	
<b>WORK IMMERSION PRORGAM AT LCC SUPERMARKET</b> <b>Cashier, Inventory Assistant, Sales Representative</b>	<i>Bulan, Sorsogon</i> 2020
<ul style="list-style-type: none"><li>• Managed cashier duties, including operating cash register, processing transactions, and providing excellent customer service, while also assisting with inventory management at LCC Supermarket.</li><li>• Maintained inventory levels, restocked shelves, organized merchandise displays, and assisted customers with product inquiries and purchases at LCC Supermarket.</li></ul>	

ACTIVITIES

CONSTRUCTION OCCUPATIONAL SAFETY AND HEALTH (COSH) WITH TRAINING OF TRAINERS

FBBD2024

Trainee

- Completed a 40-hour "COSH with Training of Trainers" course, covering safety policies, hazard analysis, accident investigation, and emergency preparedness. Earned a Certificate of Completion for demonstrating proficiency in OSH practices.

BICOL IT STUDENTS CONGRESS (BITSCON) 2023

SorSU (Main Campus)2023

Participant

- Collaborated with a team in a knowledge-based competition focused on ASEAN Connectivity 2025, earning a Certificate of Appreciation for demonstrating collaboration, critical thinking, and engagement with emerging trends.

CYBER SECURITY AND DATA PRIVACY AWARENESS SEMINAR

SorSU (Bulan Campus)2023

Participant

- Attended the "Cyber Security and Data Privacy Awareness Seminar," gaining insights into best practices for protecting sensitive information and enhancing knowledge of current data security protocols.

BASIC COMPUTER LITERACY COURSE

Irosin, Sorsogon2016

Trainee

- Completed a 3-week face-to-face "Basic Computer Literacy Course," covering fundamental computer operations, word processing, internet browsing, email communication, and safety and security basics to enhance digital proficiency

SKILLS

**Technical:** Adobe Premiere Pro, Adobe Photoshop, Adobe After Effects, Wondershare Filmora, Capcut (Windows), Adobe Lightroom, Figma, OBS Studio, Microsoft Office Suits, HTML, CSS, JavaScript

**Language:** Bicol, Tagalog, English

REFERENCES

JOHN MATHEW D. DIÑO

Instructor I, Sorsogon State University – Bulan Campus  
dinomathew@sorsu.edu.ph | 09951101637

JESSA P. OSCILLADA, MIT

Instructor I, Sorsogon State University – Bulan Campus  
joscillada06@sorsu.edu.ph | 09496051749

BORIS MARAÑO

News Anchor  
09810188598