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Date: 20/Feb/2025

Subject: Offer for the post of nk

Dear sfd j,

- 1. We are pleased to inform you that you have been selected for the post of nk at lkm.
- 2. The engagement will commence from the date on which you take up our assignment on or before by 2025-02-10.
- 3. Your working hours and days will normally be the same as those of the organization / Client and in addition, specific schedule of days of engagement / nature of consulting / place of work / deliverables may be drawn from time to time.
- 4. For this engagement and the services rendered you will be paid a Salary of Rs. /- p.m. as CTC, deducting applicable taxes at source. Your salary shall be processed against the receipt of your attendance sheet duly signed by the authorized signatory (Reporting Official).
- 5. You will be bound by non-disclosure agreements for the above and any proprietary information disclosed to you by the organization / Client during the engagement period.
- 6. During the engagement period you will devote full time and attention to the work assigned to you and not undertake any other work.
- 7. Other terms of employment will be sent to you with Appointment letter.
- 8. You are requested to furnish the all the documents (self-attested ) so that the appointment and deployment letter can be generated:-

Please sign and return the duplicate copy of this offer of your engagement as a token of your acceptance of the terms and conditions of this engagement.

For Prakhar Software Solutions Pvt Ltd

Rahul verma Head – HR & Operations