

**Orchard Avaasa**

Site Office: Orchard Avaasa, Phase 2, Magarpatta Road, Pune – 411028

Email: [payments@orchardavaasa.com](mailto:payments@orchardavaasa.com) | Phone: +91-90213 67890

**Date:** 17 April 2025

**To,**

**Ms. Susan George**

Flat No. A-801, Orchard Avaasa

Magarpatta Road, Pune – 411028

**Subject: Demand for Upcoming Payment – Flat A-801, Orchard Avaasa**

Dear Ms. Susan George,

We hope this message finds you in good health and high spirits.

This is a gentle reminder regarding the upcoming payment for your residence at **Flat A-801, Orchard Avaasa**, owned by **Mr. Kishor Kumar**. As per the terms of your rental agreement dated **01 January 2025**, a payment of **₹10,00,000** is due on or before **25 April 2025**.

**Payment Summary:**

- **Project:** Orchard Avaasa
- **Flat Number:** A-801
- **Resident:** Ms. Susan George
- **Owner:** Mr. Kishor Kumar
- **Agreement Start Date:** 01 January 2025
- **Amount Due:** ₹10,00,000
- **Due Date:** 25 April 2025
- **Payment For:** Monthly rent (April 2025) + maintenance charges

**Bank Details for Payment:**

- **Account Name:** Orchard Avaasa Property Management
- **Account Number:** 02431000056789
- **IFSC Code:** HDFC0000243
- **Bank Name:** HDFC Bank, Magarpatta Branch
- **UPI ID (Optional):** orchardavaasa@hdfcbank

We kindly request you to complete the payment by the due date to avoid any late charges or interruption of community services.

If you have already made the payment, please ignore this letter. For any queries or clarification, feel free to reach out at **[payments@orchardavaasa.com](mailto:payments@orchardavaasa.com)** or call us at **+91-90213 67890**.

Thank you for your cooperation.

Warm regards,  
**Rahul Deshmukh**  
Property Manager  
**Orchard Avaasa**