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FINANCIAL DATA ANALYST, AR & COLLECTIONS MANAGER, BUSINESS INTELLIGENCE ANALYST

SUMMARY

- Hands-on experience building, maintaining, preparing, financial reports, financial statement analysis, profitability analysis, budgeting, cash flow modeling
- In-depth knowledge of Finance, Billing, Accounts Receivable, Collections processes
- Experience in developing and implementing effective SOP to streamline and optimize the collection cycle time, invoicing and billing processes to minimize account aging and improving cash flow
- Knowledge of commercial and open-source software for creating and maintaining complex reports developing effective dashboards, data analysis and forecasting
- Experience in GAP analysis and evaluation of business processes, delivering data driven insights to help with a decision making
- Excellent professional skills in leading projects to drive automation and operational improvement, integrating new business and IT solutions
- Experience in defining data strategy, identifying problem domain, data cleaning, *working with Qualitative and Quantitative data*
- Proven relationship-building skills with stakeholders, internal and external teams. Experience managing 20+ employees in multiple regional offices

SKILLS

- Microsoft Excel, Google Spreadsheets
- SQL, BigQuery, Power BI, **Tableau, R, (Looker?)**
- QuickBooks, **NetSuite**, TransportPro, Transflo, LoadStop, BrokerPro

EXPERIENCE

07/2021 - present Financial Data Analyst, Business Intelligence Analyst Kavkaz Express LLC, Hackensack, NJ

- Developing new tools to drive insights and repeatable analysis, improving the existing suite of financial and operational reports
- Building financial models, running scenario analysis, providing data analytics to identify areas of risk and opportunity
- Developing and implementing department level reporting, analytics, KPIs of financial and operational results
- Supporting finance team to increase efficiency by adding automation to scale processes for forecasting

and monthly reporting

- Updating, improving, validating, developing policies, procedures, methods, guidelines for company business units

02/2019 - 06/2021 Collections and AR Manager, Kavkaz Express LLC, Denver, CO

- Preparing financial analytics reports, Ad Hoc reports, analyzing data, forecasting trends and looking for areas to improve
- Managing AR, Billing and Collections teams in three regional offices, including but not limited to training, supporting supervisors and specialists, developing and monitoring key metrics for collections and Billing KPIs
- Performing month end close procedures, including journal entries and reconciliations.
- Identify customers who are not paying in accordance with stated terms and develop action plans to improve payment trends
- Updating, improving, validating, developing billing and collections policies, procedures, methods, and guidelines

EDUCATION AND CERTIFICATION

MS in Computer Science and Engineering, State University, Kharkiv, Ukraine

Google Data Analytics Professional Certificate

REFERENCES Available upon request

Because of my passion for technology, I always try to bring something new into the workflow. Automate and improve work processes and reduce potential errors and failures.

This position will allow me to keep on learning and developing my expertise

Financial analyst/controller

Supporting finance team to increase efficiency, adding automation to scale processes for forecasting and monthly reporting

Developing new tools to drive insights and repeatable analysis, improving existing suite of financial and operational reports

Building financial models, running scenario analysis and providing data analytics to identify areas of risk and opportunity.

Preparing Ad hoc projects

Developing and implementing department level reporting, analytics and KPIs of financial and operational results

Updating and improving, validating, establishing, developing billing policies, procedures, methods, and guidelines

Leading projects to drive automation and operational improvement

Developing IT improvements to systems, automating workflows and reports and driving efficiency and data integrity throughout the process

CURRENT DUTIES

Negative statements follow up and collections

AR & AP funds movement and cash flow

Predicting and analyzing trends

Finding effective solutions and optimizing AR, Collections, Billing process

Workflow and process automation

Complex reporting on a weekly, monthly basis

Ad hoc reporting for the special projects and needs

EFS transactions and employees loans control and collections efforts

Detecting(definding) and reporting on the critical(breaking) points(issues) in the company operating procedures and finding effective solutions on how to resolve them

Negotiations with partners(companies) who provides us SaaS on finding better deals

Managing AR, Billing and Collections teams in three regional offices, including but not limited to training, supporting supervisors and specialists, developing and monitoring key metrics for collections and Billing KPIs
Monitoring Billing activities and independent contractors statements for accuracy
Working directly with outside collection agencies and attorneys.
Verifying independent contractors and employees statements for accuracy, performing regular reconciliations.
Maximizing company revenue and minimizing losses

FOR TRUCKING RESUME

- Excellent knowledge of the logistics and supply chain industry. (optional)
- Knowledge of DOT and FMCSA regulations. (optional)
- Proven relationship-building skills with customers and brokers.
- Strong communication skills. Work well in a team.

FOR GITHUB

Results-oriented team player with a diversified background in the private, medical, financial and manufacturing business sector. Self-motivated and able to set effective priorities to achieve immediate and long-term goals to meet operational deadlines. Extensive experience in Customer Supply Chain Logistics, Accounts Receivables, Credit/Collections, Customer Service and Medical Billing. Adapt easily to new concepts and responsibilities.