



AI-Powered Professional Email Drafting Assistant

How my AI agent works

Instant trigger

- 1 Email received

- 2 Write with AI

- 3 Create draft reply for Email

Trigger

Email received

Trigger when a new email (first in conversation) arrives in Gmail.

 Email received

Trigger a run when *

Email received

Only trigger for first email in conversation

Optional filters

Only trigger runs that meet these conditions

+ Add filter

Step 2

Write with AI

Generate a short, professional reply draft using AI based on the received email.

AI Write with AI

Prompt
Give the model detailed instructions. Insert relevant data for context.
[See examples](#)

Read the email message below and write a short, professional, and polite reply.

1  Email Body 1  Email Subject

[+ Data from previous steps](#) [+ Tool](#) [Knowledge](#)

Using  Claude Sonnet 4.5 [AI credits](#) ⋮

Include citations in response?

Output *

Step 3

Create draft reply

Create a draft reply email in Gmail with the AI-generated text.

 Create draft reply

Email * ⓘ

1  Email ×

Send as

 Gurudeep Chowdary <gurudeep.chowdary812@gmail.com> ×

Send reply to

Reply to sender only ▼

CC

Select an email address ▼

BCC

Select an email address ▼

Body

Start AI Generated

AI agents that work for you

➡ relay.app/templates

