





AI-Powered Professional Email Drafting Assistant

How my AI agent works

Instant trigger

1  Email received

2  Write with AI

3  Create draft reply for 1  Email

Trigger

Email received

Trigger when a new email (first in conversation) arrives in Gmail.



Email received

Trigger a run when *

Email received



Only trigger for first email in conversation

Optional filters



Only trigger runs that meet these conditions

+ Add filter

Step 2

Write with AI

Generate a short, professional reply draft using AI based on the received email.



Write with AI

Prompt

Give the model detailed instructions. Insert relevant data for context.

[See examples](#)

Read the email message below and write a short, professional, and polite reply.

1 Email Body 1 Email Subject

+ Data from previous steps

+ Tool

Knowledge

Using

Claude Sonnet 4.5

[AI credits](#)




☐ Include citations in response?

Output *

Step 3


Create draft reply

Create a draft reply email in Gmail with the AI-generated text.




Create draft reply

Email * ⓘ

1  Email

×

Send as

 Gurudeep Chowdary <gurudeep.chowdary812@gmail.com>

×

Send reply to

Reply to sender only

▼

CC

Select an email address

▼

BCC

Select an email address

▼

Body

Send AI Generated

AI agents that work for you

⇒ relay.app/templates

