



GREEN SCHOOLS PROGRAMME

Responses for Green Schools Programme Audit 2016

School Name: SHIV NADAR SCHOOL
Address: PLOT NO. 1111/1127, BLOCK-E, DLF
PHASE-1, PAHARI ROAD, GURGAON,
Gurgaon, Haryana, India
Coordinator Name: Shravan Kumar Singh



Green Schools Programme

Centre for Science and Environment

41, Tughlakabad Institutional Area, New Delhi. India - 110062

Tel: +91-11 29955124, 29956110, 40616000

<http://www.greenschoolsprogramme.org/>

SCHOOL PROFILE

1

Name of the School / Institution

SHIV NADAR SCHOOL

2

Address

PLOT NO. 1111/1127, BLOCK-E, DLF PHASE-1, PAHARI ROAD, GURGAON, Gurgaon, Haryana, India

3

Telephone Number (Landline Number with STD code)

(ISD) 91 (STD) 0124 (NUMBER) 6465557

4

Mobile Number (Mobile Number with STD code)

(ISD) 91 (Number) 9811312450

5

Principal Name

Monica Sagar

6

GSP Coordinator Name

Shravan Kumar Singh

7

GSP Coordinator Email

sharvan.singh@sns.edu.in

8

GSP Coordinator Mobile Number

(ISD)91 (Number) 9371066976

9

Category Of The School

Day Scholar

10

School Shifts

Morning

GENERAL QUESTIONS

1

How many levels does your school have?

Lowest level of grade:3

Highest level of grade:10

2

Is your school single gender or mixed gender?

Mixed/Co-education

3

Which board of education does the school follow?

Central Board of Secondary Education

4

Total permanent population of the school

	Male	Female	Total
Students	671	612	1283
Teachers	23	112	135
Non-Teaching Staff	18	14	32
TOTAL	712	738	1450

4(b)

How many visitors visit your school

25

5

What is the total number of working days of your school in a year?

240

6

Month(s) in which the GSP audit was carried out?

Nov

7

Where is the school located?

Urban Area



AIR

Task 1: Air Audit Team

Teachers

Sno.	Name	Email
1.	Seema Sinha	Seema Sinha
2.	Sriparna Chakrabarti	sriparna.chakrabarti@sns.edu.in
3.	Anupama Mehtani	anupama.mehtani@sns.edu.in

Administrative staff

Sno.	Name	Email
1.	Sharvan Kumar Singh	sharvan.singh@sns.edu.in
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3.	Aditi Gupta	aditi.gupta@sns.edu.in
4.	Sunil Kumar	sunil.kumar@sns.edu.in
5.	Arun Sharma	arun.sharma@sns.edu.in

Students

Sno.	Name	Email	Grade/Class
1.	Shreya Gupta	sheya.gupta19@gmail.com	8
2.	Aaryan Sridharan	gayathri.vikram@gmail.com	8
3.	Kabir Singh	kabirsingh5102@gmail.com	8
4.	Gariman Sharma	garimans11@gmail.com	8
5.	Abhiveer Singh	manmeetbirdi.1@gmail.com	8
6.	Aditya Ahuja	aditya.kapeesh@gmail.com	8
7.	Eeshaan Rai	eeshaan.raai@gmail.com	8
8.	Navya Sachdev		8
9.	Tanishka Sahay		8
10.	Moksh Dutt		8

Task 2: Are the rooms in your school well-ventilated?

1

How many classrooms does your school have?

70

2

Window-floor ratio of classrooms in the school.

Details of the classroom (e.g. Class II section b)	X = Area of floor (LxB)	Y = Area of openings (LxH)	Percentage of the floor area being ventilated (Y/X x 100)
Class I-A	53.20	6.62	12.44
Class II-A	54.60	6.62	12.12
Class III-A	59.10	7.31	12.37
Class IV-A	53.20	7.31	13.74
Class V-A	59.10	7.31	12.37
Class VI-A	57.80	8.60	14.88
Class VII-A	57.80	8.60	14.88
Class VIII-A	59.10	8.60	14.55
Class IX-A	57.80	8.60	14.88
Class X-A	59.10	8.60	14.55
TOTAL	570.80	78.17	

Task 3: How eco-friendly are the vehicles in your school?

3

What is the ownership used by the vehicles used in your school? Please choose what is applicable?

A combination of school-owned and operator-owned vehicles

3(a)

Provide details of school-owned motorized vehicles .

	Buses	Cars	Vans	Others	Total
No. of vehicles	1	1	1	0	3
No. of vehicles more than five years old	0	0	0	0	0
Air conditioned	1	1	1	0	3
No. of vehicles with PUC done	1	1	1	0	3
Parking area (m2)	1000	500	500	0	2000

Supporting Documents

1. HR 26 CJ 2908.jpg
2. School Bus HR 55 Q 5583.jpg
3. School Eeco HR 26 BU 5996.jpg

3(b)

Specify the type of fuel used by your school vehicles:

	Diesel	Petrol	LPG	CNG	Electric	Hybrid
Bus	20	0	0	12	0	0
Car	1	0	0	0	0	0
Van	0	0	0	1	0	0
Other vehicles	0	0	0	0	0	0
SUB-TOTAL	21	0	0	13	0	0

Supporting Documents

1. CNG Bill.jpg
2. IMG_20161116_135134.jpg
3. IMG_20161116_135358.jpg
4. IMG_20161116_135423.jpg

Task 4: How do you travel to school every day?

4

How many members of the school community use each type of transport:

	Students	Teaching Staff	Non Teaching Staff	Total
Schoool Bus	845	65	5	915
Public Bus	0	0	0	0
School Transport(Other than bus)	0	0	0	0
Public transport (other than bus, Metro, car pool)	0	0	0	0
Taxi four-wheeler	0	0	0	0

Taxi three-wheeler	0	0	0	0
Personal four-wheeler	438	70	5	513
Personal two-wheeler	0	0	22	22
Bicycle	0	0	0	0
On foot	0	0	0	0
Others (non-motorised)	0	0	0	0
SUB-TOTAL	1283	135	32	1450

Task 5: How good is the air you breathe in your school?

5

How many students suffer from respiratory ailments ?

10

6

Does the school laboratory have air quality monitoring equipment?

Yes

Supporting Documents

1. WP_20161109_13_43_51_Pro.jpg
2. WP_20161109_12_41_56_Pro.jpg
3. WP_20161111_12_53_55_Pro.jpg
4. WP_20161109_13_43_28_Pro.jpg
5. IMG_20161115_161743.jpg



ENERGY

Task 1: Energy Audit Team

Teachers

Sno.	Name	Email
1.	Seema Sinha	seema@sns.edu.in
2.	Sriparna Chakrabarti	sriparna.chakrabarti@sns.edu.in
3.	Anupama Mehtani	anupama.mehtani@sns.edu.in

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8.	Navya Sachdev		8
9.	Tanishka Sahay		8
10.	Moksh Dutt		8

Task 2: How much energy does your school consume?

1

Does your school have access to an electricity bill?

Yes

Supporting Documents

1. Electricity Bill Oct 2016-ilovepdf-compressed.pdf

2

Does your school have its own vehicles?

Yes

3

Provide the details of total energy consumed by the school

	Quantity consumed/monthly average	Energy consumed in Megajoules (MJ)	Type of use
Electricity from the board (kwh)	63250	227700.00	5
Electricity from generator (diesel) (litres)	1773	80848.80	5
Petrol (litres)	15	700.50	5
Diesel (litres)	25	1140.00	5
CNG (kilogrammes)	600	31440.00	5
Kerosene (litres)	0	0.00	0
Coal (kilogrammes)	0	0.00	0
Wood (kilogrammes)	0	0.00	0
Animal waste (kilogrammes)	0	0.00	0
Solar (kwh)	6250	22500.00	5
Wind (kwh)	0	0.00	0
LPG (kilogrammes)	1772	91435.20	5
Piped Natural Gas (kilogrammes)	0	0.00	0
TOTAL	73685.00	455764.50	

Supporting Documents

1. CNG Bill.jpg
2. Diesel Bill.jpg

3. LPG Bill.jpg

4

What appliances does your school have?

	Number	Size	BEE Star Rating
Air Conditioners	50	12	5
Refrigerator	10	300	4
Microwave	4	30	3
Tube Lights	2600	36	0
CFL Bulbs	850	18	0
LED Lights	150	15	0
Fans	404	70	0

Supporting Documents

1. IMG-20161111-WA0003.jpg
2. WP_20161111_11_48_52_Pro.jpg
3. IMG_20161116_081324.jpg
4. LED Light.jpg
5. LED TV.jpg

Task 3: Is your school using any renewable sources of energy?

5

What is the average number of sunny days in your area?

300

6

Are there any alternate sources of energy employed/ installed in your school?

Yes

6(a)

Name the alternate sources of energy employed/ installed in your school?

Solar

Supporting Documents

1. Solar Plant-1.jpg
2. Solar Plant-2.jpg
3. WP_20161111_11_58_21_Pro.jpg
4. WP_20161111_12_08_07_Pro.jpg
5. Solar Power consumption on line monitoring.jpg



FOOD

Task 1: Food Audit Team

Teachers

Sno.	Name	Email
1.	Seema Sinha	seema@sns.edu.in
2.	Sriparna Chakrabarti	sriparna.chakrabarti@sns.edu.in
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8.	Navya Sachdev		8
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Task 2: Find out about the food service in your school.

1

Does your school have a provision/space to sell packaged food items within the campus

No

2

Does your school serve midday meals?

Yes

No documents uploaded by the school.

Task 3: What kind of food is served/sold in your school

3

What kind of food is being served / sold in your school

	Please count all flavours/variants available in the school canteen separately	Total number of items sold in a month in the canteen	Month the food items were sold in
Savoury snacks and similar packaged food like chips, Kurkure, Cheetos, potato crisps, corn snacks, nuts and seeds, etc	0	0	0
Instant Noodles like Knorr, Cup-a-noodles, Top Ramen, Wai-wai, Yippee, Foodles, Maggi, etc	0	0	0
Potato fries and Burgers	0	0	0
Confectionery items (chocolate, candies, gums)	0	0	0
Ice-cream	0	0	0
Carbonated beverages	0	0	0
Sugar sweetened noncarbonated beverages	0	0	0
Packaged/Bottled Nimboo Paani/ Lassi/ Flavoured milk	0	0	0
Packaged/Bottled Energy Drinks	0	0	0

No documents uploaded by the school.

4

Does your school serve traditional Indian snacks?

No

5

Does your school serve traditional Indian beverages?

No

Task 4: What kind of food does your school promote?

6

Does the school distribute packaged food items as rewards during schools events?

No

7

Does the school distribute chocolates/similar products as refreshments during schools events?

No

8

Are your school events such as quiz shows, talent shows, debates sponsored by food companies/brands?

No

Supporting Documents

1. WP_20161108_12_51_50_Pro.jpg
2. WP_20161108_12_51_56_Pro.jpg
3. WP_20161108_12_57_04_Pro.jpg
4. WP_20161108_13_03_33_Pro.jpg
5. WP_20161108_13_10_04_Pro.jpg



LAND

Task 1: Land Audit Team

Teachers

Sno.	Name	Email
1.	Seema Sinha	seema@sns.edu.in
2.	Sriparna Chakrabarti	sriparna.chakrabarti@sns.edu.in
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Task 2: Measure the four critical areas of your school campus

1

Complete the table:

Your school's area

Site area in square meter (m2)	25,212
Ground coverage area	6,347
Green landscaped area on-ground	2,500
Surface parking area	2,000
Play area that is paved/ concrete on ground	800
Play area that has grass on ground	5,000
Service Area on ground	300
Roof and terrace area	21,000
Green cover on exposed roof & terrace	500
Total built up/constructed area	23,505
Total no. of floors	5
Others	0

Task 3: Explore the number of species of plants and animals in your school

3

How many species of plants and animals exist in your school?

	Native	Exotic	Total
Plants	1067	575	1642
Animals	00	00	0

Task 4: Find out if your school uses pesticides

4

Do you use chemical based pesticides in your school green cover?

No

Supporting Documents

1. BC Plan.jpg
2. WP_20161111_12_26_50_Pro.jpg
3. WP_20161111_12_27_38_Pro.jpg
4. WP_20161111_12_39_43_Pro.jpg

5. WP_20161111_12_53_55_Pro.jpg



WATER

Task 1: Water Audit Team

Teachers

Sno.	Name	Email
1.	Seema Sinha	seema@sns.edu.in
2.	Sriparna Chakrabarti	sriparna.chakrabarti@sns.edu.in
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8.	Navya Sachdev		8
9.	Tanishka Sahay		8
10.	Moksh Dutt		8

Task 2: How much water does your school use?

1

Calculate your school's water consumption, per activity.

Activity	Total Quantity (litres per day)
----------	---------------------------------

Drinking	4000
Toilet flushing	25000
Personal cleaning	5000
Washing clothes	2500
Cooking	4000
Cleaning Utensils	8000
Washing Vegetables	1500
Mopping floors	1000
Gardening	19000
Total	70000

Task 3: What are the sources, supply and storage of water in your school

2 Where does the water your school uses, come from?

Ground water, Surface water, Recycled waste water

3 Who supplies the water in your school?

Municipality, School's own supply (bore well, rainwater harvesting facility, etc)

4 Does your school get daily water supply?

Yes

4(a) If supply of water is daily, please tick the correct option

2-6 hours

Task 4: What are the water conservation practices followed in your school?

5 What are the water conservation practices your school follows.

	Yes / No
Does your school have any water and sanitation policy?	Yes
If your school has an eco-club, do they have water component?	Yes
Do all tanks in the school have float valves installed to stop overflow?	Yes

Do the drinking water points have spill proof taps to check overflow?	Yes
Does your school use appliances with a quick-wash setting?	Yes
Are dual flush systems installed in the toilets?	Yes
Does your school encourage bottled water for drinking water?	Yes
Does your school grow local plant species which require limited amount of water to grow?	Yes
Has your school initiated any water conservation steps in the school or outside, in the past one year?	Yes
Does your school use a drip or irrigation system?	Yes
Any other step taken for water conservation? (if Yes, please specify)	Yes

Supporting Documents

1. IMG_20161115_145401.jpg
2. IMG_20161115_144436.jpg
3. IMG_20161115_144514.jpg
4. WP_20161111_12_46_14_Pro.jpg
5. Sprinkler.jpg

Task 5: Does your school harvest rainwater?

6

Do you have Rainwater harvesting (RWH) system in your school?

Yes

6(a)

Does your school harvest different catchments?.

Yes

6(a)(1)

Which is the catchment area being harvested by your school?

Rooftop + Paved + Unpaved

6(b)

How does your school harvest rainwater?

By recharging groundwater

6(b)(1)

Does your school have groundwater recharge structure?

Yes

6(b)(1)(i) Please share the total number of groundwater recharge structures

4.00

6(b)(1)(ii) Please tick the type of groundwater recharge structure used in your school:

Recharge pits

6(c) How much area in your school is harvested?

91 to 100 per cent

6(d) Please select (from the list given below) the rainwater harvesting structures present in your school

Gutters, Collection sump, Recharge structure

6(e) Rate your catchment on cleanliness:

Good

Supporting Documents

1. RWH Details.jpg
2. Catchment.jpg

6(f) Does your school clean your catchment and system (structure)?

Yes

6(f)(1) Please specify when does your school clean the catchment and RWH system?

Pre-monsoon

6(g) Does your school monitor the rainwater harvesting structure for its efficiency?

Yes

6(g)(1) Please specify when does your school monitor the groundwater level?

Pre-monsoon

6(h) What is the trend of groundwater level in your school across the year?

No change

6(i) If your school's RWH structure is more than a year old, is there any improvement in the groundwater quality after the implementation of the RWH structure?

No

Task 6: Are the plumbing and sanitation facilities in your school adequate?

7

Please share details about sanitation and hygiene practices in your school.

	Yes / No
Does the school have separate toilets for males and females?	Yes
Are there sufficient toilets for women in your school?	Yes
Are there sufficient toilets for men in your school?	Yes
Are the toilets accessible and safe to use for children?	Yes
Are the toilets accessible and safe to use for differently abled children?	Yes
Are the toilets accessible and safe to use for differently abled staff (teaching and non-teaching)?	Yes
Are the toilets situated in the right location in terms of privacy and safety?	Yes
Is there sufficient light during day time?	Yes

8

How many drinking water taps do you have?

126

9

How many hand pumps do you have?

0

10

How many ablution taps (taps used for washing hands only) do you have?

150

11

How many water closets (used for defecation and urination) do you have?.

	Girls	Boys	Common	Total
Number of toilets	19	15	27	61

12

How many urinals (strictly used for urination only) do you have?

91

13

How many other water outlets (example: taps in play fields, sprinklers, swimming pool) do you have?

45

14

Is there a water storage system in place to supply water in the toilets?

No

15 Is the water supply sufficient?

Yes

16 Are the toilets cleaned?

Yes

16(a) If yes, please specify

More than twice a day

Task 7: Does your school reuse/recycle waste water?

17 Does your school treat wastewater?

Yes

18 Does your school reuse the treated wastewater?

Yes

18(a) How does your school reuse wastewater?

Gardening, Flushing

No documents uploaded by the school.



WASTE

Task 1: Waste Audit Team

Teachers

Sno.	Name	Email
1.	Seema Sinha	seema@sns.edu.in
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Task 2: What is the waste segregation system in your school?

1

Does your school segregate solid waste?

Yes

1a

Who segregates the waste at source?

1. Housekeeping (Sweeper)
2. Gardener
3. Ragpicker

2

Waste collection points in your school.

	Total No. of collection points	No bin	One bin	Two bins (wet & dry)	Three bins or more
Classrooms	70	0	60	10	00
Playgrounds	5	0	3	2	00
Common area (e.g. reception, corridors)	22	0	20	2	00
Staffroom	10	0	8	2	00
Laboratory	18	0	18	0	00
Canteen	7	0	0	7	00
Clinic/ Sick room	1	0	0	1	00
Library	2	0	2	0	00
Toilets	183	0	183	0	00
Others	0	0	0	0	00
Total	318	0	294	24	0

Supporting Documents

1. WP_20161108_13_21_58_Pro.jpg
2. WP_20161108_13_19_30_Pro.jpg
3. WP_20161109_13_26_06_Pro.jpg
4. IMG_20161116_075654.jpg
5. IMG_20161116_075902.jpg

Task 3: How much waste does your school generate?

3

Determine the quantity of waste generated in your school. (in kilogram)

	Collection per month (Frequency may differ)
Garden/ horticulture waste	50
Kitchen waste	480
Paper	75
Plastic	5
Wood, glass, metal, classroom furniture	10
E-waste	2
Biomedical waste	6
Sanitary waste	7
Construction and Demolition (C & D) waste	20
Hazardous waste	15
Total Generated Solid Waste (in kilogram)	670

Supporting Documents

1. IMG_20161116_075946.jpg
2. IMG_20161116_075902.jpg
3. IMG_20161116_075842.jpg
4. WP_20161108_12_51_56_Pro.jpg

Task 4: How much waste does your school recycle/treat?

4

Does your school recycle any generated waste?

No

5 Does your school have a composting facility?

No

6 Does your school encourage students & teachers to reuse textbooks?

Yes

7 Table to understand whether internal or external waste recycling procedures are applied to waste.

	Local kabadiwala (the scrap collector)	Authorised dealer	Dumped at a designated community site	Internal procedure
Paper (e.g., used notebooks, used examination paper, subscription newspaper and magazines)	✓	✓	✗	✗
Plastic (e.g. plastic bottles)	✓	✓	✗	✗
Horticultural waste	✓	✗	✓	✗
E-waste (e.g. broken, unusable computers)	✗	✓	✗	✗
Hazardous waste (e.g. diesel fuel, battery)	✓	✓	✗	✗
Wood, glass, metal scrap, other scrap	✓	✓	✗	✗
Biomedical waste (e.g. waste from Nurse's room in school, e.g. band-aids, syringe)	✗	✓	✗	✗

Supporting Documents

1. Sewage line details.jpg
2. Schematic %28P%26I%29 STP SNSG.pdf
3. WP_20161111_12_46_14_Pro.jpg

Task 5: How does your school dispose waste?

8 What is the final destination for waste that is disposed of externally?

Designated dumping site (Dhalao)

Supporting Documents

1. Waste Segregation.jpg

9

Does your school burn waste?

No

10

Does your school have the following? If yes, please give the numbers.

	Total	Working conditions	Non-working condition
TVs	8	8	
VCR or DVD players	0	0	
Refrigerators and freezers	10	10	
Washing machines	1	1	
Air conditioners	50	50	
Heaters	8	8	
Microwaves	4	4	
Ovens	0	0	
Toasters	0	0	
Electric Kettles	11	11	
Personal computers (CPU, mouse, screen and keyboard included)	79	79	
Laptop computer (CPU, mouse, screen and keyboard included)	238	238	
Notebook computers	0	0	
Notepad computers	30	30	
Printers	16	16	
Copying equipment (Photocopiers)	3	3	
Projectors	100	100	
Whiteboards	100	100	
Electrical & electronic typewriters	0	0	

Pocket & desk calculators	10	10	
Fax machines	0	0	
Telex	0	0	
Telephones	55	55	
Pay telephones	2	2	
Mobiles	35	35	
Answering systems	1	1	

No documents uploaded by the school.

11

Do you know that your E-waste can be collected by an authorised dealer or dismantler?

Yes

No documents uploaded by the school.

11a

Who collects your e-waste, when not in working condition?

Taken back by manufacturer

Task 6: School's initiatives

12

Does the school have a policy on waste?

Yes

Policy document

Waste Policy-1.jpg

13

Are there awareness drives with regard to Reduce, Recycle and Reuse?

Yes

Supporting Documents

1. 20160212_115841-2.jpg
2. 20160212_120020-1.jpg
3. IMG_20161116_080225.jpg

13a

What form do these awareness drives take?

As part of the curriculum , As part of extracurricular activities such as guest lectures , By the showcasing of posters and stickers

14

Is the study of the environment integrated into the curriculum?

Yes

Supporting Documents

1. WP_20161108_12_51_50_Pro.jpg
2. proses of waste.jpg
3. CTW dust bins-1.JPG
4. registration certificate.docx



FEEDBACK

1

Has your school participated in the Green Schools Programme (GSP) Audit before?

No

2

Have teachers from your school participated in teacher interactive workshops organized by the GSP team?

No

3

Did you find the online information relevant to your environmental education activities?

Yes

4

Was the audit easy-to-understand and self-explanatory?

Yes

5

Did you understand the present format of the GSP?

Yes

6

Do you think your school will be a Green School (resource efficient) by 2019?

Yes

7

What would be the help required to make your school a Green School?

Required more training, awareness and workshop

8

How would you rate the overall design of the audit?

Aspect	Good / Average /Bad
Content	Good
Distribution of time among tasks	Good
Sequencing of tasks	Good
Orientation for conducting tasks	Good

9

Would your school like to recommend any topic/s that you strongly feel should be added or deleted in the audit?

No

10

Could you finish all the tasks in given period of time online?

Yes

11

How many times did you contact the Green Schools Programme Team for guidance and counseling?

Never

12

Water being the focus this year, did you find the questionnaire in Water section helpful to make your school understand how to become water efficient?

Yes

13

Did your students enjoy doing the Water activities?

Yes

13(a)

How many students were involved in the activities?

125.00

Checklist of uploaded documents

1. PUC certificates of not more than five buses
2. Picture of Air Quality Monitoring equipment of school
3. Fuel Bills
4. Picture of School owned vehicles
5. Electricity Bill
6. Picture of 5 star appliances used by school
7. Picture of Renewable sources of Energy
8. Picture of Mid-day meal being served
9. Pictures of Green Cover
10. Pictures of landscaped area
11. Building construction plan
12. Pictures of dustbins in classroom showing segregation at source
13. Pictures of playground with more than two dustbins
14. Picture of audit team weighing solid waste
15. Picture of types of solid waste generated
16. Pictures of recycling units - composting pit, paper recycling machine, selling paper to kabadiwala, recyclers, etc
17. Pictures of housekeeping staff disposing different types of solid waste
18. Pictures of Electronic items used by school and storage of non-working electronic items
19. Waste Policy
20. Pictures of various school initiatives e.g. rally, debate, street play, art competition, etc
21. Pictures of respective audit teams doing survey