



FUTURE SCIENCE AND TECHNOLOGY LEADERS OF THE PHILIPPINES

THE BYLAWS ASSEMBLY OF 2015

THE BYLAWS OF THE FUTURE SCIENCE AND TECHNOLOGY LEADERS OF THE PHILIPPINES OF CEBU TECHNOLOGICAL UNIVERSITY-ARGAO CAMPUS

ADOPTED BY:

THE 2015 FSTLP GENERAL ASSEMBLY

AT THE

BERKS ACTIVITY CENTER

OF

CEBU TECHNOLOGICAL UNIVERSITY ARGAO CAMPUS

ON THE 16TH DAY OF JULY, TWO THOUSAND FIFTEEN

[Signature]

BYLAWS OF THE
FUTURE SCIENCE AND TECHNOLOGICAL LEADERS
OF THE PHILIPPINES
OF
CEBU TECHNOLOGICAL UNIVERSITY – ARGAO
CAMPUS

PREAMBLE

We, the Future Science and Technology Leaders of the Philippines, pleading the aid of the Almighty God, believing to develop a sense of responsibility, promoting the development of the youth as future leaders shall help implement and maintain the goals and aspiration of the youth do hereby promulgate and adopt this bylaw.

ARTICLE I

NAME AND DOMICILE

Section 1. This instrument shall be known as the Bylaws of the Future Science and Technology Leaders of the Philippines of Cebu Technological University- Argao Campus.

Section 2. This organization shall be called the Future Science and Technology Leaders of the Philippines of Cebu Technological University Argao Campus and may be referred to as FSTLP of CTU- Argao.

Section 3. The domicile of the body shall be established within the vicinity of Cebu Technological University- Argao Campus.

Section 4. The FSTLP shall adopt an official seal and color as determined and approved by the FSTLP officers elected within the Academic Year.

ARTICLE II

DECLARATION OF PRINCIPLES AND OBJECTIVES

Section 1. The FSTLP shall be an independent governing body of the organization of the different departments of CTU-Argao Campus.

Section 2. The objectives of the organization shall be:

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- a) to develop character, personal discipline, love of country, scientific, technological and vocational efficiency and teach duties of citizenship;
- b) to train members for positive leadership in scientific, technical and vocational endeavor;
- c) to create a wholesome atmosphere for instruction, research and extension services among the members;
- d) to initiate and support projects which could make use of the organization funds to improve the delivery of instruction, research and extension activities; and
- e) to coordinate with other organizations and agencies in accomplishing the above objectives.

Section 3. The FSTLP must at all times support the Science and Technology undertakings and activities of the different departments congruent to the objectives of the organization.

ARTICLE III

MEMBERSHIP

Section 1. All bonafide students of CTU-Argao shall automatically become members of the FSTLP;

- a) transferees shall automatically become members of the organization upon official enrolment;

Section 2. Annual membership fee of eighty pesos (Php 80.00) shall be collected from every member upon enrolment within the academic year. The collection of fees shall be included upon payment of enrolment fees at the university cashier and shall be deposited in the name of the FSTLP of CTU-Argao subject to accounting and auditing rules and regulations. The collected membership fees will be deposited as funds of the FSTLP.

Section 3. Membership maybe lost due to any of the following instances:

- a) discontinuance of study;
- b) expulsion from this institution; and
- c) transfer to other educational institution.

Section 4. All members shall be bound by the Bylaws and are subject to its rules and regulations.

ARTICLE IV

BILL OF RIGHTS

Section 1. Every member of FSTLP shall have:

- a) the right to be informed and consulted regarding the organization's policies and regulations which may directly affect the members before such matters are adopted;
- b) the right to have their grievances heard and speedily redressed;

- c) the freedom to join and enjoy every activity held by FSTLP organization that may give way for the development of the skills and talents of each member;
- d) the right to be kept informed for transparency of books and records of accounts of FSTLP organization that may directly affect the member;
- e) the right to conduct assemblies, symposia and other activities which nature and purpose not contrary to the law; and
- f) the right to be given the fair chance to be heard in times of assemblies and meetings for eventual unification of actions and opinions.

Section 2. Every member shall have the right to speedy issuance of official certificate and other similar documents within reasonable period from the date of request.

Section 3. Every member shall have the right to enjoy the benefits and privileges due upon them after the payment of FSTLP membership fee.

Section 4. Every member shall have the right to use the organization's facilities and services provided he/she is liable for any damages or losses incurred that may occur in relation to organization's documentation and activities.

Section 5. Every member shall have the right to be free from involuntary contribution except those approved by the FSTLP Organization.

Section 6. The FSTLP shall have the right to be represented in the policy making body of the University.

Section 7. No form of exploitation and/or exercise of unfair punishment or penalty should be imposed to any member.

Section 8. The right to exercise religious worships, spiritual practice and cultural traditions not contrary to the laws and policies of the organization.

Section 9. The right to peacefully express valid and legitimate grievances against any FSTLP Organization Officers, Adviser and Activities in accordance with the proper norms and conduct of such petition.

Section 10. The right of anybody to be presumed innocent until proven guilty after a thorough investigation is conducted.

Section 11. All members attending meeting or appointment of FSTLP Organization and other organization activities have the right to be excused by their respective instructors/professors from their classes and to ask special examination if it occurs therein.

Section 12. Every member has the right of suffrage without discrimination as to race, gender, and course as long as his or her name appears in the master list provided by the school's registrar office.

Section 13. The rule of the simple majority shall be respected at all times.

ARTICLE V

PENALTIES

Section 1. Officers having 3 absences in regular and special meetings and organization-sponsored activities will be subjected for investigation and deliberation. No Certificate of Recognition and Participation at the end of the term if reasons of the absences are not reasonable.

Section 2. Violations to policies, rules and regulations shall be sanctioned with reasonable punishments in accordance with the organization's goals and objectives.

ARTICLE VI

OFFICERS, TENURE AND ELECTION

Section 1. The following are the recommended student-leader potentials from the different department chairman of CTU-Argao elected as FSTLP officers:

- President
- Vice President for Science
- Vice President for Technology
- Secretary
- Assistant Secretary
- Treasurer
- Auditor
- Business Managers (3) x
- P.R.O.s (2) x
- Sentinels (2) x
- Ambassadors
- Adviser

Section 2. Any officer can bid for re-election for the same position but not to exceed two (2) consecutive terms, provided that he/she meets all the qualifications set forth.

Section 3. All elected officers shall serve the office period of one academic year or until another set of officers is elected and inducted into office.

Section 4. For the vacancy of the position of president because of permanent absence, death, permanent disability, voluntary resignation, impeachment or total incapacity, the two vice presidents will be tossing coin to determine who will take place in the position.

Section 4. All officers shall receive a Certificate of Recognition of their respective positions by the end of their term.

Section 5. FSTLP Officers who had actively served the organization shall receive a Plaque of Recognition upon graduation.

Section 6. Election of FSTLP officers will be held every last Friday of February.

ARTICLE VII

QUALIFICATIONS OF FUTURE SCIENCE AND TECHNOLOGY LEADERS OF THE PHILIPPINES OR FSTLP OFFICERS

Section 1. The President (must be/have):

- a bonafide student of CTU-Argao;
- acquired at least one (1) year residency in the university;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or incomplete grade;
- physically fit and/or mentally fit as certified by the school physician;
- is not allowed to run or hold any major position in other organizations (President, V-President, Secretary, Treasurer);
- must not have his/her OJT's and Practicum in the second semester are not qualified to be nominated in the position; and
- willingness to serve the student body.

Section 2. The Vice-Presidents (must be/have):

- a bonafide student of CTU-Argao;
- acquired at least one (1) year residency in the university;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or incomplete grade;
- physically fit and/or mentally fit as certified by the school physician;
- are not allowed to run or hold any major position in other organizations (President, V-President, Secretary, Treasurer);
- must not have his/her OJT's and Practicum in the second semester are not qualified to be nominated in the position; and
- willingness to serve the student body.

Section 3. The Secretary (must be/have):

- a bonafide student of CTU-Argao;
- acquired at least one (1) year residency in the university;
- a computer literate;
- competent in oral and written communication;
- knows how to take minutes during session or meeting;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or incomplete grade;
- physically fit and/or mentally fit as certified by the school physician;
- is not allowed to run or hold any major position in other organizations (President, V-President, Secretary, Treasurer);
- must not have his/her OJT's and Practicum in the second semester is not qualified to be nominated in the position; and
- willingness to serve the student body.

Section 4. The Assistant Secretary must be/have):

- a bonafide student of CTU-Argao;
- acquired at least one (1) year residency in the university;
- a computer literate;
- competent in oral and written communication;
- knows how to take minutes during session or meeting;

- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or Incomplete grade;
- physically fit and/or mentally fit as certified by the school physician;
- must not have his/her OJT's and Practicum in the second semester is not qualified to be nominated in the position; and
- willingness to serve the student body.

Section 5. The Treasurer (must be/have):

- a bonafide student of CTU-Argao;
- acquired at least one (1) year residency in the university;
- demonstrate competencies in mathematical operations;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or Incomplete grade;
- physically fit and/or mentally fit as certified by the school physician;
- is not allowed to run or hold any major position in other organizations (President, V-President, Secretary, Treasurer);
- must not have his/her OJT's and Practicum in the second semester are not qualified to be nominated in the position; and
- willingness to serve the student body.

Section 6. The Auditor (must be/have):

- a bonafide student of CTU-Argao;
- acquired at least one (1) year residency in the university;
- demonstrate competencies in mathematical operations;
- proficiency in auditing;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or incomplete grade;
- physically fit and/or mentally fit as certified by the school physician;
- must not have his/her OJT's and Practicum in the second semester is not qualified to be nominated in the position; and
- willingness to serve the student body.

Section 7. The P.R.O.s (must be/have):

- a bonafide student of CTU-Argao;
- competent in oral and written communication;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or incomplete grade;
- physically fit and/or mentally fit as certified by the school physician; and
- willingness to serve the student body.

Section 8. The Business Managers (must be/have):

- a bonafide student of CTU-Argao;
- knowledgeable in basic marketing and financial planning;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or Incomplete grade;
- physically fit and/or mentally fit as certified by the school physician; and

- willingness to serve the student body.

Section 9. The Sentinels (must be/have):

- a bonafide student of CTU-Argao;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or incomplete grade;
- physically fit and/or mentally fit as certified by the school physician; and
- willingness to serve the student body.

Section 10. The Ambassadors (must be/have):

- a bonafide student of CTU-Argao;
- good moral character and no records of convictions for any capital offense or must not have been subjected to disciplinary action;
- no failing and/or unconditional marks or incomplete grade;
- physically fit and/or mentally fit as certified by the school physician; and
- willingness to serve the student body.

ARTICLE VIII

POWERS, DUTIES AND RESPONSIBILITIES OF THE FSTLP OFFICERS

Section 1. President:

- a) presides all the regular sessions, special and urgent meetings;
- b) has the power to call special or urgent meetings with all the officers and including the curricular and extra-curricular presidents if needed;
- c) has the power to organize committee, to extend the services of the organization;
- d) implements programs, policies and projects within his jurisdiction; and
- e) shall ensure that Bylaws be implemented.

Section 2. Vice President for Science:

- a) performs all the powers, duties and responsibilities of the President and of the Vice-President for Technology in case of their temporary absence;
- b) takes charge of the research oriented projects of the organization; and
- c) performs such duties and responsibilities as may be assigned to him/her by the President.

Section 3. Vice President for Technology:

- a) performs all the powers, duties and responsibilities of the President in case of his/her temporary absence;

- b) takes charge of the technology-based projects of the organization;
and
- c) performs such duties and responsibilities as may be assigned to him/her by the President.

Section 4. Secretary:

- a) keeps all the records of the FSTLP activities;
- b) prepares and keep the minutes of all the meetings of the organization;
- c) prepares all official communications for the FSTLP; and
- d) performs such duties and responsibilities as may be assigned to him/her by the President.

Section 5. Assistant Secretary:

- a) assists the secretary in all of his/her duties;
- b) performs all the powers, duties and responsibilities of the President Secretary in case of his/her absence, death permanent disability, voluntary resignation, Impeachment or total incapacity;
and
- c) performs such duties and responsibilities as may be assigned to him/her by the President.

Section 6. Treasurer:

- a) keeps and deposits in the bank all money received in the name FSTLP of CTU Argao-Campus;
- b) disburses funds in accordance with an approved budget of the organization;
- c) keeps all the records of income and expenditures of the organization;
- d) certifies the availability of funds whenever necessary;
- e) be accountable for the disbursement of the funds after due consultation with the other officers;
- f) budgets all financial matters with the approval of the body and prepares pertinent financial reports every after an activity;
- g) accomplish summary reports at the end of every semester;
- h) prepares and submit any audited financial reports including the document and papers thereof at any time when the school deems it necessary; and
- i) performs such duties and responsibilities as may be assigned to him/her by the President.

Section 7. Auditor:

- a) holds the disbursement of the FSTLP Funds for reasons of discrepancies and such other reasons relevant to funds disbursement policies and procedures;
- b) checks and or audits all the accounts pertaining to the income or expenditures of the organization;
- c) takes custody of all FSTLP property;

- d) examines all the receipts of income and expenditures of the organization and any discrepancies must be reported directly to the president; and
- e) performs such duties and responsibilities as may be assigned to him/her by the President.

Section 8. P.R.O.'s:

- a) take charge of matters affecting the relations of the FSTLP to the different student organizations, the administration and the community in general;
- b) take care in the dissemination of news and memos to the members and other parties concerned; and
- c) performs such duties and responsibilities as may be assigned to him/her by the President.

Section 9. Business Managers:

- a) coordinate with the treasurer and auditor in the preparation of the organization's activities;
- b) prepare proposal for Income Generating Projects (IGP) and other projects of the organization; and
- c) perform such duties and responsibilities as may be assigned to him/her by the President.

Section 10. Sentinels:

- a) perform such duties and responsibilities as may be assigned to him/her by the President.

Section 11. Ambassadors:

- a) serve as the representative of their department and channel their concerns to the organization; and
- b) perform such duties and responsibilities as may be assigned to him/her by the President.

ARTICLE IX

SUFFRAGE

Section 1. The suffrage must be afforded to any bonafide member without discrimination as to race, gender and course as long as his name appears in the master list provided by the registrar.

Section 2. The right to nominate himself/herself to a position as long as he/she is recommended by their department chair and encompasses the qualifications set forth by the organization.

Section 3. The rule of the simple majority shall be respected, and followed at all times.

ARTICLE X

ACCOUNTABILITY OF OFFICERS

Section 1. The FSTLP of the CIO Argao shall serve with the highest degree of responsibility, integrity, loyalty, and efficiency and shall remain accountable for students.

Section 2. Any officer who wishes to resign shall submit a resignation letter and shall be considered resigned upon the acceptance of his resignation by the FSTLP officers and adviser and duly approved by the Director of Student Services.

Section 3. Upon the expiration of the terms of the incumbent officers, all FSTLP properties must be turned over to the new set of officers including all pertinent records/documents to the successors.

ARTICLE XI

SCHOLARSHIP PROGRAM

Section 1. The FSTLP President will automatically be granted a full scholarship within his/her term of office.

Section 2. If ever the President is already a scholar grantee, the officers together with the adviser will conduct a thorough deliberation of who will be granted a full scholarship among the non-scholar officers based on the set of guidelines set forth by the organization.

ARTICLE XII

MEETINGS

Section 1. A regular session of the FSTLP Officers and Adviser shall be held every third Thursday of the month at 5:00 p.m. at the FSTLP Office.

Section 2. FSTLP officers are required to attend the meeting of important matters as stated in memorandum.

Section 3. The FSTLP President may call for a special or urgent meeting as deemed necessary and appropriate.

Section 4. Majority of the FSTLP Officers or 50% plus one of them shall constitute a quorum to transact a business or hold a meeting.

ARTICLE XIII

GENERAL ASSEMBLY

Section 1. The general assembly is the highest consultative body of the council such as in amending and ratification of the Bylaws of the Future Science and Technology Leaders of the Philippines.

Section 2. It shall compose of selected organizational and classroom officers of this institution recognized and registered at the office of the FSTLP.

ARTICLE XIV

GENERAL PROVISION

Section 1. All laws, decrees, memoranda and resolution inconsistent with the constitution shall remain operational until amended or revoked.

Section 2. The Future Science and Technology Leaders of the Philippines or the FSTLP Bylaws shall take effect upon ratification until amended or revoked.

ARTICLE XV

FSTLP ADVISER

Section 1. The FSTLP shall have and Adviser coming from the Technology subject instructors of the university whom the elected officers had appointed. He/she shall then be approved and appointed by the Campus Director and shall issued Appointment Paper as Adviser of the FSTLP. Among his/her qualification shall be his/her active involvement in the socio-civic activities in the community and school and his sincere interest in the FSTLP and other extra or co-curricular activities of the student.

Section 2. The adviser, once appointed or elected shall be acknowledged or respected as such until his position is declared vacant by reason of death, resignation, retirement, long absence of more than six months, incapacity or resolution of the FSTLP as regards to the adviser's inactivity, ineffectiveness, unsupportive or misconduct provided that the FSTLP deliberation shall be reasonable, impartial, and satisfactory to all parties concerned.

Section 4. The adviser shall have the right and duty to call the attention of any FSTLP officer of any misconduct, wrong delivery of official's duties and functions and may recommend disciplinary action to the Office of the Guidance Counselor.

Section 5. The adviser shall attend all the meetings and sessions of the FSTLP, if possible. If he/she can't attend the meeting, a copy of the minutes of the meeting must be furnished to him/her.

ARTICLE XVI

AMENDMENTS OR REVISIONS

Section 1. Any amendment to or revision of this Bylaws, may be proposed by:

- a) the FSTLP upon a vote of two-thirds (2/3) of all its members; and
- b) student initiatives.

Section 2. Any amendments or revisions of the Bylaws shall be valid and effective immediately after it has been approved or ratified by the students of CTU-Aragao Campus in the general assembly.







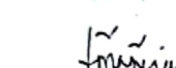





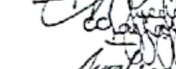



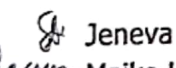
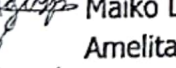
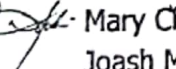
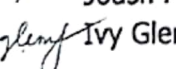
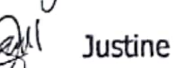

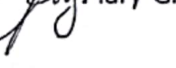
Section 3. No amendments or revision under the Bylaws are authorized within two years upon its ratification.

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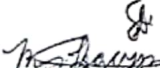

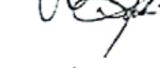


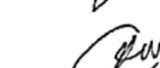


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NOTED BY:
FSTLP OFFICERS 2015-2016

	Mailyn N. Lanorias	-	President
	Margie R. Aplacador	-	Vice President (Science)
	Jhon Dee D. Alesna	-	Vice President (Technology)
	Kiethlylyn Jill S. Camarillo	-	Secretary
	Ian Emmanuel B. Varela	-	Assistant Secretary
	Quenie Nicole B. Caruana	-	Treasurer
	Justine Grace S. Putot	-	Auditor
	D-G Geyrozaga	-	P.R.O.
	Joseph S. Pantinople	-	P.R.O.
	Jomar D. Repunte	-	Business Manager
	Maria Antonette M. Viscara	-	Business Manager
	John Peter D. Maneja	-	Business Manager
	Evelyn A. Saraosos	-	Sentinel
	Creslin A. Cameros	-	Sentinel
	Danica Rose T. Mamac	-	Hotelier Ambassador
	Maiko I. Legaspi	-	Hotelier Ambassador
	Armando S. Dibdib	-	AB English Ambassador
	Alice B. Carrillo	-	ICT Ambassador
	Rays Janro Sararaña	-	IT Ambassador
	Marvin N. Mocoy	-	Forestry Ambassador
	Criselda C. Lanticse	-	Agriculture Ambassador
	Ivy Glenn Mamaboy	-	Agriculture Ambassador
	Amelita L. Manila	-	IE Ambassador

DEPARTMENTAL OFFICERS

	Jeneva Mae Gilles	-	Society of Linguistics Majors, AB English
	Maiko Legaspi	-	Hotelier's Society, Hospitality Management
	Amelita Manila	-	Equationers, Industrial Engineering
	Mary Chris Lendio	-	United Educators Club, College of Education
	Joash Monte	-	Forestry Student Society, College of Forestry
	Ivy Glenn Mamaboy	-	Green Thumb Organization, Inc., College of Agriculture
	Justine Grace Putot	-	Society of Incotech Innovators, Information and Technology
	Mary Grace Sosas	-	Technorats, Industrial Technology



