# **Task Delegation**



- 1. Have a full understanding of the end goal
  - a. Ask yourself these two questions
    - i. What is the task at hand?
    - ii. What is the most efficient way of handling the task?
  - b. Explain the issue or idea to your team clearly
- 2. Delegate the right task to the right person
  - a. Have an understanding of your team members strengths and weaknesses
  - Based on those, delegate each tasks accordingly with each persons' strengths
  - **c.** Find someone who cares about the job and will execute it properly and meaningfully
  - d. Holding interviews for positions is a great way to meet and get to know someone who will be perfect for the job
- 3. Become involved
  - a. As the delegater, it is your responsibility that all tasks are completed
  - b. Check up on your team members occasionally
- 4. Managers
  - a. Managers work through franchises and branches ordering employees, appointing jobs, and keeping staff in check

## Q and A

### -Why is it important to delegate jobs and to do it effectively?

Without proper job delegation, protests and events fall apart due to poor leadership and guidance. It can even lead to dangerous situations with multiple people fighting to lead the protest and take charge of the situation.

### -Am I the right person to be delegating jobs?

The best way to find out if you're fit to delegate jobs is to ask yourself if you can be honest with others and can work well as a team.

#### -What are some jobs that could be given out?

Here is a short list of some of the most common jobs there are in a typical protest.

- Frontline organizers:
- -Serve at the front lines, heading the march, and guiding through their route
  - Floating organizers:
- -Little seeds among the crowd help control the shape, answer questions, contain problems, and overall monitor the crowd from all over
  - Advocacy coordinators:
- -Gathers signatures for initiatives, contact information to build lists, and helps participants contact elected officials
  - Speakers:
- -Lead speeches that help energize crowds motivating them and building trust
  - Police Ligisons:
- -First people to confront any sort of police officials, they're the main source of communication from police to protests
  - Press contacts
- -They invite the press to the protest, answering any questions from them and keeping them safe so they can capture as much information as possible

#### Works Cited

Director, Lisa Jasper |. "New to Leadership? Learn How to Delegate Effectively."

\*Insperity\*, 19 May 2021, www.insperity.com/blog/how-to-delegate-effectively/.