

Employee Performance Report

April 2025

Generated on: 2025-04-02 21:50:06

Employee Information
Name: Shyam ji
Department: IT Department
Division: Tech Division
ID: 8

Attendance Performance
Present Days
17
out of 20 working days
Absent Days
3
out of 20 working days
Attendance Percentage
85.0%

Task Performance

Total Tasks

8

assigned this month

Completed Tasks

6

out of 8 tasks

Average Rating

4.2/5

This report is system-generated and reflects your performance metrics for April 2025.

Please discuss any concerns with your manager.