<https://www.listen-and-write.com/audio/show3/12907>

주제: offices

1.

Listening 1.4 short talk 2

2.

Good afternoon everybody.

3.

We are here this afternoon to discuss the lack of space in our office.

4.

As you all know, at the beginning of this month.

5.

We added 5 new members to the marketing team.

6.

Which increase the number of staff members working on the third floor of the building to 20 people.

7.

This has made it really difficult for is to hold weekly group meetings.

8.

As there’re too many chairs and desks

9.

Therefore in order to create more space for everybody

10.

We will need to get rid of all the files and books that we no longer need

11.

Those things are taking up all of our space in the office.

12.

The old table at the back of the office should also be moved to the second floor.

13.

So that we can move more freely around here.