



Hendrik White

Legal

Profile

I am efficient and thorough. I believe that it's not about how you start, it's about how you finish.

I also feel that business IS personal.

I dedicate myself fully to the task at hand.

Adept in drafting documents, filing motions, interviewing clients, and preparing retainers.

Able to effectively assist in preparations for trials and hearings.

Details

Centurion, 0157

South Africa

0614403163

white.hendrik123@gmail.com

Nationality

South Africa

Driving license

Yes

Links

[LinkedIn](#)

[GitHub](#)

Skills

Adaptability

Fast Learner

Ability to Work Under Pressure

Ability to Work in a Team

Communication Skills

Legal Research

Legal Drafting

Microsoft Office

Javascript

HTML

Angular Framework

TypeScript

Python

Employment History

Litigation Clerk at Van Bruggen Attorneys, Centurion

February 2017 — Present

- Consult with clients
- Serve and file documents
- Diarise and filing of case files
- Drafting of litigious documents and letters
- Consult with counsel
- Formulating and application of litigation strategies
- Attending to Emails and Telephone calls required.

Legal Advisor at C & K Moneyline, Centurion

July 2020 — July 2021

- Attending to Cancellation of Sale Contracts
- Advising and Assisting HR with Disciplinary procedures
- Advising and Assisting Debt Collections Department
- Attending to and advising the company on legal matter, contracts and changes in regulations and legislation.
- Assisting and Advising the PR department
- Assisting and Advising the various Sales Departments

Education

BCom in Law, University of South Africa (UNISA), Centurion

January 2017 — June 2023

I completed my BCom Law degree studying part-time and working full time.

I obtained distinctions in Law of Property, Law of Contract and Social Dimensions of Justice

**Bachelors of Law (LLB), University of South Africa (UNISA),
Centurion**

July 2022 — Present

📖 References

Rina Smit from C&K Moneyline

084 737 3661

Keziah Fisher

072 384 3500

⚙️ Courses

Civil Litigation in the Magistrate's Court, LSSA

May 2019

Protection of Personal Information Act, Labour Guide

August 2020

The Complete Javascript Course - Jonas Schmedtmann, Udemy

January 2024 — March 2024