

Woletemeskel Alamrew Kindie



Personal details

- Woletemeskel Alamrew Kindie
- woletemeskelalamrew@gmail.com
- +251 969 01 60 12
- Addis Abeba Bahir Dar
- March 19, 2000
- Gondar
- Female
- Ethiopian

Skills

- Microsoft Office suite (word, excel, outlook, power point)
- Digital Literacy skills (computer, basics, Microsoft Office suite, and internet basics)
- Communication and presentation skill
- Adaptability and flexibility

Languages

- Amharic
- English

Profile

I would like to apply for announced vacancy in your organization I'm recent graduate from Haramaya University with a bachelor's degree in management with CGPA 3.33, I am eager to start my career with a dynamic and reputable company like yours. During my time at Haramaya University, I developed a strong foundation in Management which I believe aligns well with the requirements of this role. I have gained practical experience through internships, project, and research. In addition to my technical skills, I bring a strong work ethic, excellent communication abilities, and a passion for continuous learning and improvement. I am confident that my enthusiasm and willingness to learn will allow me to contribute effectively to your team.

Education

- Bachelor's degree in management** Sep 2020 - Jul 2024
Haramaya University, Ethiopia
 - CGPA of 3.33
 - Scored 56 out of hundred on the national exit exam administered during JUNE 2024

Internships

- Customer service** Jun 2023 - Aug 2023
Abyssinia Bank, Gondar
I am intern at abyssinia bank in position of customer services
 - Assisted customers with account inquiries and resolved issues promptly to enhance customer satisfaction
 - Processed transactions and provided accurate information about banking products and services
 - Handled customer complaints and escalated complex issues to senior staff for resolution
 - Maintained detailed records of customer interactions and transactions to ensure data accuracy
 - Received positive feedback from customers for professionalism and effective communication skills
 - Collaborated with the team to improve service delivery and streamline customer service processes

Qualities

- Communication
- Problem-solving
- Critical thinking
- Leadership
- Teamwork
- Adaptability