# Managing labels

docs.github.com/en/issues/using-labels-and-milestones-to-track-work/managing-labels

You can classify issues, pull requests, and discussions by creating, editing, applying, and deleting labels.

• Members of an enterprise with managed users can only make changes in repositories that are part of their enterprise.

#### **About labels**

You can manage your work on GitHub by creating labels to categorize issues, pull requests, and discussions. You can apply labels in the repository the label was created in. Once a label exists, you can use the label on any issue, pull request, or discussion within that repository.

#### About default labels

GitHub provides default labels in every new repository. You can use these default labels to help create a standard workflow in a repository.

Label	Description
bug	Indicates an unexpected problem or unintended behavior
documentation	Indicates a need for improvements or additions to documentation
duplicate	Indicates similar issues, pull requests, or discussions
enhancement	Indicates new feature requests
good first issue	Indicates a good issue for first-time contributors
help wanted	Indicates that a maintainer wants help on an issue or pull request
invalid	Indicates that an issue, pull request, or discussion is no longer relevant
question	Indicates that an issue, pull request, or discussion needs more information
wontfix	Indicates that work won't continue on an issue, pull request, or discussion

Default labels are included in every new repository when the repository is created, but you can edit or delete the labels later.

Issues with the good first issue label are used to populate the repository's contribute page. For an example of a contribute page, see github/docs/contribute.

Organization owners can customize the default labels for repositories in their organization. For more information, see "<u>Managing default labels for repositories in your organization</u>."

### Creating a label

Anyone with write access to a repository can create a label.

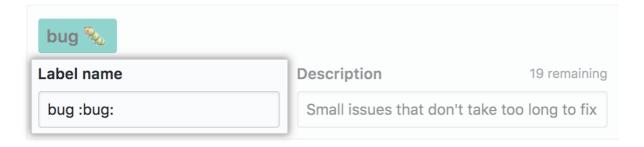
- 1. On GitHub, navigate to the main page of the repository.
- 2. Under your repository name, click **O** Issues or ?? Pull requests.



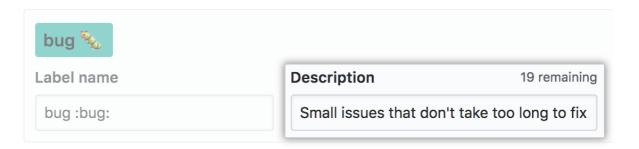
3. Above the list of issues or pull requests, click Labels.



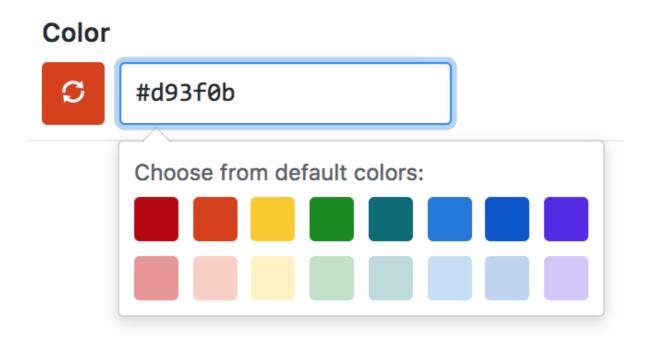
- 4. To the right of the search field, click **New label**.
- 5. Under "Label name", type a name for your label.



6. Under "Description", type a description to help others understand and use your label.



7. Optionally, to customize the color of your label, edit the hexadecimal number, or click the refresh button for another random selection.



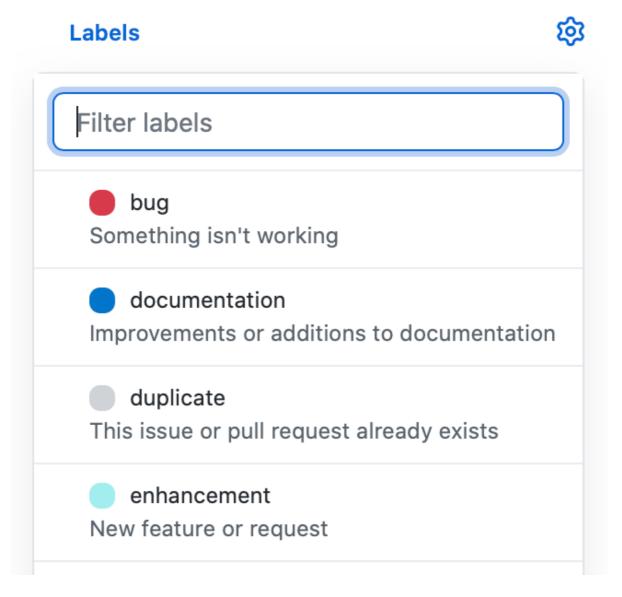
8. To save the new label, click **Create label**.

## Applying a label

Anyone with triage access to a repository can apply and dismiss labels.

1. Navigate to the issue, pull request, or discussion.

2. In the right sidebar, to the right of "Labels", click 😥, then click a label.



### **Editing a label**

Anyone with write access to a repository can edit existing labels.

- 1. On GitHub, navigate to the main page of the repository.
- 2. Under your repository name, click **O** Issues or **!**? Pull requests.

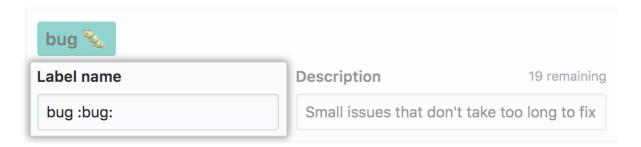


3. Above the list of issues or pull requests, click Labels.

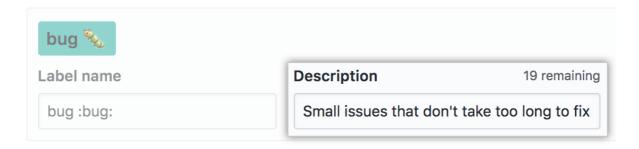


4. In the labels list, to the right of the label you want to edit, click **Edit**.

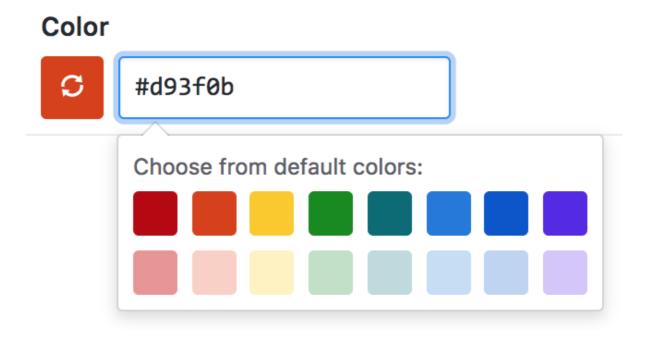
5. Under "Label name", type a name for your label.



6. Under "Description", type a description to help others understand and use your label.



7. Optionally, to customize the color of your label, edit the hexadecimal number, or click the refresh button for another random selection.



8. Click **Save changes**.

## **Deleting a label**

Anyone with write access to a repository can delete existing labels.

Deleting a label will remove the label from issues and pull requests.

- 1. On GitHub, navigate to the main page of the repository.
- 2. Under your repository name, click **O** Issues or ?? Pull requests.



3. Above the list of issues or pull requests, click **Labels**.



4. In the labels list, to the right of the label you want to delete, click **Delete**.

# **Further reading**