

**Onboarding Employee Docket**

<b>Head</b>	Mr.
<b>Emp Code</b>	
<b>First Name</b>	Ashish
<b>Last Name</b>	Yadav
<b>Full Name</b>	ASHISH KUMAR MUNNILAL YADAV
<b>Date of Joining</b>	21/07/2022
<b>Department</b>	Construction

Current Address	
Property Type	Owned
Building/Society Name	ROOM NO : 9, SULEMAN COMPOUND
Street/Road Name	SCOUT CAMP RD
Locality	BEHRAM BAUG
Landmark	MODERN FURNITURE
District	OSHIWARA
City	MUMBAI
State	Maharashtra
Pincode	400102
Residential Tel.No.	9004990952
Personal Mobile No.	8655123025
Email	aashishyadav.1978@gmail.com
Permanent Address	
Property Type	Owned
Building/Society Name	ROOM NO 9,SULEMAN COMPOUND
Street/Road Name	SCOUT CAMP RD
Locality	BEHRAM BAUG, JOGESHWARI (WEST)
Landmark	MODERN FURNITURE
District	OSHIWARA
City	MUMBAI
State	MAHARASHTRA
Pincode	400102
Residential Tel.No.	
Personal Mobile No.	8655123025
Email	aashishyadav.1978@gmail.com

Personal Details	
PAN	ALRPY5181E
AADHAR	872388958011
D.O.B.	10/01/1978
Place of Birth	Mumbai
Religion	Hindu
Age	44
Blood Group	O Positive
Height (cm)	5.9
Weight (kg)	89
Identification Mark	Mole On Right Cheek
Marital Status	Married
Spouse Name	ANITA                      YADAV
Marriage Date	18/05/1998
No. of Children	2.00

Family Details		
Father's Name	MUNNILAL	YADAV
Fathers DOB (DD-MMM-YY)	15/04/1949	
Mothers Name	MUNIDEVI	YADAV
Mothers DOB (DD-MMM-YY)	21/04/1953	
Marital Status	Married	
Name of Spouse	ANITA	YADAV
Spouse's DOB (DD-MMM-YY)	10/07/1982	
No of Children	2.00	
1st Child's Name	ABHISHEK	YADAV
1st Child's DOB (DD-MMM-YY)	27/04/2001	
1st Child's Gender	M	
2nd Child's Name	AMRITA	YADAV
2nd Child's DOB (DD-MMM-YY)	12/11/2002	
2nd Child's Gender	F	
3rd Child's Name		
3rd Child's DOB (DD-MMM-YY)		
3rd Child's Gender		

### Education Details

Course Name	Month & Year of Passing	University Name	Grade/ Percentage	Category	School / College Name
SSC				10th	
Diploma In Wire				12th	
				Graduation	
Wireman				Diploma	

### Previous Work Experience Details

Overall Work Ex (Yrs)	18		
Overall Work Ex (Months)	6		
Last Drawn CTC per annum	510000.00		
Company Name	Start Date (DD-MMM-YY)	End Date (DD-MMM-YY)	Last Designation Held
25th SOUTH REALITY LIMITED	17/01/2022	18/07/2022	MEP Supervisor
Obero Realty LTD	21/03/2014	23/06/2020	Electrical Supervisor



Composite Declaration Form-11  
(To be retained by the employer for future reference)  
EMPLOYEES' PROVIDENT FUND ORGANISATION  
Employees' Provident Funds Scheme, 1952 (Paragraph 34 & 57) &  
Employees' Pension Scheme, 1995 (Paragraph 24)

(Declaration by a person taking up employment in any establishment on which EPF Scheme, 1952 and / or EPS, 1995 is applicable)

1	Name		Ashish Yadav						
2	Father's Name <input type="checkbox"/>		Anita Yadav						
	Spouse's Name <input checked="" type="checkbox"/>								
3	Date of Birth :(DD/MM/YYYY)		10/01/1978						
4	Gender :(Male/Female/Transgender)		Male						
5	Marital Status :(Married/Unmarried/Widow/Divorcee)		Married						
6	(a) Qualification :		Diploma In Wireman						
	(b) Email ID :		aashishyadav.1978@gmail.com						
	(c) Mobile No :		8655123025						
7	Present employment details: Date of joining in the current establishment(DD/MM/YYYY)		21/07/2022						
8	KYC Details: (attach self-attested copies of following KYC's)								
	a) Bank Account No. :		10227411090						
	IFSC Code of the branch :		SBIN0004626						
	Employee Name as per Bank :		Ashish Munnilal Yadav						
	b) AADHAR Number		872388958011						
	Employee Name as per Aadhar :		Ashish Kumar Munnilal Yadav						
	c) Permanent Account Number (PAN), if available		ALRPY5181E						
Employee Name as per PAN :		Ashish Kumar Yadav							
9	Whether earlier a member of Employee's Provident Fund Scheme, 1952		Yes						
10	Whether earlier a member of employee's Pension Scheme, 1995		Yes						
11	Previous employment details: [if Yes to 9 AND/OR 10 above] -- Un-exempted								
	Establishment Name & Address	Universal Account Number	EPF Account Number	Date of Joining : (DD/MM/YYYY)	Date of Exit : (DD/MM/YYYY)	Whether Withdrawn EPF & EPS Amount	Scheme Certificate No. (if issued)	PPO Number (if issued)	Non Contributory Period (NCP) Days
		100035420552	KDMAL009291 10000001115	21/03/2014	23/06/2020	No			
12	Previous employment details: [if Yes to 9 AND/OR 10 above] – For Exempted Trusts								
	Name & Address of the Trust	UAN	Member EPS A/c Number	Date of Joining (DD/MM/Y YYY)	Date of Exit (DD/MM/Y YYY)	Whether Withdrawn PF Amount	Scheme Certificate No. (if issued)	Non Contributory Period (NCP) Days	
13	a) International Worker					No			
	b) If Yes, state country of origin (India / Name of the Country								
	c) Passport No.								
	d) Validity of Passport [(DD/MM/YYYY) to (DD/MM/YYYY)]								

**UNDERTAKING**

- 1.Certified that the particulars are true to the best of my knowledge.
- 2.I authorize EPFO to use my Adhar for verification/authentication/e-KYC purpose for service delivery.
- 3.Kindly transfer the funds and service details, if applicable, from the previous PF account as declared above to the present P.F. Account as I am Aadhar verified employee in my previous PF Account.
- 4.In case of changes in above details, the same will be intimated to employer at the earliest.

Date :

Signature of Member

Place :

**DECLARATION BY PRESENT EMPLOYER**

A. The member Mr/Ms/Mrs ..... has joined on ..... and has been allotted PF No. ....and UAN.....

B. In case the person was earlier not a member of EPF Scheme, 1952 and EPS, 1995:

**• Please Tick the Appropriate Option:**

The KYC details of the above member in the UAN database

- ☐ Have not been uploaded
- ☐ Have been uploaded but not approved
- ☐ Have been uploaded and approved with DSC/e-Sign

C. In case the person was earlier not a member of EPF Scheme, 1952 and EPS, 1995:

**• Please Tick the Appropriate Option:**

- ☐ The KYC details of the above member in the UAN database have been approved with E-Sign/Digital Signature Certificate and tranfer request has been genereated on portal.
- ☐ The previous Account of the member is not Aadhar Verified and hence physical trasnfer form shall be initiated.

Date :

Signature of Employer with Seal of the  
Establishment

**\*Auto transfer of previous PF account would be possible in respect of Aadhar verified employees only. Other employees are requested to file physical claim (Form-13) for transfer of account from the previous establishment.**



## FORM 2 (Revised)

(For Unexempted /Exempted Establishments)

### NOMINATION AND DECLARATION FORM

(Declaration and Nomination Form under the Employees' Provident Funds and Employees' Pension Scheme)

(Paragraphs 33 & 61 (1) of the Employees' Provident Funds Scheme, 1952 and paragraph 18 of the Employees' Pension Scheme, 1995)

- 1 Name (in Block Letters) : Ashish Munnilal Yadav
- 2 Father's/Husband's Name : Anita Yadav
- 3 Date of birth : 10/01/1978
- 4 Sex : Male
- 5 Marital Status : Married
- 6 Account No. (PF/EPS Number) : 10227411090
- 7 Address (Residential) : Permanent ROOM NO 9,SUL SCOUT CAMP RD BEHRAM BAUG, MODERN FURN  
MUMBAI OSHIWARA MAHARASHTRA 400102  
Temporary

### PART- A (EPF)

I hereby nominate the person(s)/cancel the nomination made by me previously and nominate, the person(s) mentioned below to receive the amount standing to my credit in the Employees' Provident Fund, in the event of my death:

Name and Address of the nominee/ nominees	Nominee's relationship with the member	Date of Birth	Total amount or share of accumulations in Provident Fund to be paid to each nominee (%)	If the nominee is a minor, name and relationship and address of the guardian who may receive the amount during the minority of nominee
(1)	(2)	(3)	(4)	(5)
Anita Yadav	Spouse	10/07/1982	80	
Abhishek Yadav	Child 1	24/04/2001	20	
			100%	

- 1 \* Certified that I have no family as defined in para 2(g) of the Employees' Provident Funds Scheme, 1952, and should I acquire a family hereafter, the above nomination should be deemed as cancelled.
- 2 \* Certified that my father/mother is/are dependent upon me.
3. \* Strike out whichever is not applicable.

Signature or thumb impression of the subscriber

Note: - A Fresh nomination shall be made by the member on his marriage and any nomination made before such marriage shall be deemed to be invalid

# If Married -> Spouse, Children (married or unmarried), his/her dependent parents, deceased son's widow and children.  
If unmarried then Parents, Brother, Sister or any other person(s).

e9fd89428550bb551529c52d8d2d3496



### Part B (EPS) (Para-18)

I hereby furnish below particulars of the members of my family who would be eligible to receive widow/children pension in the event of my death.

Sl.No.	Name and address of the family members	Date of Birth	Relationship with the member
(1)	(2)	(3)	(4)
1	Anita Yadav	10/07/1982	Spouse
2	Abhishek Yadav	24/04/2001	Child1
3			
4			

\*\* Certified that I have no family, as defined in para 2(vii) of Employees' Pension Scheme, 1995 and should I acquire a family hereafter I shall furnish particulars thereon in the above form.

I hereby nominate the following persons for receiving the monthly widow pension (admissible under para 16 2(a) (i) and (ii) of Employees' Pension Scheme, 1995 in the event of my death without leaving any eligible family member for receiving Pension.

Name and Address of the Nominee	Date of Birth	Relationship with the member
(1)	(2)	(3)

Dated the : \_\_\_\_\_

.....  
Signature or thumb impression  
of the subscriber

\*\*Strike out whichever is not applicable.

### CERTIFICATE BY EMPLOYER

Certified that the above declaration and nomination has been signed/thumb impressed before me by Shri/Smt./Kumari Ashish Munnilal Yadav employed in my establishment after he/she has read the entries/the entries have been read over to him/her by me and got confirmed by him/her.

Place: \_\_\_\_\_

Dated the \_\_\_\_\_

.....  
Signature of the Employer or other authorised  
Officer of the establishment  
Designation.....  
Name and address of the Factory/Establishment  
or rubber stamp thereof

\$ - Applicable if Married -> To Spouse and Children (include children adopted legally before death in service.)

\$\$ - Applicable to both Married and unmarried - (1) Married ----- To any person(s) other than spouse and children.  
(2) Unmarried ----- To Parents, Brother, Sister or any other person(s).

# Payment of Gratuity (Central) Rules

## FORM 'F'

See sub-rule (1) of Rule 6

### Nomination

To,

(Give here name or description of the establishment with full address)

---

---

I, Shri/Shrimati/Kumari Ashish Munnilal Yadav

(Name in full here)

whose particulars are given in the statement below, hereby nominate the person(s) mentioned below to receive the gratuity payable after my death as also the gratuity standing to my credit in the event of my death before that amount has become payable, or having become payable has not been paid and direct that the said amount of gratuity shall be paid in proportion indicated against the name(s) of the nominee(s).

2. I hereby certify that the person(s) mentioned is/are a member(s) of my family within the meaning of clause (h) of Section 2 of the Payment of Gratuity Act, 1972.
3. I hereby declare that I have no family within the meaning of clause (h) of Section 2 of the said Act.
4. (a) My father/mother/parents is/are not dependent on me.  
(b) My husband's father/mother/parents is/are not dependent on my husband.
5. I have excluded my husband from my family by a notice dated the \_\_\_\_\_ to the controlling authority in terms of the proviso to clause (h) of Section 2 of the said Act.
6. Nomination made herein invalidates my previous nomination.

### Nominee(s)

Name in full with full address of nominee(s)		Relationship with the employee	Age of nominee	Proportion by which the gratuity will be shared
(1)		(2)	(3)	(4)
1.	Anita Yadav	Spouse	39	100
2.				
3.				
So on.				

### Statement

1. Name of employee in full Ashish Munnilal Yadav
2. Sex Male
3. Religion Hindu
4. Whether unmarried/married/widow/widower Married
5. Department/Branch/Section where employed Construction
6. Post held with Ticket No. or Serial No., if any \_\_\_\_\_
7. Date of appointment 21/07/2022
8. Permanent address: ROOM NO 9,SULEMAN COMPOU SCOUT CAMP RD BEHRAM BAUG, JOGES MODERN FURNITURE MUMBAI  
Village \_\_\_\_\_ Thana \_\_\_\_\_ Sub-division \_\_\_\_\_  
Post Office 400102 District OSHIWARA State MAHARASHTRA

Place: \_\_\_\_\_

Signature/Thumb-impression of the  
Employee

Date: \_\_\_\_\_

### Declaration by Witnesses

Nomination signed/thumb-impressed before me

Name in full and full address of witnesses.

Signature of Witnesses.

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

### Certificate by the Employer

Certified that the particulars of the above nomination have been verified and recorded in this establishment.

Employer's Reference No., if any \_\_\_\_\_

Signature of the employer/Officer authorised  
Designation

Date: \_\_\_\_\_

Name and address of the establishment or  
rubber stamp thereof.

\_\_\_\_\_  
\_\_\_\_\_

---

### **Acknowledgement by the Employee**

Received the duplicate copy of nomination in Form 'F' filed by me and duly certified by the employer.

Date: \_\_\_\_\_

Signature of the Employee

---

**Note.**—Strike out the words/paragraphs not applicable.

## **Requisition for RFID Card and Vehicle Entry Permit - Commerz**

Name of Organisation: \_\_\_\_\_ Employee ID No. \_\_\_\_\_

Name of Vehicle Owner Ashish Munnilal Yadav

Type of Vehicle: \_\_\_\_\_ Vehicle Make: \_\_\_\_\_

Model: \_\_\_\_\_ Year of Manufacture: \_\_\_\_\_

Color: \_\_\_\_\_ Vehicle No: \_\_\_\_\_

Vehicle Engine No: \_\_\_\_\_ Vehicle Chassis No: \_\_\_\_\_

Signature of the Owner \_\_\_\_\_ Date: \_\_\_\_\_

### **Verified & Recommended: -**

Name & Signature of HR/Admin Manager: \_\_\_\_\_

### **Seal of Organisation**

**Date:** \_\_\_\_\_

**Note:** Following documents are required to be forwarded along with this application form: -

- 1) Copy of Vehicle Registration Certificate
- 2) Copy of vehicle Insurance
- 2) Certification from company, if company-owned vehicle

☛ **In case of Loss of RFID card immediately inform to commerz security, Duplicate RFID card will only be issued in essential cases against payments of Rupees 500/- only.**

☛ **In case of Transfer/Resignation by card holder please return the card to respective Admin Manger and in turn to Property Manager for cancellation.**

### **For Official Use only**

**1)** Given Vehicle Entry permit No \_\_\_\_\_ Valid up to \_\_\_\_\_ (One Year)

Name \_\_\_\_\_ Sign \_\_\_\_\_ date \_\_\_\_\_  
(Person authorized to give vehicle entry permit)

**2)** Given RFID card No \_\_\_\_\_ on (date) \_\_\_\_\_ Valid Up to \_\_\_\_\_

Name \_\_\_\_\_ Sign \_\_\_\_\_ date \_\_\_\_\_  
(Person authorized to give RFID Card)

### **Official seal**

**Additional information if any: -**

## **Requisition for Two Wheeler Vehicle Entry Permit - Commerz**

Name of Organisation: \_\_\_\_\_ Employee ID No. \_\_\_\_\_

Name of Vehicle Owner Ashish Munnilal Yadav

Type of Vehicle: \_\_\_\_\_ Vehicle Make: \_\_\_\_\_

Model: \_\_\_\_\_ Year of Manufacture: \_\_\_\_\_

Color: \_\_\_\_\_ Vehicle No: \_\_\_\_\_

Vehicle Engine No: \_\_\_\_\_ Vehicle Chassis No: \_\_\_\_\_

Signature of the Owner \_\_\_\_\_ Date: \_\_\_\_\_

### **Verified & Recommended: -**

Name & Signature of HR/Admin Manager: \_\_\_\_\_

### **Seal of Organisation**

**Date:** \_\_\_\_\_

**Note:** Following documents are required to be forwarded along with this application form: -

- 1) Copy of Vehicle Registration Certificate
- 2) Copy of vehicle Insurance
- 2) Certification from company, if company-owned vehicle

☛ **In case of Loss of RFID card immediately inform to commerz security, Duplicate RFID card will only be issued in essential cases against payments of Rupees 500/- only.**  
☛ **In case of Transfer/Resignation by card holder please return the card to respective Admin Manger and in turn to Property Manager for cancellation.**

### **For Official Use only**

**1)** Given Vehicle Entry permit No \_\_\_\_\_ Valid up to \_\_\_\_\_ (One Year)

Name \_\_\_\_\_ Sign \_\_\_\_\_ date \_\_\_\_\_  
(Person authorized to give vehicle entry permit)

**2)** Given RFID card No \_\_\_\_\_ on (date) \_\_\_\_\_ Valid Up to \_\_\_\_\_

Name \_\_\_\_\_ Sign \_\_\_\_\_ date \_\_\_\_\_  
(Person authorized to give RFID Card)

### **Official seal**

**Additional information if any: -**



भारत सरकार  
GOVERNMENT OF INDIA



अनीता यादव  
Anita Yadav  
जन्म तिथि/DOB: 10/07/1982  
महिला/ FEMALE  
Mobile No: 8655123025



**6802 8429 6311**

2022

**MEERA AADHAAR, MERI PEHCHAN**

25 SOUTH  
BESPOKE HOMES BY THE BAY  
PRABHADEVI

Date: 17/01/2022

Ashish Kumar Yadav

Suleman Compound, Scout Camp road,  
Behram Baugh, Jogeshwari (W)  
Mumbai 400102

Dear Ashish,

With reference to your application and subsequent interview with us, we are pleased to appoint you as Supervisor in MEP Department at Level-7.

Date of Joining: You have joined us on 17/01/2022

1. **Placement:** You will initially be based at Mumbai office. However, based on business exigencies you may be relocated or transferred to any other Hubtown's group companies, subsidiaries or affiliates currently existing or which may get incorporated in future in India or Abroad.
2. **Duties:** A schedule of your broad duties and responsibilities is given in Annexure B. However, the company reserves the right to assign you such other duties responsibilities as may be considered advisable in the company's interests.
3. **Remuneration:** Your Total CTC is Rs. 510000/- (Rupees Five Lakh Ten Thousand Only) INR per annum as detailed in Annexure A.  
In certain cases there may be a salary delay up to six months due to the financial crisis in the construction industry.  
The Company will deduct taxes and other statutory dues as may be applicable from the remuneration payable to you. You will be personally responsible for your tax liabilities and other dues. The company shall also be entitled to deduct any sum as may be recoverable from you as per company policies. The compensation package shall be governed by the policies and guidelines of the company presently applicable and as may be modified from time to time.
4. **Probation:** You will be on probation for a period of six months from your date of joining. You are not entitled to avail any type of leave. In case you remain absent, the absence shall invite salary deduction and it can not be adjusted prospectively. If you remain absent for seven days or more during the probation period, the probation period shall get extended by an additional month. However, if you remain absent for more than seven days continuously without any prior intimation than your services may be terminated without assigning any reasons. Also, if you are getting separated with the organization for any reasons during the probation period, the experience certificate as well as the relieving letter shall not be issued by HR.

Format # RC / HR / 113 (1)

WENTY FIVE SOUTH REALTY LIMITED | Regd Off: 25 South, Yadav Patel Lane, Off Veer Savarkar Road, Opp. Siddhivinayak Temple  
Prabhadevi, Mumbai - 400025. CIN: U51100MH1996PLC100876

Maharashtra Registration No. of South Tower (WRNG A): P51900006860 (Project 1 upto 10th floor) | P51900006861 (Project 2 - 10th to 47th floor)  
North Tower (WRNG B): P51900006862 | Centre Tower (WRNG C): P51900006863



HRD/9735/10851  
July 07, 2020

Mr. Ashishkumar Yadav  
Suleman Compound,  
Scout camp road,  
Behram Baug,  
Jogeshwari (West),  
Mumbai - 400102

Dear Ashishkumar,

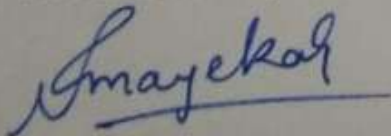
We refer to your letter of resignation dated June 23, 2020.

Your resignation has been accepted by us and you have been relieved at the close of working hours of June 23, 2020.

Your salary and other dues if any, up to and including June 23, 2020 will be remitted by our Accounts Department after you have handed over charge, company papers/property in your possession to your immediate superior.

We thank you for your contribution to our Organization and wish you success in your future endeavors.

Yours truly,  
For Oberoi Realty Limited



**Unmesh Mayekar**  
**Assistant Vice President - HRD & Employee Services**

आयकर विभाग  
INCOME TAX DEPARTMENT

भारत सरकार  
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड  
Permanent Account Number Card  
ALRPY5181E



नाम / Name

ASHISH KUMAR MUNNILAL YADAV

पिता का नाम / Father's Name

MUNNILAL YADAV

जन्म की तारीख

Date of Birth

10/01/1978

हस्ताक्षर / Signature

27012021



भारत सरकार

Government of India



मुनिलाल चेखुरी यादव  
Munilal Chekhuri Yadav

जन्म तारीख / DOB : 15/04/1949

पुरुष / Male



5539 0183 2784

आधार - सामान्य माणसाचा अधिकार

5\_Marathi\_UP12\_402IGen4\_0001

2022/7/20



भारतीय विशिष्ट ओळख प्राधिकरण

Unique Identification Authority of India



Print Date : 12/11/2020

पत्ता S/O मुनिलाल यादव, रुम न.९, सुलेमान  
कंपाउंड, बेहराम बाग, जोगेश्वरी वेस्ट, मुंबई,  
महाराष्ट्र, 400102

Address: S/O Munilal Yadav, Room no.9,  
Suleman Compound, Behram Baug,  
JOGESHWARI WEST, Mumbai,  
Maharashtra, 400102



8723 8895 8011



1947



help@uidai.gov.in



www.uidai.gov.in





भारत सरकार

Government of India



Issue Date : 21/10/2011



आशीष कुमार मुन्नीलाल यादव

Ashish Kumar Munnilal Yadav

जन्म तारीख / DOB : 10/01/1978

पुरुष / Male

8723 8895 8011

माझे आधार, माझी ओळख

From : Ashish K Yadav

Date : Mon, July 11, 2022

Subject : Resignation From Ashish K Yadav

(Post - MEP Supervisor, 25<sup>th</sup> South Realty , Prabhadevi.)

Dear Sir,

I Ashish K Yadav hereby resigning from my position As MEP Supervisor on project.

Thanks for the opportunities for professional and development that you have provided me during period of my services with your organization.

This is to inform you that I'm resigning from my duties From 11<sup>th</sup> July , 2022. My last date of working will be 18<sup>th</sup> July , 2022. Kindly acknowledge the same and let me know for handing over formalities.

I have enjoyed working with the organization and appreciate the support provided during my tenure with the company.

Thanks & Regards.

Sincerely-

Ashish K Yadav

Employee ID 3450

Mobile Number 8655123025

25<sup>th</sup> South Realty Limited

Accepted  
Can be released as per the company policy  
Bhargava



Accepted

make a statement of ongoing work & pending work  
and handing over to Sanjiv Shrivastava

Ans  
13<sup>th</sup> July 2022

## Appendix 'A'

### HANDING \ TAKING OVER CERTIFICATE

1. We, the undersigned, have jointly Handed \ Taken over the functions of-----  
Electrical

The functions & duties have been explained in detail and understood.

2. The detailed brief on the points has been explained & pending points/ any other issues are attached as Appendices

3. The discrepancies / points which require the attention of-----No

4. Knowledge of Oracle - ERP & ISO aspects have been imparted to following persons:


NA

HANDED OVER BY (Name) Ashish K. Yadav Signature: - 

TAKEN OVER BY (Name) Sanjeev K. Sharma Signature: - 

COUNTERSIGNED BY

PLACE Prabhadevi'  
DATE 18/07/2022

  
18th July 2022

## Appendix 'B'

### Employee Clearance Form

<b>A. Employee Details (To be filled up by the Employee)</b>	
Company Name : 25th South Realty Limited	Date of Joining : 17/01/2022
Employee Name : Ashish K. Yadav	Date of Resignation : 11/07/2022
Employee Code : 3450	Date of Leaving : 18/07/2022
Grade & Title : L7	Date of Clearance : 18/07/2022
<b>Note:</b> Handover Report should Contain: 1) List of files, documents, papers; 2) List of relevant contact person & Telephone Nos.; 3) Status of Work, etc and 4) ERP knowledge transferred to.	
Name & Signature : Sameer K. Sharma (person taking over)	Name & Signature : Ashish K. Yadav (person handing over)
Date: 18/07/2022	Date: 18/07/2022
<b>B. Clearances by Department:</b>	
Handover Report Submitted as per Format (BORN)	
Name: Ananth Kumar Patel	Signature: [Signature] Date: 18th July 2022
<b>C. Clearances by Admin:</b>	
1. Table/Drawer Keys/Books/Manuals returned? : Yes / No	
2. Calculator, Stapler, Punch, Cell returned? : Yes / No	
3. Car Keys returned? : Yes / No (if provided) NA	
4. Visiting Cards returned? : Yes / No NA	
5. Library Card / Books Returned? : Yes / No NA	
Name: [Signature]	Signature: [Signature] Date: 18/7/22
<b>D. Clearances by CS:</b>	
Signing Authority in any Company deactivated : Yes / No	
Name:	Signature: [Signature] Date:
<b>E. Clearances by A/C:</b>	
1. Petty cash settled : Yes / No	
2. Is communication sent to Bank/ FIs on Removal of name of person as signing Authority for company (For TL and above level only) : Yes / No (Communication Ref.)	
3. Miscellaneous if any : Yes / No	
Name: Alakhnanda Patra	Signature: [Signature] Date: 18/07/22
<b>F. Clearances by Security:</b>	
Name: [Signature]	Signature: [Signature] Date: 18/7/22



<b>G. Clearances by IT:</b>		
1. PC/Laptop collected?	: Yes / No	<i>Not allotted.</i>
2. De-activation of e-mail id?	: Yes / No	
3. Access removal from ERP/ Software done/ORACLE (pls check any pending issues)	: Yes / No	
4. Back up of PC/Laptop data taken?	: Yes / No	
5. Accessories (Pen drive, Hard disks) Collected from employee?	: Yes / No	
Name:	Signature :	Date:
<b>H. i) Clearances by HR &amp; Payroll:</b>		
1. Attendance records checked by employee himself/herself. Any issues related to Attendance (Pls specify)	: Yes / No	
Signature of Employee & Date		
2. Resignation received duly approved by HOD	: Yes / No	
3. Access Card/I Card recovered	: Yes / No	
4. Access card de-activated in system?	: Yes / No	
5. Address for future correspondence Details of Address:	: Email ID:	Contact Telephone:
6. Proof for Income Tax Exemption/Rebate (Income tax clearance)	: Yes / No	
7. Statutory forms filled, signed & received.	: Yes / No	
8. Agreement of Accommodation cancelled and Accommodation, if any, vacated & keys returned	: Yes / No (if provided)	
Name:	Signature :	Date:
<b>H. ii) Final Settlement:</b>		
1. Leave adjustment done	: Yes / No	
2. Loans cleared	: Yes / No / NA (Details of recovery if applicable)	
3. Advances recovered	: Yes / No / NA (Details of recovery if applicable)	
4. Misc. allowances recovered	: Yes / No / NA (Details of recovery if applicable)	
5. Full & Final settlement statement for dues Prepared	: Yes / No	
6. Balance payment cheque prepared / credited to salary account	: Yes / No (Cheque No.)	
7. Experience cum appreciation certificate Issued	: Yes / No	
8. Only Relieving letter issued	: Yes / No	
9. Reason for issue of only Relieving letter	:	
Name & Signature (Payroll Dept):		
Date:		



भारतीय विशिष्ट ओळख प्राधिकरण

Unique Identification Authority of India



Print Date : 12/11/2020

पत्ता S/O मुनिलाल यादव, रुम न.९, सुलेमान  
कंपाउंड, बेहराम बाग, जोगेश्वरी वेस्ट, मुंबई,  
महाराष्ट्र, 400102

Address: S/O Munilal Yadav, Room no.9,  
Suleman Compound, Behram Baug,  
JOGESHWARI WEST, Mumbai,  
Maharashtra, 400102



8723 8895 8011



1947



help@uidai.gov.in



www.uidai.gov.in



भारत सरकार

Government of India



Issue Date : 21/10/2011



आशीष कुमार मुन्नीलाल यादव

Ashish Kumar Munnilal Yadav

जन्म तारीख / DOB : 10/01/1978

पुरुष / Male

8723 8895 8011

माझे आधार, माझी ओळख



भारत सरकार

Government of India



मुनिदेवी मुनिलाल यादव  
Munidevi Munilal Yadav

जन्म तारीख / DOB : 21/04/1953

स्त्री / Female



5320 3967 6271

आधार - सामान्य माणसाचा अधिकार





भारत सरकार  
GOVERNMENT OF INDIA



अभिषेक आशिष यादव

Abhishek Ashish Yadav

जन्म तारीख/DOB: 27/04/2001

पुरुष/ MALE

Mobile No: 7021925309

**7760 5150 2081**

VID : 9184 9656 6069 4184

माझे आधार, माझी ओळख





भारत सरकार  
GOVERNMENT OF INDIA



अमृता आशिष यादव  
Amrita Ashish Yadav

जन्म वर्ष / Year of Birth : 2002  
स्त्री / Female



7968 7401 8284

**आधार** — सामान्य माणसाचा अधिकार



The power of service

संचालन का समर्थन

Adani Electricity Mumbai Ltd. A/C No. 101923891



एडानी बिजली आपूर्ति निगम लि. मुंबई का मुंबई क्षेत्र का बिजली बिल

adani  
Electricity

आपका बिजली बिल/पत्र संख्या का पता

101 Thane, 101st Floor, 101st Road, Andheri (W), Mumbai - 400 058

www.adanielectricity.com  
helpdesk.adanielectricity@adani.com

Join us on

10000

24x7 Powerline

19122

We're listening.

बिल नं. 100849385243  
बिल तिथि/विवरण नं.  
Andheri/Versova/19/201/307/307/005

बिल नं. 100849385243  
बिल तिथि/विवरण नं.  
Andheri/Versova/19/201/307/307/005

बिल तिथि/विवरण नं. 09-07-2022

आपका बिजली बिल SINGLE PHASE

आपका बिजली नं. 19

आपकी मौजूदा खपत

टोल	मीटर	मासिक खपत (कुटी)	मासिक दर	बिल की राशि	बिल	बिल का	बिल
17.100	8400000000	1	4175.00	4175.00	137.00	435.85	120.00
कुल					137.00	435.85	120.00

आपकी खपत (कुटी) का पता रखें

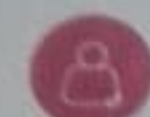
बिल का	बिल का	बिल का	बिल का	बिल का
मास	कुटी	कुटी	कुटी	कुटी
2021	84	84	137	435
2022	137	137	137	137
2023	137	137	137	137
2024	137	137	137	137
2025	137	137	137	137
2026	137	137	137	137
2027	137	137	137	137
2028	137	137	137	137
2029	137	137	137	137
2030	137	137	137	137

1. Tariff rate meter reading date for year July 2022 bill is 16-06-2022.

2. In view of MSEDCL order no. 125 of 2019, each payment shall towards electricity bill is fixed at Rs.5000/- per annum per month. For payment of amount greater than Rs.5000/- please use convenient digital channels / online / cheque modes.

3. Please note that all important communication related to your account are being sent on 800-000-0000 registered with us. In case of any change, do inform us immediately to avoid any inconvenience and error in communication services.

4. Should required payment charges due to delayed cheque payments, please digital modes for payment with CHQPS://www.adanielectricity.com/CHQPS/Online-Payment to know more.



आपका बिजली नं. 101923891



बिल का माह/मास Jun-22



बिल तिथि/विवरण नं. 30-07-2022

Electric Smiles

SMILES EARNED - 1680

देय राशि

₹980.00\*

आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

STREAMING ON SONY liv

AVRODH 2 THE BLOOD WITNESS

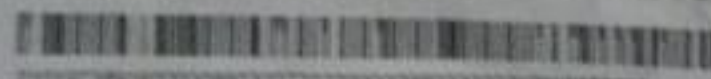
24th JUNE ONWARDS

ENGLAND VS INDIA THE FINAL TEST / 3 TESTS / 3 DAYS

1st JULY ONWARDS

SCAN TO DOWNLOAD

आपका बिजली बिल/पत्र संख्या का पता



आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

आपका बिजली बिल/पत्र संख्या का पता

2022-201/283-301



# Maharashtra State Board of Secondary and Higher Secondary Education



This is to certify that the withinsigned

*[Signature]*

**YADAV ASHISHKUMAR MUNNILAL**

DIVISIONAL BOARD	SEAT NO.	CENTRE NO.	SCHOOL NO.	SR. NO. OF CERTIFICATE
BOMBAY	B094394	0116	33.013	094483

passed the SECONDARY SCHOOL CERTIFICATE EXAMINATION (10-Year Course)  
of MARCH-1994 in the Grade FIRST with subjects shown below :

CORE SUBJECTS	MARKS OBTAINED / OUT OF	OTHER SUBJECTS	GRADES
HINDI	47/100	[OPTIONAL SUBJECTS]	A
MARATHI	50/100	DRAWING & PAINTING	
ENGLISH	44/100		
MATHEMATICS	115/150	[ SCHOOL SUBJECTS ]	A
SCIENCE	119/150	PHYSICAL EDUCATION	
SOCIAL SCIENCES	77/100	SOCIAL SERVICE	A
GRAND TOTAL	452/700	AVERAGE ON GRAND TOTAL =>	64.57
GRAND TOTAL (IN WORDS)	* FOUR HUNDRED AND FIFTYTWO *		
DATE OF BIRTH	10-01-1978		

(IN WORDS) (TENTH JANUARY NINETEEN HUNDRED SEVENTY EIGHT)

Signature of the Head of the School  
(School Stamp)

24th June, 1994

Bombay-400 022.

*[Signature]*  
(S. A. H. ABIDI)  
Divisional Secretary

**IMPORTANT HEAD MASTER** 5. Certificate shall be made except by the authority issuing it. Any infringement of this requirement will result in the cancellation of the certificate in question and may also involve imposition of other appropriate penalty as may be decided by the Board.

(1) The date of birth shown in this certificate is the same as that entered in the candidate's application for admission to the examination.

(2) The Secondary School Certificate is awarded to successful candidates in :

Grade Distinction : 75% and above. Grade First : 60% and above & below 75%.

• Means Grade I given as per regulations. Grade Second : 45% and above & below 60%.

Grade Pass : To all other successful candidates including the exempted. Indicates that the candidate is given the benefit of combined passing in the subjects Mathematics & Science.

(3) Grades shown in Optional and School Subjects are denoted as under :

GRADE	A	B	C	I	H
MARKS OBTAINED	60% & above	45% to 59%	35% to 44%	EXEMPTED	CONCESSION FOR THE PHYSICALLY HANDICAPPED

P 0424424





**JOSHI'S**  
**ROHINOOR**  
**TECHNICAL INSTITUTE**

H.O.: Rohinoor Bhawan, Senapati Bapat Marg, Dastur,  
Mumbai-400 028. Phone: 422 79 41 • 422 82 82

**This is to Certify that**

Ashishkumar Yadav

has completed the course with Practicals and  
passed the final examination conducted in the  
month of June 1998 prescribed by this  
Institute in Electrician  
having satisfied the examiners and has been  
placed in the First class.

**IN TESTIMONY** whereof are set the seal of the  
Institute and the signatures of the staff bearers  
and has been awarded this Diploma.

Umesh Joshi  
PRINCIPAL & DIRECTOR

Date of issue 4.7.98

Mumbai-400 028



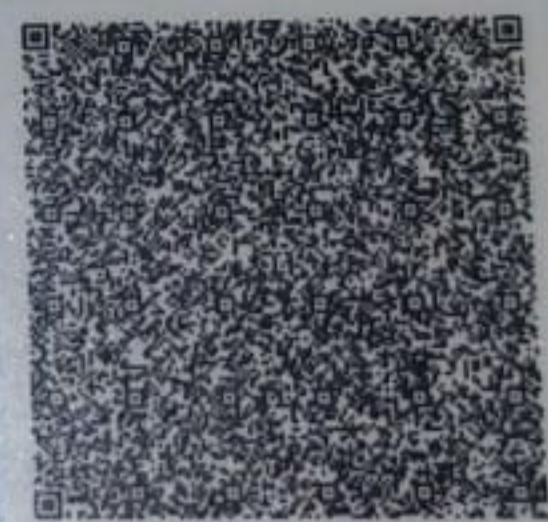
आयकर विभाग  
INCOME TAX DEPARTMENT



भारत सरकार  
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड  
Permanent Account Number Card  
BBPPY3936C



नाम / Name  
ABHISHEK YADAV

पिता का नाम / Father's Name  
ASHISH MUNNILAL YADAV

जन्म की तारीख /  
Date of Birth  
27/04/2001

  
हस्ताक्षर / Signature

11082019





**JOSHI'S**  
**ROHINOR**  
**TECHNICAL INSTITUTE**

H.O.: Rohinor Bhawan, Senapati Bapat Marg, Dadar,  
Mumbai-400 028. Phone: 422 79 41 • 422 82 82

**This is to Certify that**

Ashishkumar Yadav

has completed the course with Practicals and  
passed the final examination conducted in the  
month of June 1998 prescribed by this  
Institute in Electrician  
having satisfied the examiners and has been  
placed in the First class.

**IN TESTIMONY** whereof are set the seal of the  
Institute and the signatures of the staff bearers  
and has been awarded this Diploma.

Umesh Joshi  
PRINCIPAL & DIRECTOR

Date of issue 4.7.98

Mumbai-400 028





Month/Date /200

Pay

राष्ट्रीय रुपय

श्री धारक को Or Bearer

अदा करें

₹. RS.

चैक नं.  
A.C. No.

10227411090



भारतीय स्टेट बैंक

State Bank of India

(04626) JOGESHWARI, WEST (MUMBAI)

IFS Code: SBIN0004626

Prefix :

0438200020

CHASWALA EAST  
SHWAMI VIVEKANANDA ROAD  
MUMBAI, MAHARASHTRA 400060

ASHISHK YADAV

⑈ 177313⑈ 4000002038⑈ 006179⑈ 10