

# Building Quote

\*\*\*Please review the contents of your quote below\*\*\*

Name	Price	QTY	Subtotal
Building Kit (Includes; Framing, Sheathing, Trim and Fasteners)		1	
Labor		1	
Delivery		1	
Dripstop?			

## Colors

Subtotal

Tax

Wall:

**Total**

Trim:

\*\*\*Washington State Sales Tax is not included and will be added at time of invoicing\*\*\*

Roof:

Is this project for resale ? ☐ Yes ☐ If " No  
please provide us with your current reseller's permit.

If "Yes", who is the end user?

Name: \_\_\_\_\_

# Building Codes & Loads

We designed your building based on the below codes and loads. Please check with your building department to ensure that we have the right values. If we need to change anything, it will affect your building price, as we sell buildings based on the weight of the building.

Codes & Loads	
IBC Code:	2021
Wind Speed:	115
Snow Load:	25
Dead Load:	2
Roof Live Load:	20
Seismic Design Category:	D



[www.hcisteelbuildings.com](http://www.hcisteelbuildings.com)

*"Built to Last"*

6310 188th St NE  
Arlington, WA 98223

OFFICE: (360) 403-4900  
Contractor's License: HCISTSB864DE

General Contractor of Pre-Engineered Steel Buildings and Steel Building Components

# STANDARD COLOR CHART

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Winter White

Malibu White

Beige

Roman Bronze

Brick Red

Tahoe Blue

Forest Green

Old Towne Gray

Dark Gray

Galvalume

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# Building Contract

Quote #:	I hereby agree to abide by the aforementioned terms and conditions and officially sign this contract.
Building Size:	
Text Message Updates:	
Do you consent to receiving text message updates regarding the progress of the provided services. These messages may include information about milestones reached, project status, and other relevant updates. You retain the right to discontinue these text messages at any time by replying with the word STOP. Standard messaging and data rates may apply.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Customer Information

Bill to Name:	
Contact Name:	
Project Name:	
Phone:	
Email:	
Site Address:	
Billing Address:	
Name on Stamped Engineered Drawings?	N/A

HCI STEEL BUILDINGS	First Name:
LCC Engineering pricing valid	
30 days from below date:	Last Name:
	Customer Signature Required:

**TERMS AND CONDITIONS FOR STEEL STRUCTURE PACKAGE (please sign where applicable and initial on the bottom of page 3)****1. PRICING & ESTIMATES.**

Prices listed on this Estimate may not include packaging, freight, and/or duties and are subject to change without notice. Unless otherwise specified, taxes are not included in the sales price and must be paid by the Customer. All prices are subject to increase, without notification, by the amount of any federal, state, or local taxes due as a result of this transaction. Applicable taxes will be charged, when invoiced, unless appropriate documentation is submitted to HCI authorizing exemption from payment of taxes prior to acceptance of this Estimate. Prices on the Estimate are valid for 30 days only from the issue date. Buildings must be shipped no later than 6 months after initial deposit and acceptance of terms, after which HCI reserves the right to re-price.

All sales are subject to strikes, accidents, or other causes of any kind beyond our reasonable control. We reserve the privilege to cancel orders for which full specifications have not been given to HCI within the time agreed and/or down payment has not been received by HCI. HCI's standard structures are designed and built to withstand 30 PSF ground snow load and 115 MPH wind speed. It is Customer responsibility to verify with the local building department the snow loads and wind speed codes before purchasing a covered structure that require different loads than our standard loads. If you need to meet a specific building code in your area, let us know. Engineered drawings and calculations based on local specifications are available for an ADDITIONAL CHARGE. If engineering requires changes in structural design based on your location, HCI reserves the right to re-design and re-price the original Quote based on the engineering prints. Revised Quote for engineering changes will need to be approved by the Customer prior ordering the building.

HCI has developed this Estimate based on information received from the Customer. HCI does not make any guarantees nor does HCI warrant that the attached quote requested by Customer meets any plans and/or specifications. If plans and/or specifications are submitted, this quotation is based on HCI interpretations. In the case of any discrepancy between the plans and/or specifications, this quote will govern. Under no circumstances shall HCI be liable for furnishing any items unless said items are specifically included in writing on the attached HCI quote.

**2. CONFIRMING ORDERS.**

BE CERTAIN YOU ARE ORDERING THE CORRECT SIZE WITH THE CORRECT CLEARANCE OF YOUR COVERED STRUCTURE. HCI will not be responsible for customer's ordering incorrect sizes of the building. Field inspections of any nature are not within the scope of these terms. HCI may perform site visit for its own purposes to verify that the site is ready for the installation (site is leveled, there is working clearance around the site, etc.), however, site visits are not guaranteed nor customary. HCI will not be responsible for customer's ordering incorrect sizes of the building. Orders will not be released for production nor shipment, before the receipt of written confirmation. Emailed, signed Estimates are considered as confirming orders and will be processed and delivered as such. A customer may not, except with our written consent, cancel any order for material that was specially ordered and confirmed, or processed, including cut to size materials.

**3. TERMS OF PAYMENT.**

Building Structure ONLY: 40% down – 60% balance before delivery/pickup. Building Structure WITH installation: 40% down on material package only - 60% on material package before delivery/shipment including delivery and ferry fees (if any) – balance (for labor) on installation. Orders placed with HCI for steel structures will require down payment and cannot be cancelable or returnable. Balance for the building structure only, delivery (if any), and ferry fees (if any) MUST be paid in full BEFORE pick-up or shipment of steel package takes place. Payments which are not paid promptly when due shall accrue late fees of one and one-half per cent (1-1/2 %) per month on the unpaid balance until paid; provided, however, that if applicable law does not permit late fees at this rate, the rate shall be modified and conformed to the highest rate on accounts permitted by applicable law. Customer will pay all HCI's costs of collecting or securing any indebtedness due hereunder, including lien expenses, reasonable attorney's fees and litigation expenses. NO RETAINAGE BY CUSTOMER IS PERMITTED ON STEEL STRUCTURES. Upon HCI having reasonable grounds for insecurity with respect to Customer's performance, HCI may demand written assurance of performance. Until adequate assurance is received, HCI may suspend performance, including, without limitation, design, fabrication or delivery of the steel structure. Customer shall provide adequate assurance within ten (10) days from HCI's demand.

**4. ORDER PICK UP.**

You will be informed in advance about time when materials are ready for pick up. Our Warehouse pick-up hours are: Monday through Friday, 8 AM to 2 PM. All orders must be paid BEFORE materials are released for pick up. A customer may not, except with our written consent, cancel any order for material which are released for pick up.

**5. DELIVERIES/FERRY FEES**

Materials will not be delivered if not paid for in full. Delivery (if requested by the customer) will be billed on the final building package invoice. In addition, ferry fees (if any) will be determined and billed after detailing is finished, weight of the building is established, and length of delivery truck/trailer is determined. Delivery fees and ferry fees (if any) must be paid together with the building package material payment. Delivery shall be within a reasonable time as scheduled by HCI after acceptance. Delivery schedules will be extended due to any delays in approvals, order clarification, product or design changes, credit hold, or Customer design or fabrication holds. Customer agrees to make available a safe location for unloading. If, in the opinion of the driver, it is unsafe or impractical to reach the site to off-load, delivery shall be at that place where off-loading may reasonably proceed. Customer also agrees to off load and reload material destined for other sites at no cost to HCI. Actual delivery dates and transit times are estimated only and are subject to sources or carrier conditions beyond our control and are NOT GUARANTEED. IT IS THE RESPONSIBILITY OF THE CUSTOMER TO UNLOAD ORDERS FROM THE DELIVERING CARRIER. Please make sure that upon delivery that you have the proper equipment or manpower to unload your order and that your location is easily accessible by trailer truck. If you need special packing or delivery accommodations, arrangements should be made with us prior to shipping as additional fees may be incurred. In the event your order is not unloaded at time of delivery and must be rescheduled or shipped to another address, additional charges will apply. The buyer agrees to inspect material upon arrival at the place of delivery. Claims for shortages, must be reported within five days after delivery of material or will be conclusively waived.

**6. REFUSAL OF DELIVERY.**

Refusing delivery does not waive our return policy. If you do refuse delivery of an order for any reason, you will be responsible for both actual outbound and return freight. Material that has been Cut-to-Size, bend, manufacture, or specially processed just for your individual order will not be credited if delivery is refused. BE CERTAIN YOU ARE ORDERING THE CORRECT MATERIAL FOR YOUR APPLICATION OR PROJECT AND THAT YOU HAVE THE MEANS OF UNLOADING YOUR ORDER UPON DELIVERY

**7. SHORTAGES, DAMAGES & CLAIMS.**

HCI shall not be responsible for loss or damage to Steel structure after delivery. HCI will not pay any claims or accept any back-charges from the Customer related to correction of errors and repairs unless the following procedure is followed: (1) Customer, prior to any correction or repair, must provide HCI with a written notice describing the problem. (2) Customer must provide HCI with enough information to allow HCI to evaluate the problem; determine the estimated amount of material required to correct the problem. (3) If HCI determines that correction is necessary, HCI will correct the problem and ship/deliver the replacement parts. HCI WILL NOT BE LIABLE FOR ANY CLAIMS OR BACK-CHARGES PERFORMED WITHOUT HCI'S PRIOR AUTHORIZATION. YOU MUST INSPECT YOUR ORDER IMMEDIATELY UPON DELIVERY FOR DAMAGES AND ACCURACY. YOUR SIGNATURE ON THE CARRIERS DELIVERY RECEIPT INDICATES THAT YOU HAVE RECEIVED YOUR ORDER CORRECTLY AND UNDAMAGED UNLESS NOTED OTHERWISE. SHORTAGES AND CLAIMS MUST BE REPORTED WITHIN THIRTY (30) DAYS FOLLOWING SHIPMENT. Every effort will be made to assist you with a claim, make corrections and/or remedy in a timely fashion. Any legal action or proceeding by Customer for breach of this Agreement must be commenced within six (6) months from date of delivery or the date the cause of action accrues, whichever is later. Any claims which have not been asserted by written notice within the designated periods of time are waived.

**8. RETURNS AND CANCELLATIONS**

No refunds given on down payment - Your order is custom made to meet your requirements and specialty raw materials are ordered and purchased by HCI to manufacture your custom covered structure. HCI may, at its own discretion, refund the portion of your down payment, if proof of declined permits by City/County are submitted to HCI, and retaining the portion of

deposit received from customer for administration and engineering fees. If you cancel your order after materials are released for production, you will be required to pay the final balance in full. HCI reserves the right to cancel any order. If we cancel your order, we will refund in full the down payment amount that was paid when you ordered your covered structure. A customer may not, except with our written consent, cancel any order for material which we have special ordered, manufactured, already processed by bending or cutting-to-size, has been picked up or has shipped. Material that has been specifically processed for your individual order will not be credited, all sales on those structures are final.

## 9. CUSTOMER DELAYS

All Buildings must be shipped/delivered no later than 6 months after initial deposit and acceptance of terms during which time price of building will be protected. If delays caused by Customer exceed 6 months, HCI reserves the right to re-price, change orders will apply and Customer agrees to price adjustment. If, at Customer's request, HCI delays delivery of Steel structure after commencement of fabrication, then HCI shall invoice Customer for the full amount of the contract price of Steel structure, which shall be paid in accordance with the terms of payment herein. HCI shall not be liable for loss, damage or deterioration of stored Steel structure. Stored Steel structure are susceptible to damage and deterioration, and any claims, actions or damages for such deterioration or damage are waived. HCI may, at its option, store the Steel structure in covered or outside space. Storage charges will accrue at \$100 per day until actual shipment. Storage charges are due upon invoicing.

## 10. ERECTION (IF OUTSIDE OF HCI'S SCOPE OF WORK)

Customer acknowledges that the Steel structure must be erected in accordance with HCI's erection drawings, details, manuals and any applicable erection specifications. HCI has no responsibility for erection, supervision of erection, or inspection of erection of the Steel structure, when only a building package only is ordered. Field connections, structural connections, bracing to structural systems provided by others are not the responsibility of HCI and require engineering by the Customer's qualified Design Professional. Customer shall indemnify, defend and hold HCI harmless from all claims, actions, damages, losses or expenses, including without limitation reasonable attorney's fees and litigation expenses, arising from personal injuries or property damage resulting from (i) noncompliance with HCI's erection plans and specifications; (ii) negligent or faulty erection of the Steel structure by Customer or its subcontractors; (iii) inadequate structural systems, connections, or bracing provided by others; or (iv) any breach of any of Customer's obligations under this Agreement.

## 11. WARRANTY.

Warranty is given only on structures that are paid IN FULL. No warranty is given on structures where there is unpaid balance due. HCI warrants its Steel structure sold pursuant to this Agreement only to the Customer against defects in material and defects in fabrication of the Steel structure for a period of one (1) year from date of delivery to Customer. Damage or failures due to faulty or improper handling, storage, or erection by Customer or others are not covered by this Warranty. This Warranty is further limited by the following: (i) The Steel structure must be erected promptly after shipment to Customer. (ii) Damages from outside sources, misuse and abuse, lack of proper maintenance (including removal of excessive loads such as snow and ice), unauthorized modification or alteration to the Steel structure, addition of unspecified collateral loads, damages caused by negligence of others, or natural storms imposing loads beyond specified design loads, and normal wear and tear are excluded from this Warranty. CUSTOMER'S EXCLUSIVE REMEDY IS THAT HCI WILL, AT ITS OPTION, EITHER REPAIR OR REPLACE DEFECTIVE OR NON-CONFORMING STEEL STRUCTURE, EX- Works Loaded. This Warranty does not cover goods, materials, inventory, accessories, parts, or attachments or other property which are not manufactured or sold by HCI. This Warranty is non-assignable and non-transferable. If for any reason, HCI is unable to reasonably remedy the breach of warranty by repair or replacement of defective components, then Customer's sole and exclusive remedy is for a refund of the cost of the defective or nonconforming components.

**ACCEPTING THE FOREGOING TERMS AND CONDITIONS FOR STEEL STRUCTURE PACKAGE**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Customer(s):

Signature : \_\_\_\_\_ Printed Name : \_\_\_\_\_ Signature : \_\_\_\_\_ Printed Name : \_\_\_\_\_

## TERMS AND CONDITIONS FOR INSTALLATION OF STEEL STRUCTURE

### 1. BUILDING TO CODE

Customer is responsible for obtaining local permits, right of way or setback restrictions, if required. Please check with your local building department before purchasing a covered structure. If you need to meet a specific building code in your area, let us know. Engineered carports are built to meet local codes, wind loads and snow loads. ADDITIONAL CHARGES FOR STRUCTURAL ENGINEERING WILL APPLY. If Customer chooses not to order an engineered building designed to his/her specific location, Customer agrees to hold HCI harmless from any action including but not limited to any cost associated with permits, additional anchors, requirements and restrictions. Please note HCI's standard roofing has vertical panels and standard wall siding has horizontal panels. Vertical placement of wall paneling or horizontal placement of roof paneling are available upon request for an additional cost.

### 2. WORKING CLEARANCE AND GROUND REQUIREMENT

Field inspections of any nature are not within the scope of these terms. HCI may perform site visits for its own purposes to verify that the site is ready for the installation (site is leveled, there is working clearance around the site, etc.), however, site visits are not guaranteed nor customary. It is Customer's responsibility to verify final measurements and clearance before ordering the steel structure. The structure will be manufactured and installed in sizes that were ordered and released for production. Customer is responsible for removing anything out of the way that would obstruct the progress of the installation. For buildings that have paneling on side walls, Customer must be able to provide a minimum of 3 feet clearance around structure for HCI installers to build and maneuver equipment. If 3 feet around the building area is not available, extra labor may be required for an additional fee. Clearly mark the location of the covered structure, square and level the spot if necessary. HCI allows up to 4 inches from one side for unlevelled grounds. Above that clearance, your lot MUST be level, or we will install the carport "AS IS". NO WORKMANSHIP WARRANTY IS GIVEN ON INSTALLATION ON UN-LEVELED GROUNDS WHICH EXCEEDS 4 INCH ALLOWANCE. If additional leveling of the ground is required before installation, extra charges will apply in the amount of \$85 per hour, per man; extra charges will be billed separately, and Customer agrees to pay for such improvements. If an installation must be cancelled by customer after arriving on site to install, an additional fee will be implemented for lost time, labor of loading, unloading in the amount of \$85 per hour, per man, in addition Customer agree to reimburse HCI for equipment rental and mobilization, if any.

### 3. INSTALLATION SCHEDULE AND TRAVEL

Once the structure is released for fabrication by Customer, installations are scheduled by HCI on "first come, first serve" basis. HCI's installers are subcontractors, and HCI will make a good faith effort to schedule the installation on a mutually agreed date(s) between subcontractors and Customer. HCI will notify Customer at least 24 hours before installation. HCI will reserve the right to reschedule the installation due to inclement in weather conditions: winds over 25 miles per hour, snow, deep freeze, etc. In no event, will HCI be liable for any damage or consequential damages resulting from any weather-related delays in installation of the structure. Installation times are approximate and vary by area and time of year. HCI reserves the right to change arrival time (if the installers finish a job early, they may call you the day before, or if the installers get delayed, they may show up later than scheduled. If it is determined at the time of installation that the site has not been properly prepped, HCI reserves the right to postpone your building erection until the next available date (average 10-14 weeks out). \$250.00 remobilization fee will be implemented for lost time, labor of loading and/or unloading and must be paid in full prior to scheduling a return trip. HCI will travel to your site to install the structure a distance up to 25 miles at no charge. Over 25 miles of travel will be charged at the rate of \$3.10 per mile round trip. Your mileage charge may include drive time and a ferry charge depending on the location.

### 4. EQUIPMENT RENTAL AND MOBILIZATION

Equipment rental (scissor lift) is required for the installation of covered structures over 12'-0" leg height at roof's eave and must be provided by customer. If not provided, cost of equipment rental and mobilization will become an extra charge over and above the approved Quote and will be added to the final invoice.

### 5. GENERAL NOTES

HCI will NOT attach a Steel structure to an existing building, if requested by Customer, all attachment materials and labor by Others.

HCI does not have an electrical license. If your steel structure requires an electrical connection (Example: overhead doors with an electric opener), all wiring work must be done by Others.

Customer must provide an access for the delivery truck to be able to unload manufactured structure within 25 feet from the installation site or additional charges may apply if materials must be carried the distance of more than 25 feet. During the installation HCI will place anchors up to 24" deep into the ground to secure base legs of covered structure.

Power lines must be 10 feet above the peak of the roof or be deactivated before installation. **Customer is responsible for locating underground utilities.** Please inform the installers of any underground cables, gas lines, water lines or any other utility lines. HCI will not be held responsible for any damage to the previously mentioned utilities, if damaged during installation.

If you order has enclosed walls, we recommend that you include insulation (available at an additional cost). HCI is not responsible for any damage caused by moisture condensation that may be produced on your cover. HCI cannot anchor to solid rock. The anchors must be able to go into the ground if not anchored on concrete

#### 6. PAYMENT TERMS:

Balance for installation part of the contract **must be paid in full at the time of installation.** Customer agrees to pay the agreed upon price, including any increase for any Change Order (including, but not limited to travel fees, labor for leveling the grounds, equipment rental, carrying materials over 25' etc.). All personal paper checks will be processed electronically. If any payment tendered by Customer is dishonored for any reason, Customer agrees that the balance due shall bear interest at one and one-half percent (1.5%) per month. All returned payments will be re-processed electronically, and Customer will be assessed a processing fee as allowed by law, which is no less than \$20. In addition, Customer will be charged dishonored payment bank fees. If HCI refers past due account to collections, Customer agrees to pay HCI's all other collection costs including reasonable attorney's fees, court costs and taxes as well as any other amounts allowed by law. We accept Visa/Master Card payments – 3.5% credit card Convenience Fee will apply.

#### 7. WORKMANSHIP WARRANTY AND REPAIRS

Warranty is given only on projects that are paid IN FULL. No warranty is given on UNPAID structures. All warranty request documents must be submitted to HCI within sixty (60) days of installation. HCI warrants steel cover installation, subject to the terms, limitations, and conditions set within written Warranty Documents (provided upon request), for a period of one (1) year from the date of the installation, in which this Workmanship Warranty is in effect, that all HCI materials installed, shall be free from defects in workmanship provided by HCI. If any workmanship sold hereunder is not as warranted, HCI will, as its option, repair or replace workmanship to performing specifications. For detailed terms, limitations, and conditions of warranty refer to written Warranty Documents.

**ACCEPTING THE FOREGOING TERMS AND CONDITIONS FOR STEEL STRUCTURE INSTALLATION**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Customer(s):

Signature : \_\_\_\_\_ Printed Name : \_\_\_\_\_ Signature : \_\_\_\_\_ Printed Name : \_\_\_\_\_

\*\*\* I give HCI my permission to contact me by text messages about my project status, delivery updates, and subjects related to my project. (I can revoke this permission anytime).

\*\*\* I also give my consent to photograph or video my new Covered Structure and I give HCI my permission to record, edit, use, reproduce, publish, and distribute of photograph or video, and all other media (electronic or otherwise) of my new structure.

#### **DISCLOSURE STATEMENT NOTICE TO CUSTOMER/Mechanics' Lien Warning:**

HCI Steel Buildings LLC is registered with the state of Washington, registration no. HCISTSB864DE, and has posted with the state a deposit for satisfying claims against the contractor for breach of contract including negligent or improper work in the conduct of the contractor's business. **THIS DEPOSIT MIGHT NOT BE SUFFICIENT TO COVER A CLAIM THAT MIGHT ARISE FROM THE WORK DONE UNDER YOUR CONTRACT.** This deposit is not for your exclusive use because it covers all work performed by this contractor. The deposit is intended to pay valid claims that you and other customers, suppliers, subcontractors, or taxing authorities may have.

**OWNER/OCCUPIER OF EXISTING RESIDENTIAL PROPERTY:** We have or will be providing professional services. Under Washington law, those who furnish labor, professional services, materials, or equipment for the repair, remodel, or alteration of your owner-occupied principal residence and who are not paid, have a right to enforce their claim for payment against your property. This claim is known as a construction lien. The law limits the amount that a lien claimant can claim against your property. Claims may only be made against that portion of the contract price you have not yet paid to your prime contractor as of the time this notice was given to you or three days after this notice was mailed to you. Review this notice for more information and ways to avoid lien claims.

**COMMERCIAL AND/OR NEW RESIDENTIAL PROPERTY:** We have or will be providing professional services, materials or equipment for the improvement of your commercial or new residential project. In the event you or your contractors fail to pay us, we may file a lien against your property. A lien may be claimed for all professional services, materials, or equipment furnished after a date that is sixty days before this notice was given to you or mailed to you, unless the improvement to your property is the construction of a new single-family residence, then ten days before this notice was given to you or mailed to you.

**YOUR PROPERTY MAY BE LIENED.** If a supplier of materials used in your construction project or an employee or subcontractor of your contractor or subcontractors is not paid, your property may be liened to force payment and you could pay twice for the same work.

**FOR ADDITIONAL PROTECTION, YOU MAY REQUEST THE CONTRACTOR TO PROVIDE YOU WITH ORIGINAL "LIEN RELEASE" DOCUMENTS FROM EACH SUPPLIER OR SUBCONTRACTOR ON YOUR PROJECT.** The contractor is required to provide you with further information about lien release documents if you request it. General information is also available from the state Department of Labor and Industries.

**MATERIAL/LABOR PROVIDER:** HCI STEEL BUILDINGS, LLC., Address: 6310 188<sup>th</sup> St NE - ARLINGTON, WA 98223., Telephone: (360)-403-4900

Brief description of professional services, materials, or equipment provided or to be provided: STEEL BUILDING PACKAGE AND/OR STEEL BUILDING INSTALLATION

#### **Important Information for your Protection:**

This notice is provided to you, to inform you that we have or will provide professional services, materials or equipment for the repair, remodel, or alteration of your property. We expect to be paid by the person who ordered our services, but if we are not paid, we have the right to enforce our claim by filing a construction lien against your property.

\* LEARN more about the lien laws and the meaning of this notice by discussing them with your contractor, suppliers, Department of Labor and Industries, your lender, or your attorney.

\* COMMON METHODS TO AVOID CONSTRUCTION LIENS: There are several methods available to protect your property from construction liens. The following are two of the more commonly used methods.

a. DUAL PAYCHECKS (Joint Checks): When paying your contractor for services or materials, you may make checks payable jointly to the contractor and the firms furnishing you this notice.

b. LIEN RELEASES: You may require your contractor to provide lien releases signed by all the suppliers and subcontractors from whom you have received this notice. If they cannot obtain lien releases because you have not paid them, you may use the dual payee check method to protect yourself.

\* You should take appropriate steps to protect your property from liens.

\* Your prime contractor and your construction lender are required by law to give you written information about lien claims. If you have not received it, ask them for it.

**INITIAL to acknowledge receiving a copy of Additional Terms and Conditions:** \_\_\_\_\_