



Office of Purchasing  
10910 Clarksville Pike, Ellicott City, Maryland 21042-6198  
(410) 313-6724, fax (410) 313-6789

---

**VOLUNTARY BENEFITS FOR HOWARD COUNTY PUBLIC SCHOOL SYSTEM**

**BID #033.17.B7**

**INVITATION TO BID**

To All Interested Bidders:

Re: NOTICE TO BIDDERS  
Voluntary Benefits for Howard County Public School System, Bid #033.17.B7

Howard County Public School System (HCPSS) is soliciting proposals for Voluntary Benefits for active employees. Currently, Voluntary benefits are offered through AFLAC, The Standard and VOYA. Employees can enroll in Short Term Disability or Long Term Disability through The Standard. Critical Illness w/Cancer coverage is available through AFLAC. Personal Accident and Voluntary Whole Life Insurance with a LTC rider is available through VOYA.

Bidders may quote **on any or all** of the requested plans and services. Bidders quoting on more than one of the requested coverages / services must provide independent quotes for each coverage / service they are quoting on as each line of coverage / service will be evaluated separately.

HCPSS is soliciting proposals to consolidate plan offerings and obtain competitive pricing.

HCPSS has retained KELLY Benefit Strategies (KBS) as a consultant for this RFP.

Bid documents may be obtained on March 6, 2017 at the Howard County Department of Education, Purchasing Office, 10910 Clarksville Pike, Ellicott City, MD 21042 or online at <http://purchasing.hcpss.org/bids>.

The Purchasing Office's contact for this bid is **Pierre van Greunen**, [pierre\\_vangreunen@hcpss.org](mailto:pierre_vangreunen@hcpss.org) (410) 313-6722.

Fifteen (15) paper copies (One '1' original) and eight (8) flash drive copies of your proposal must arrive at Howard County Public Schools by **3:00 PM on MARCH 31, 2017**.

Late bids will not be accepted. It is the bidder's responsibility to insure that bids are delivered to the Purchasing Office prior to the scheduled opening time.

Pierre van Greunen  
Purchasing Officer