### ****Project Charter – College Management Portal****

#### ****1. Project Overview****

The College Management Portal is a basic web-based application aimed to help manage the day-to-day academic and administrative activities of a college. It includes features like student registration, fee tracking, attendance, and faculty details, making it easier for users to handle tasks online.

#### ****2. Project Objectives****

* To build a simple and centralized system to manage student and faculty data.
* To make it easier for students, faculty, and admin staff to access and update information.
* To add basic security by giving role-based access to users.
* To reduce manual paperwork and basic errors by using a digital platform.

#### ****3. Project Scope****

This project will include designing and developing a web application with main features such as student registration, attendance management, fee collection, and grade records. The system will be accessible by students, faculty, and admin staff.

#### ****4. Major Deliverables****

* Requirements Document
* Work Breakdown Structure
* Functional Web Application
* Test Plan and Results
* User Guide (basic instructions)

#### ****5. Key Stakeholders****

* Mentor/Faculty Guide
* Myself (as project lead and developer)
* Any friends/team members (if working in a team)
* Target Users: Students, Teachers, and Admin

#### ****6. Important Dates (Milestones)****

* Planning Completed: Aug 1, 2025
* Requirements Finalized: Aug 5, 2025
* Development Begins: Aug 10, 2025
* Testing Starts: Sep 10, 2025
* Final Demo: Oct 1, 2025