Florisoft Manual Creating Bouquets

The following steps explain how to create bouquets, note that this is not module manual but simply a work method explanation. The process below is only but one way of working with bouquets in Florisoft.
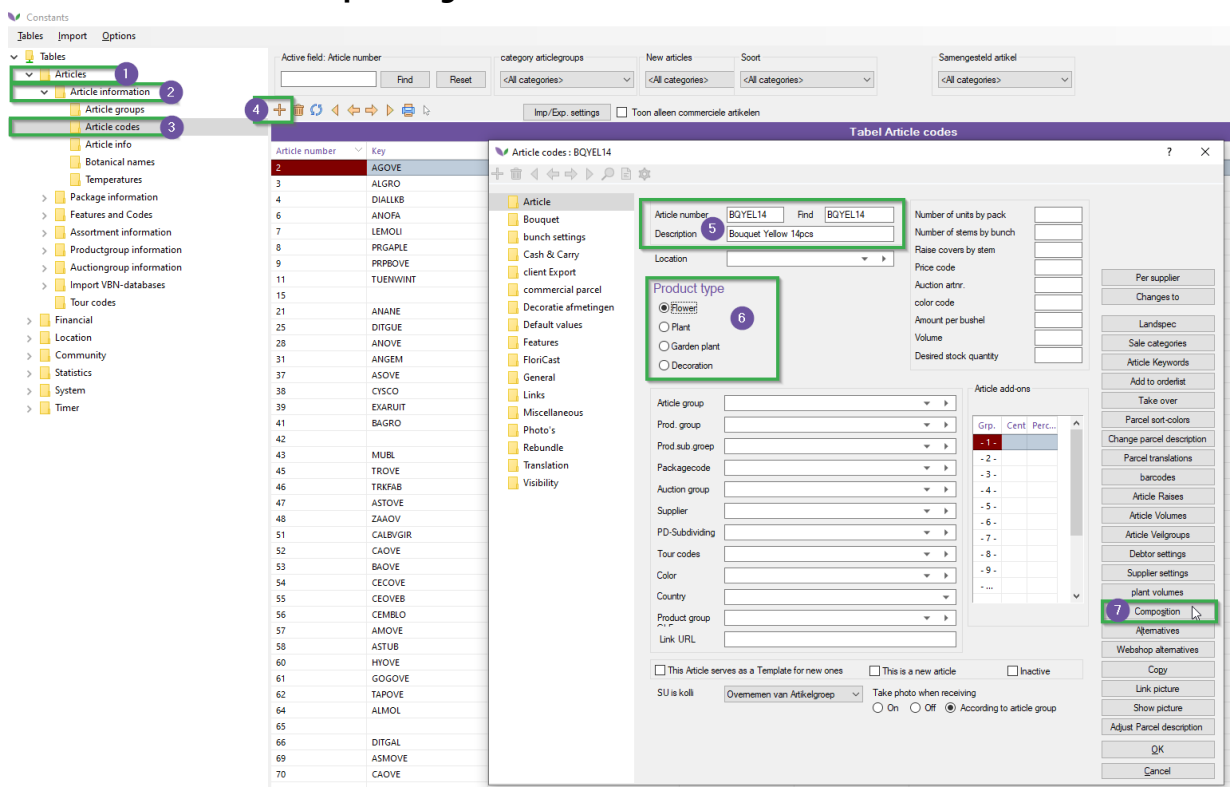
Step	Explanation
1	Open the constants screen and navigate to the following path: **Articles→Article information→Article codes** ▼ **Click here for the example image!**

Step	Explanation

2

Create a new article by clicking on the **+** button. This opens a new screen, within this screen fill out the following fields:

Article number: enter a unique identifier that is easily identifiable.

Find: enter the key that you can use to find the bouquet later on.

Description: Enter a description of the bouquet you want to make.

▼ **Click here for the example image!**

3

Click on the "*Composition*" button. The articles in the composition can be specific like below example or more generic like 'Alstr Yellow', 'Germini Yellow', 'Chr t Yellow' etc. The amount filled in is the numerber of stems per article per bouqet. Sorting codes are optional, so are prices.

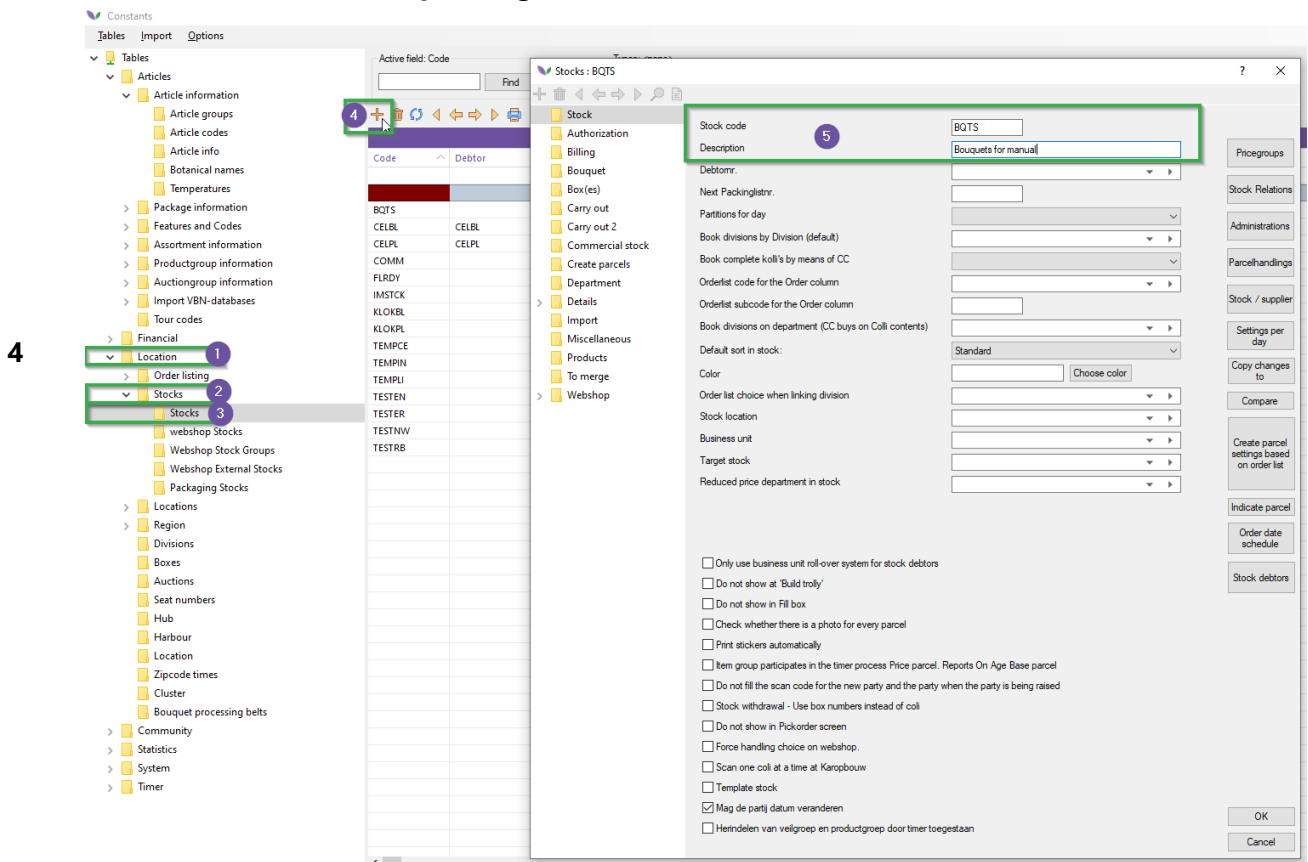▼ **Click here for the example image!**

Step	Explanation

Now we want to create a stock in which we will place the bouquets. So first we will need to navigate to the following path in the constants:

Location→Stocks→Stocks

▼ **Click here for the example image!**

4

Create a new stock by clicking on the + icon, fill out the following fields:

5

Stock code: *Enter a unique 6 character long alpha-numeric indentifier code*

Description: *Enter an apt description for this stock*

6

In the newly opened stock navigate to the folder: **Miscellaneous**.

▼ **Click here for the example image!**

Step   Explanation

Step	Explanation
7	Enable the following setting: **When creating parcels in this stock, fill bouquet-request no.** ▼ **Click here for the example image!**
8	We can now create a bouquet in the newly created stock.

Step	Explanation
9	First go back to the Florisoft Navigator and click on the **Stocks** button. ▼ **Click here for the example image!**
10	In the stocks screen and click on the button **Bouquet** button in the top part of the screen. This opens a dropdown, in this dropdown click on the option "*Show bouquet processing overview*" option to enable it. This will update the left part of the screen. ▼ **Click here for the example image!**
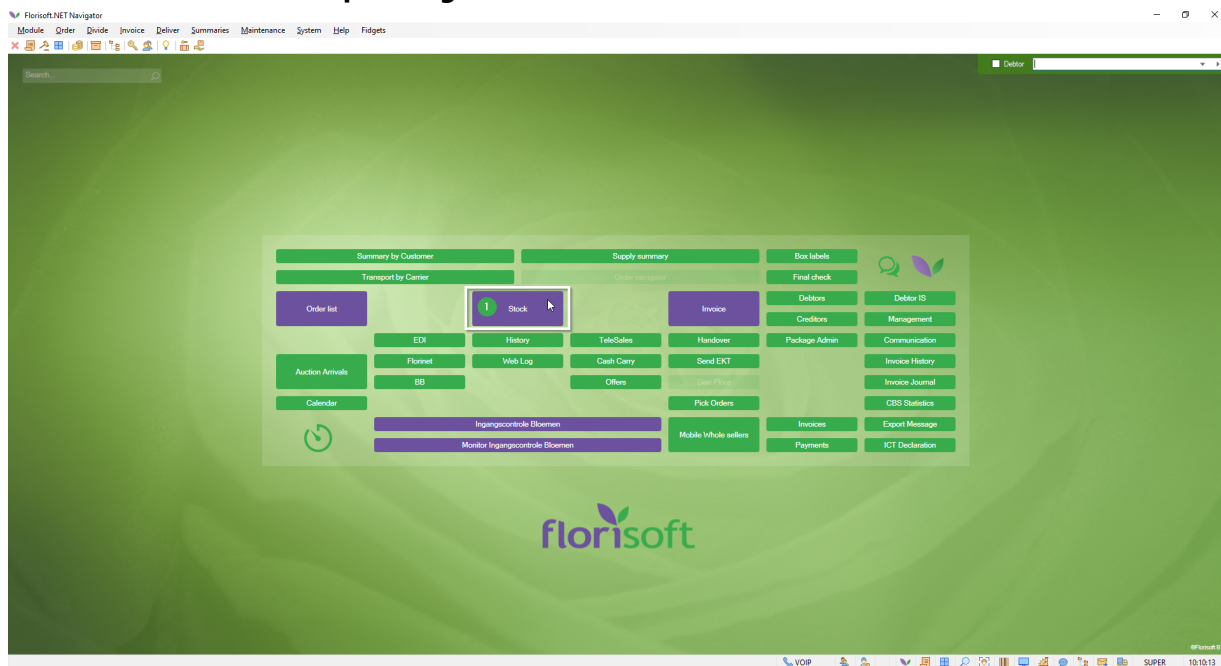
Step   **Explanation**

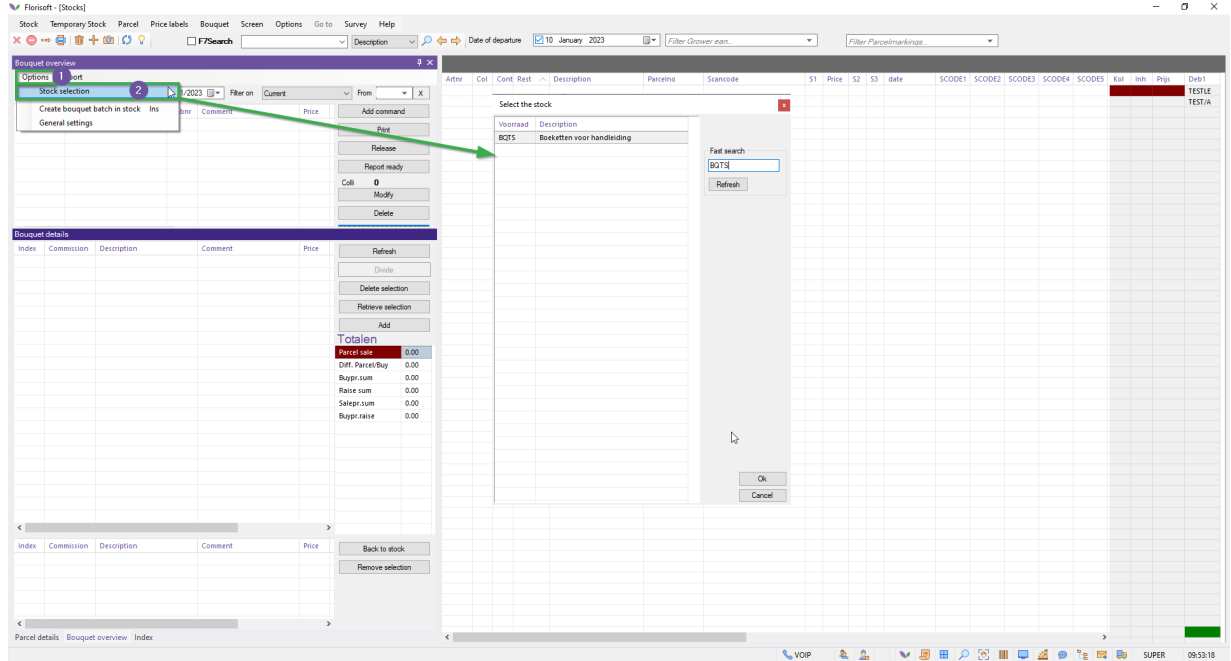| Step	Explanation

Step   **Explanation**

When completing the last step you might get a pop-up message that no stock is selected. To select a stock click on the **Options** button followed by the **Stock selection** option.

Select a stock from the listed stocks and click on the **Ok** button.
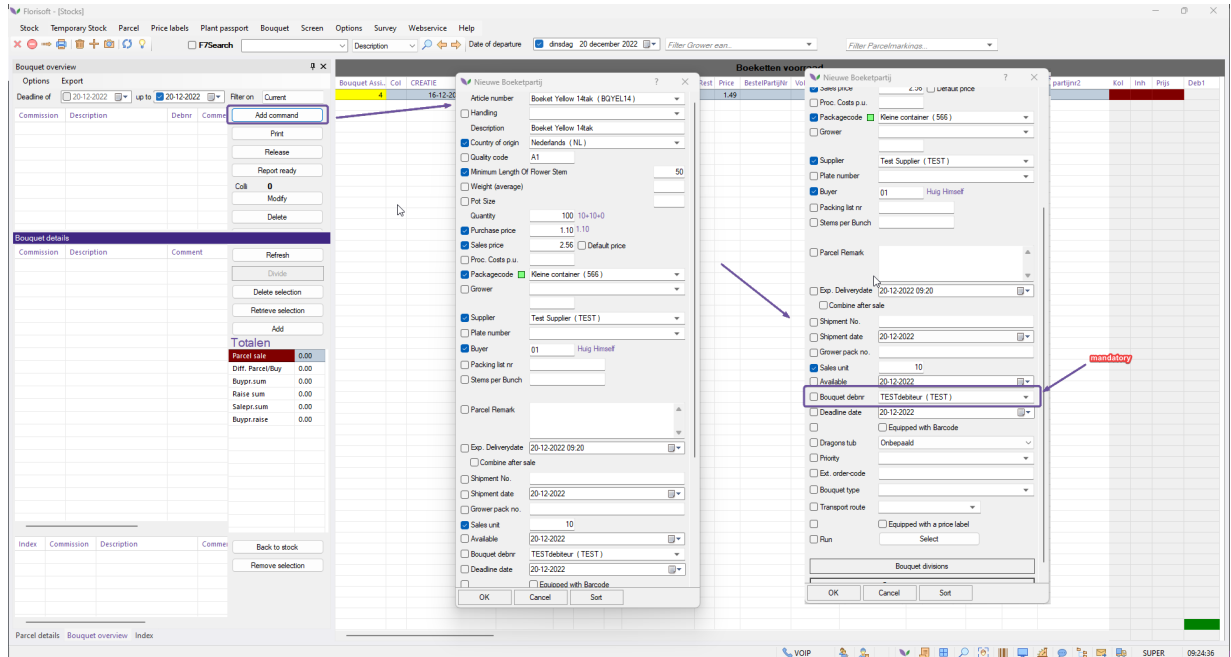
▼ **Click here for the example image!**

11

With a stock selected we can click on 'Add command' to create a bouquet parcel, this opens a new screen punt in all the details of your new bouquet.

▼ **Click here for the example image!**
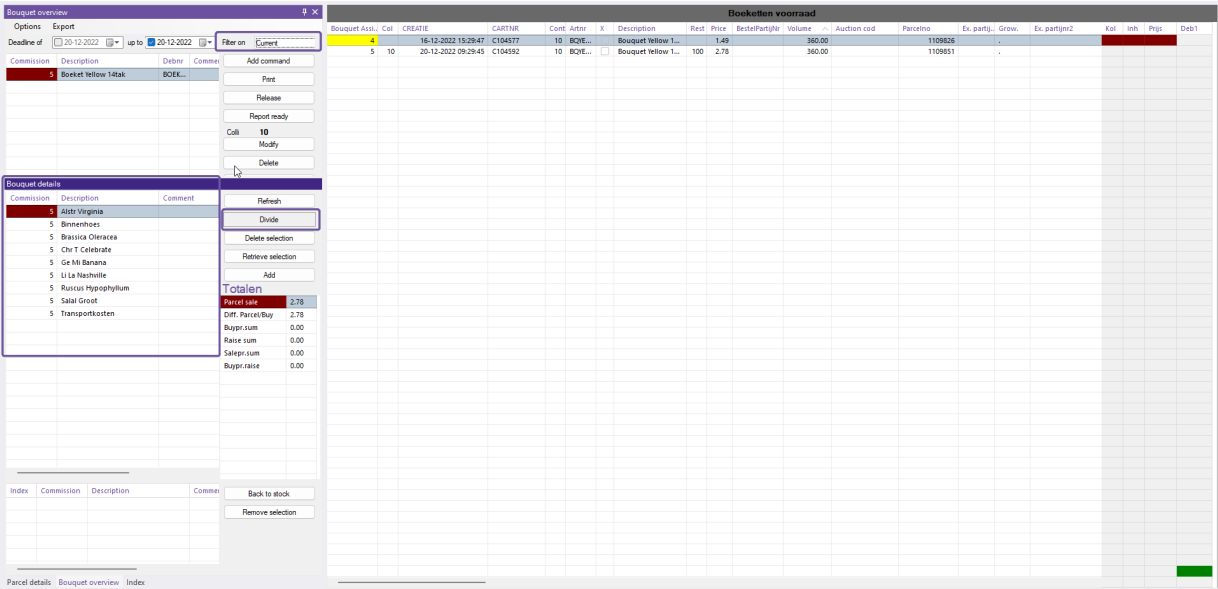
12

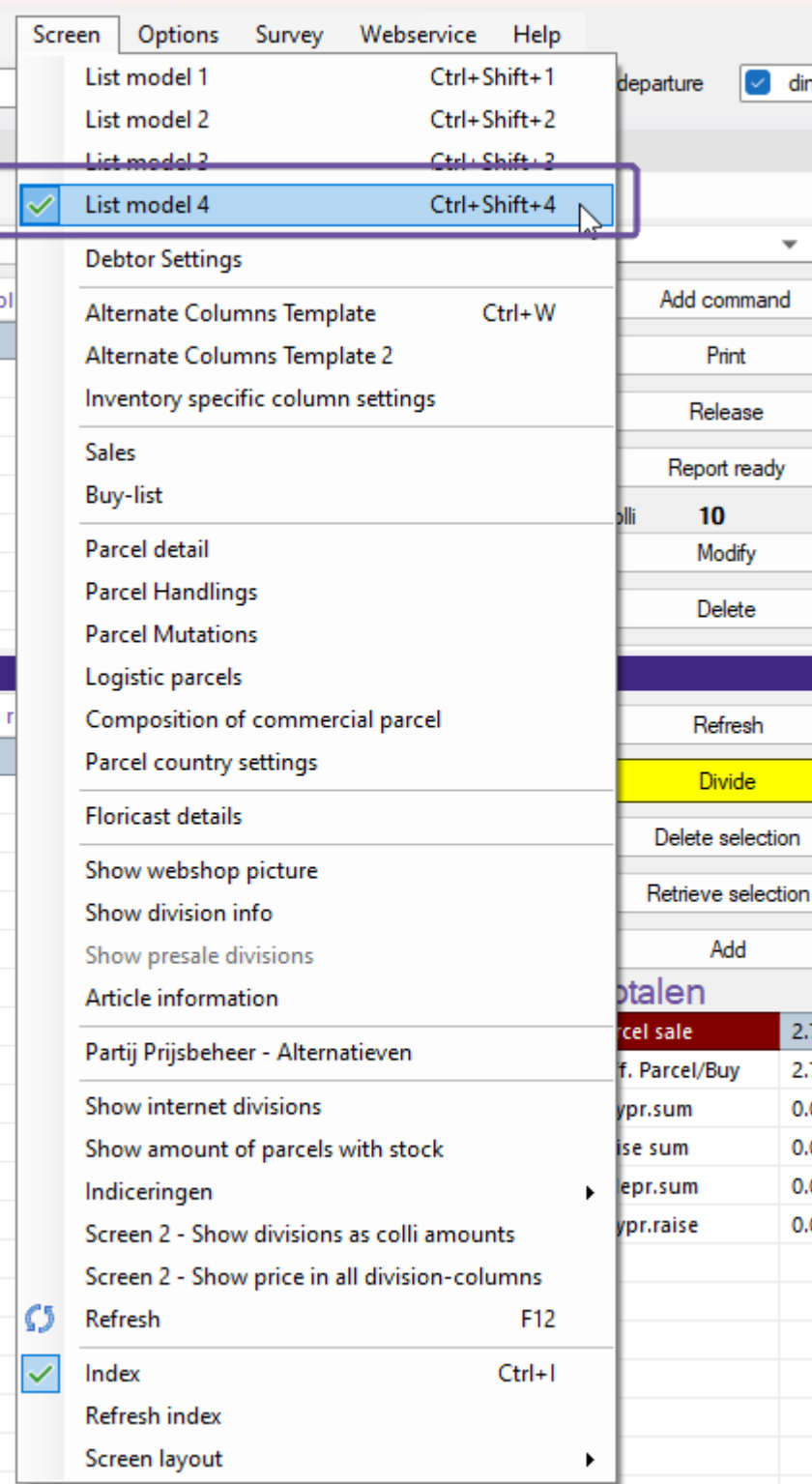| Step	Explanation
13	Besides the standard values like quantity, price, supplier etc. it's also mandatory to bouquet debtor number in this screen, this can be any debtor or a specific 'Bouquet debtor'. This is the debtor where the divisions in stocks will be made on. When you're missing some fields in the screen and can't complete the bouquet it's like due to the system setting **PartijNewBoeketVerwerking** being disabled. Contact support to switch it on.
14	Completing the previous step will result in the screenshot below, the bouquet parcel and command were created. Next step is to compose the bouquet using stock parcels, make sure the filter is set to current otheriwse the screen could stay empty.
15	In bouquet details part of the screen you'll see the in the article defined components, clicking the divide button lets us select stock parcles to use in this bouquet, you're in select mode when the divide button turns yellow after clicking it. ▼ **Click here for the example image!**
16	Expanding this screen lets you see the total amount of stems required and readiness of the ingredient and more info.
17	When linking stock parcels to ingredients make sure the stock screen is set to list model 4. You can do this by clicking on the top bar option "**Screen**" followed by clicking on the option "**List model 4**". ▼ **Click here for the example image!**

Step   Explanation

Step	Explanation
18	With the stock screen on the correct list model we can click on the 'Divide' button to start linking stock parcels to the bouquet ingredients. When the button turns yellow you first can click on one of the components and then click on the stock parcel you want to devide for this ingredient. With the stock parcel selected press enter to make a division. ▼ **Click here for the example image!**
19	This creates a division on the stock parcel, which can be used to divide the parcel from entry control or pickorder screen. Continue the above process to link all components of the bouquet to stock parcels until the bouquet is ready. ▼ **Click here for the example image!**

Step	Explanation

In case there are unavailable components and need to be bought you can select these components in bouquet details and click on the **Export** button followed by **Orders**.

This creates orderlines in the specified orderlist. Status of these lines is also shown in the bouquet details screen. Which orderlist will be used by this is defined in the system setting BOEKETVERWERKINGBESTELLIJST.

▼ **Click here for the example image!**

20

Step	Explanation
21	In the example shown below a sepearte orderlist for the bouquets was used, this is not necessary as you can just use your regular orderlist for buying. ▼ **Click here for the example image!**
22	Once you've bought the remaining ingredients and have matched them to the remaining bouquet components the bouquet is finished and we can proceed. ▼ **Click here for the example image!**
23	Once all components are linked to stock parcels we can press the 'Release' button in the top part of the bouquet details screen.

Step	Explanation

This creates a division on the stock parcel, which can be used to divide the parcel from entry control or pickorder screen. The table also contains a Release column in which you can simply uncheck the cell in order to get rid of the *released* status.

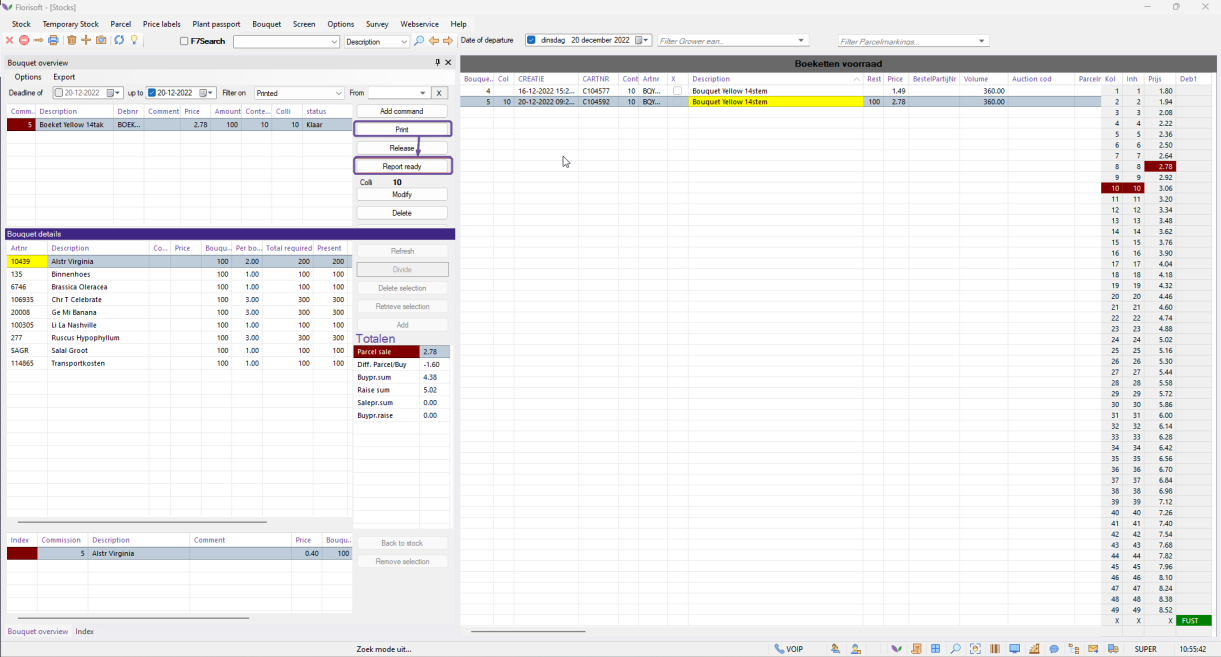▼ **Click here for the example image!**

24

Having clicked on the *Release* Button you may notice that the bouquet has disappeared from your screen. In order for it to be shown again you need to set the filer ("*Filter on*") dropdown to "**Released**"

25

Step	Explanation

	When you're ready to create a Bouquet making order press the 'Print' button, you can print the work order and the components can be picked and the bouquet made.
26	▼ **Click here for the example image!**

	When the bouquet is made you can finally press 'Report Ready' to finish the process. Your Bouquet is ready to be divided to customers.
27	▼ **Click here for the example image!**