Hank Holmes
Charlotte, North Carolina
hholmes726@gmail.com | LinkedIn

Education

UNC Charlotte Continuing Education	Charlotte, NC
Certification, Full Stack Web Development	(Expected) Class of 2021

Randolph-Macon College	Ashland, VA
Bachelor of Arts, Political Science and Music	Class of 2012

Skills

- **Computer Science applied to JavaScript:** Algorithms (Searches, Sorts), Efficiency, Time Complexity, Big O Notation, and Data Structures.
- **Browser Based Technologies:** HTML5, CSS, Responsive Design, JavaScript, jQuery, Handlebars, Local Storage/SessionStorage/IndexedDB, and React.js.
- **API Interaction:** API, JSON, and AJAX.
- **Deployment/Command-Line Fundamentals:** Heroku, Git, and Github Pages.
- **Databases:** MySQL and MongoDB.
- **Server Side Development:** Node.js, Express, User Authentication, Progressive Web Applications (PWAs), and MERN Stack.
- **Quality Assurance:** Unit Testing, Functional Testing, Linting, and Continuous Integration.

Experience

NGP VAN	Washington, DC
Account Executive, EveryAction	January 2018-May 2020

- Sold EveryAction's nonprofit CRM solution to organizations and campaigns across USA, and worked with each client to design a unified software platform that best suited their mission and fundraising goals.
- Was originally responsible for signing new small to mid-sized environmental conservation organizations, and later transitioned to working with progressive foundations.
- Signed new clients such as Nature Conservancy of Minnesota, North Dakota, and South Dakota; YWCA Minneapolis; Wyoming Outdoor Council; Mojave Desert Land Trust; Massachusetts Organization for Addiction Recovery; Alaska Community Action on Toxics; Minnesota Izaak Walton League; Green Foothills; Mental Health Association Oklahoma; Rising Voices of Asian American Families; Mississippi Early Learning Alliance; and National Parks Conservation Association of Montana.
- Specialized in selling SmartVAN, which 501(c)(4) clients could integrate into their EveryAction account to access proprietary voter data for specific House Districts or entire States.

The Ambit Group   Washington, DC
Technical Writer   July-December 2017
- Managed data call inbox of Office of Information Technology's Systems Delivery Division at United States Citizenship and Immigration Services.
- Established new processes for ensuring accurate collection of sensitive data for weekly, monthly, and quarterly OIT and SDD reports.
- Provided technical and general administrative support to SDD Director and Deputy Director.

Pennsylvania Democratic Party   Saint Marys, PA
Organizer   May-November 2016
- Executed targeted voter mobilization strategies for Secretary Hillary Clinton's Presidential campaign in Elk, Cameron, McKean, Potter, and Jefferson Counties.
- Recruited, trained, and managed teams consisting of 149 volunteers and one intern.
- Organized and coordinated regional campaign events and rallies featuring Secretary Clinton, President Bill Clinton, Senator Tim Kaine, and other campaign surrogates.
- Oversaw field campaign activities for one of largest geographic regions in Northeast USA for campaign.

Hillary for America   Berlin, NH; Bangor, ME; Harrisburg, PA
Organizer   October 2015-April 2016
- Executed targeted voter mobilization strategies in twelve Counties for Secretary Hillary Clinton's Presidential campaign during New Hampshire's "First in the Nation" Primary, Maine Caucuses, and Pennsylvania Primary.
- Assisted with organizing and coordinating regional campaign events and rallies features Secretary Clinton, President Bill Clinton, Senator Amy Klobuchar, and other campaign surrogates.
- Built volunteer organizations and identified persuadable voters in assigned territories using VoteBuilder.

PoliTemps Staffing   Washington, DC
Administrative Assistant-Temporary   June-September 2015
- Assisted Collaborative Communications Group with maintaining and updating attendee and speaker lists for 2015 Afterschool STEM Summit in Washington, DC, which highlighted benefits of afterschool and summer STEM learning programs for children across the country.
- Assisted College of American Pathologists with preparing materials for staff meetings, answering incoming phone calls, and performing administrative tasks.

Ruthi Postow Staffing   Washington, DC
Voter Support Assistant-Temporary   February-May 2015
- Assisted Votenet Solutions with managing Penn State University Alumni Association's online Alumni Council election, and responding to related email and phone inquiries from voters.

Alaska Democratic Party Juneau, AK
Field Organizer April-November 2014
- Executed voter mobilization strategies in Juneau and on Douglas Island for Senator Mark Begich's reelection campaign.
- Organized and coordinated local campaign events featuring Senator Begich, Senator Heidi Heitkamp, and other campaign surrogates.
- Built volunteer organization and identified persuadable voters in my territory using VoteBuilder.

American Society of Pension Professionals and Actuaries Arlington, VA
Customer Care Assistant January-March 2014
- Managed front office, answered and redirected incoming phone calls, processed membership requests, and updated member information in iMIS CRM.

Ruthi Postow Staffing Washington, DC
Administrative Assistant-Temporary March-December 2013
- Assisted American Society of Pension Professionals and Actuaries with managing front office and processing membership requests.
- Assisted American Academy of Physician Assistants with updating attendee list of 2013 Annual Physician Assistant Conference, responding to related email inquiries from members, and updating member information in iMIS CRM.
- Assisted American Educational Research Association with updating attendee list of 2013 Annual Meeting in San Francisco, which focused on promoting discussion within national academic community about relationship between education and poverty.

Office of United States Senator Jeanne Shaheen Washington, DC
Legislative Intern August-December 2012
- Performed research and administrative projects for Legislative Correspondents and Assistants.
- Managed front office, and updated THOMAS Legislative Information System with inbound constituent requests.
- Conducted tours of US Capitol Building for constituents.