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| 讀書共和國-資訊設備報廢單 | | | | | | | | | | | |
| 申請單位 | | | 電腦編號 | | | 申請人 | | | 分機 | | |
|  | | |  | | |  | | |  | | |
| 報廢原因: | | □規格不符 | | | □自然損壞 | | □維修費用過高 | | | | □超過年限 |
| 購入日期 | |  | | | | | | | | | |
| 機況簡述 | |  | | | | | | | | | |
| 電腦型號 | |  | | | | | | | | | |
| 處理器 | |  | | | | | | | | | |
| 主機板 | |  | | | | | | | | | |
| HDD | |  | | | | | | | | | |
| SSD | |  | | | | | | | | | |
| 其他備註 | |  | | | | | | | | | |
| 承辦人 | 備註 | | | 申請人 | | | | 是否驗收 | | 主管簽名 | |