

HUAN LIU

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EDUCATIONAL BACKGROUND

Ph.D. in English Language Arts Education

Expected in May 2027

Auburn University, Auburn, Alabama, America

GPA: 3.8/4

Master of Science in English for Speakers of Other Languages (ESOL)

May 2023

Auburn University, Auburn, Alabama, America

GPA: 3.79/4

Bachelor of Arts in English

June 2015

Changsha Medical University, Changsha, Hunan Province, China

GPA: 3.4/4

WORK EXPERIENCE

Graduate Assistant

July 2022-Present

Miller Writing Center (Auburn University), Auburn, Alabama

- Facilitating writing workshops regarding APA/ASA formatting, intro to graduate writing, and paraphrasing and summarizing
- Researching English dialect to provide resources for other learners
- Writing proposals regarding the assigned topic for different conferences and giving presentations on them
- Tutoring graduate students who are working on finishing difficult projects or publishing articles
- Delivering introductory presentations to advertise the writing center to the undergraduates or graduate classes

Peer Consultant

January 2022-present

Miller Writing Center (Auburn University), Auburn, Alabama

- Creating a welcoming and comfortable environment where the client can focus on their priority projects
- Tutoring and assisting students to work on different types of academic writing, and helping them develop the skills and confidence necessary for success in future writing situations
- Working consistent hours with repeat clients, attending weekly small group or staff meetings, and reflecting on the strategies used in tutoring
- Receiving a 98% "excellent" rating from clients and with all positive comments
- Participating to the Hiring Committee to review applications and interview candidates

Director of English Teaching Department of the Rise English

Aug 2020-Aug 2021

Loudi Youbei Education Consultant Co., Ltd, Loudi, Hunan Province

- Designed and researched syllabi and lesson plans for teachers and school activities to enrich teachers' and students' learning
- Trained teachers to be familiar with textbooks and supervised teaching quality for the department
- Led the whole team in teaching and providing satisfied services
- Coordinated, bridged, and united all other departments to accomplish marketing goals
- Attended meetings and received monthly training from the headquarters of Rise

English Teacher

Dec 2016- Jul 2019

FeiRui Real Life Scenario English, Changsha, Hunan Province

- Collaborated with western teachers in the curriculum design and syllabus research
- Collaborated with students' parents to follow up on students' learning progress and motivation; collected parents' opinions and answered their questions regarding students' in-class performance
- Assisted in the company training, marketing, competitions, and outdoor festival activities

Assistant to General Manager

Aug 2015-May 2016

Hunan Hanwei Investment Co., Ltd, Changsha, Hunan Province

- Drafted official documents in both Chinese & English according to President's guidelines
- Translated all vital product information and edited a product manual/ brochure
- Recorded meetings every week and sorted files and personnel documents regarding Human Resources

RESEARCH INVOLVEMENT & PRESENTATION

Promoting Access and Support through Asynchronous Feedback

February 2024

Co-presenter with Okunola Odeniyi

Southeastern Writing Center Association (SWCA) Writing Conference, Atlanta, Georgia

Multimodality and welcoming diverse writers online: Developing a consulting philosophy

Co-presenter with Katharine Brown, Jonah Breed, Clare Hancock, and Ashanti Kira Belcher

Online Writing Centers Association (OWCA) virtual conference

April 2023

Developing a Culturally & Linguistically Responsive Writing Center

Co-presenter with Layli Miron, Okunola Odeniyi and Ashanti Kira Belcher

Southeastern Writing Center Association (SWCA) Writing Conference, Memphis, Tennessee

February 2023

Beyond the Classroom: Faculty-Student Collaboration for Community Engagement and Teacher Preparation

Co-presenter with Dr. Jamie Harrison

Southeastern TESOL (SETESOL) Conference, Richmond, Virginia

October 12th-15th 2022

Endangered Language- Manchu

Presenter

Alabama-Mississippi TESOL (AMTESOL) Conference, Jackson, Mississippi

January 27th-29th 2022

OTHER INVOLVEMENT

Guest Speaker on The Life of a Graduate Student

Auburn University, Auburn, Alabama

August 2022

- Gave a brief introduction to a graduate student's life, including study, work, and extracurricular activities
- Answered new graduate students' questions regarding major, work, and academic writing
- Recommended the school library and University Writing resources to them

Volunteer for School Gameday Recycling

Auburn University, Auburn, Alabama

August 2022

- Cooperating with a partner and dispatching recycling bags around the campus
- Explaining to the guests the importance of protecting our environment and how to classify the trash

Host of The First Speech Contest

FeiRui Real Life Scenario English, Changsha, Hunan Province

December 2018

- Designed the whole process of the activity; For example, how to get started, when to interact with the audience, and how to deal with emergency situations
- Hosted the speech in both English and Chinese with a British Colleague for an audience of more than one hundred audience members

Journalist

Campus Newspaper Center, Changsha, Hunan Province

Oct 2012-May 2014

- Interviewed the designated interviewees
- Drafted and edited news releases

English Announcer

Changsha Medical University Broadcasting Station, Changsha, Hunan Province

Oct 2012-Jul 2013

- Prepared the raw material for each broadcast program
- Recorded programs and shared interesting English articles with audiences in the early morning

Aerobics Coach

Changsha Medical University Aerobics Club, Changsha, Hunan Province

Nov 2011-Dec 2012

- Taught club members Aerobics
- Organized regular training related to competitions

AWARDS

Graduate of the Year (Auburn University and the U.S.)

April 2024

Miller Writing Center **Ray of Sunshine**

May 2022, May 2023, Fall 2023

Miller Writing Center **Leadership Award**

May 2022

Miller Writing Center **Writing Center Bestie**

May 2022

The Third Prize in Hunan Division of "Foreign Language Teaching and Research Press Cup" English **Writing Contest**

Nov 2014

The First Prize in the Preliminary Contest of "Foreign Language Teaching and Research Press Cup" English **Writing Contest**

Jun 2014

The Third Prize of **Women's High Jump in the Seventh Track and Field Meeting**—Changsha Medical University

Nov 2013

The Third Prize of School Aerobics Game ----Changsha Medical University Aerobics Club

Dec 2012

National Encouragement Scholarship ---- Changsha Medical University

Oct 2012

ADDITIONAL SKILLS:

Working: Box, Google dox, Canvas, Canva, Padlet, Kahoot, Adobe Acrobat, Poll everywhere, Qualtrics

Writing: Editing, Researching, Proofreading, Creative Writing, Critical Thinking

Language skills: Chinese (Native); English (Advanced); Korean (basic); Japanese (basic); Persian (basic)
Others: National Computer Rank Examination Grade II (proficient in Microsoft Word, Excel, PowerPoint)
