



Republic of the Philippines
Polytechnic University of the Philippines
Student Council Constitutional Commissions
Commission on Elections

RESOLUTION NO. 014, SERIES OF 2023

A RESOLUTION ESTABLISHING RULES AND GUIDELINES OF MITING DE AVANCE FOR THE STUDENT COUNCIL ELECTIONS 2023

WHEREAS, the Commission on Elections (COMELEC) stands as the highest policy making body of all election matters in the Polytechnic University of the Philippines (PUP) – Main Campus;

WHEREAS, the Commission convened online on August 5, 2023 regarding the Rules and Guidelines of Miting De Avance for the Student Council Elections 2023;

WHEREAS, 11/15 Commissioners were present, thus the meeting was in quorum;

WHEREAS, Miting de Avance was defined under Article VI Section 37 of Student Council Act No. 002 series of 2022 also known as the “Election Code of the PUP Student Council” and Article VI Section 2 of the Implementing Rules and Regulations;

Section 37. Miting De Avance. - The Miting de Avance shall be held on the last day of the campaign period. Provided that the Commission on Election shall release guidelines for the Miting de Avance. The Commission shall encourage and provide support to colleges who will conduct their own Miting de Avance.;



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WHEREAS, the dates for the Miting De Avance were explained in Resolution No. 009. Series of 2023 otherwise known as “A Resolution Amending the Election Calendar for the PUP Student Council Elections 2023,” which was promulgated on July 13, 2023;

- *August 6 to 15, 2023 – Campaign Period and Local Student Council Miting De Avance;*
- *August 15, 2023 – University-Wide Miting De Avance;*

WHEREAS, the formulation and guidelines for the Miting De Avance were tasked to the Programs and Events Committee (PEC);

WHEREAS, the Commission decided that the Local Student Council (LSC) Miting De Avance be done online;

WHEREAS, the Commission decided that the University-Wide Miting De Avance for the Sentral na Konseho ng Mag-Aaral (SKM) be done face-to-face inside the University, which will also be broadcasted live through the Commission’s Facebook page;

WHEREAS, the Commission decided that the LSC Miting De Avance would be done upon voluntary request, and would not be made mandatory but is highly encouraged;

WHEREAS, the Commission decided that the University-Wide Miting De Avance for the SKM Candidates would require mandatory attendance of the candidates;

WHEREAS, the rules and guidelines of Miting de Avance for the Local Student Councils were presented through the meeting;



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MDA GUIDELINES FOR LOCAL STUDENT COUNCIL

A. EVENT SCHEDULES

1. The Miting de Avance (MDA) per Local Student Council will be voluntarily and shall be done upon request. Filing for MDA request may be done from **August 6 to 8, 2023**.
2. The schedule for Local Student Council MDA is from **August 10 to 12, and 14, 2023**. The time slot will depend upon its availability within the preferred date, which will only be confirmed by the Commission. **The maximum schedule for MDA sessions will be two (2) per day**. The following are the available time slots:
 - a. **10 AM to 12 PM (Morning Session)**
 - b. **4 PM to 6 PM (Evening Session)**
3. The concerned parties shall be in consensus regarding the scheduling of Local Student Council MDA. A letter containing the following details shall be submitted to the Commission's e-mail account **one (1) to three (3) days before the target date**:
 - a. Date and Time;
 - b. Names of Candidates for both parties; and
 - c. Signature of their respective paralegals or representatives.

B. PARTICIPANTS

1. All candidates for Local Student Council President, Vice President, and Councillors together with their campaign managers **must be present in the meeting link thirty (30) minutes before the MDA commences**. There will be a short briefing before the MDA begins.
2. The Commissioners and Deputy Commissioners shall be present in the same meeting link.



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3. Different official publications in PUP Main Campus who are invited by the Commission to cover the entire Miting De Avance (MDA) shall send **at most two (2) representatives.**

C. PLATFORM

1. The Commissioners and Deputy Commissioners, official candidates with their respective campaign managers, and representatives from official publications in PUP Main are the only allowed persons to enter the meeting link.
2. An invitation letter including the zoom meeting link will be sent to all participants involved **one (1) to three (3) days before the event.**
3. All candidates and campaign managers are not allowed to give side comments to their opposition during the event to maintain orderliness inside the venue. The Commission has the power to remove anyone who will cause trouble inside the zoom meeting link after the first warning.
4. The Miting de Avance will be streamed LIVE on the official Facebook page of COMELEC. The Commission has the power to restrict the comment section of the live event should there be any malicious statements and/or attacks from the viewers.
5. Live postings and/or tweets by the candidates/parties/slates through their official social media accounts shall be permitted for as long as it will not cause any trouble and/or harm to anyone.

D. MATERIALS FOR MDA

1. **All physical campaign materials that will be used by the candidates/parties/slates shall be provided to the Commission one (1) to three (3) days before the MDA.** It may include PowerPoint presentation, audio-visual presentation, zoom backdrop, and other materials that they will maximize during the event.



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- i. The Commission is responsible for checking the materials given by the candidates/parties/slates. All materials that will be presented during the main event will be managed by the Programs and Events Committee of COMELEC.
2. All candidates/slates/parties must submit a document containing the **list of their candidates and their platforms**. Any format will do for as long as all the details needed by the Commission are present in the document.
 - i. They must submit the file in pdf format with the filename: **[MDA_NAME OF PARTY/SLATE] or [MDA_NAME OF INDEPENDENT CANDIDATE]**.
 - ii. All files shall be submitted through the Commission's e-mail.

E. PROGRAM FLOW

PROGRAM FLOW		
<i>Allotted Time</i>	<i>Program Segment</i>	<i>Persons Involved</i>
15 Minutes	Short Briefing of Candidates	Overall Program Chair
5 Minutes	Doxology and National Anthem	-
5 Minutes	Opening Spiels	Masters of Ceremony
3 Minutes	Opening Remarks	Respective College Commissioner
40 Minutes	Phase 1: Brief Introduction of Each Candidate together with their Platforms	Campaign Managers, All Candidates
40 Minutes	Phase 2: Question and Answer	All Candidates
5 Minutes	BREAK	-
30 Minutes	Phase 3: Open Forum	All Candidates



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10 Minutes	Phase 4: Closing Statements	Presidential Candidates
3 Minutes	Takeaways	Masters of Ceremony
3 Minutes	Closing Remarks	Overall Program Chair
3 Minutes	Announcements and Closing Spiels	Masters of Ceremony
3 Minutes	PUP Hymn	-

F. BREAKDOWN OF LSC MDA PARTS – The LSC Miting De Avance is divided into four (4) phases;

PHASE 1 – Introduction of the Candidates

- i. **The Campaign Manager shall introduce their party/slates/candidates within three (3) minutes.** Any style of introduction is allowed.
- ii. The Local Student Council **Presidential and Vice-Presidential candidates have ten (10) minutes in total to introduce themselves and the platforms of their party/slate.** It is upon their discretion how they will present their platforms for as long as it **will not exceed 10 minutes.** For the candidates for the Councilor position, they **only have two (2) minutes to introduce themselves.**
- iii. The order of introduction will start from the Presidential candidate, then the Vice-Presidential candidate, and finally the candidates for Councilor.
- iv. The Commission will flash a timer for each candidate for them to be informed with their time. The moderator has the right to cut them off once they have already consumed the time allotted for them.

PHASE 2 – Question and Answer

- i. The Commission will have a set of questions for the candidates. The questions will be randomly crafted by the Commission.
- ii. The Commission will also post a **Google form link** on its Official Facebook page **one (1) to three (3) days before the actual MDA** to allow all students of PUP Main Campus to address their questions.



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- iii. Anyone from the candidates/slates/parties can answer the question unless the question pertains to a specific candidate.
- iv. The candidates will only **have two (2) minutes to answer the question**. The timer will start right after the question is completely delivered.
- v. Follow-up question/s may be asked by the moderator, which **shall only be answered by candidate in one (1) minute**. The timer will start right after the question is completely delivered.
- vi. The order of this portion shall be determined through draw lots during the briefing for MDA.
- vii. The Commission will flash a timer for each candidate for them to be informed with their time. The moderator has the right to cut them once they already consumed the time allotted for them.

PHASE 3 – Open Forum

- i. The Commission will allow the candidates to ask prepared questions to their opposition. Each party/slate **can ask a maximum of three (3) questions to other party/slate**. It is upon the discretion of the party/slate whom they will ask.
- ii. The candidate being asked is required to answer the question. They **only have two (2) minutes to answer each question given**. The timer will start right after the question is completely delivered.
- iii. The Commission has the right to interrupt at any moment once the question/s and/or answer/s of the candidates is/are deemed inappropriate, unethical, and/or against any other candidate.

PHASE 4 – Closing Statements

- i. The LSC presidential candidates shall deliver their closing statements. They only have a **maximum of five (5) minutes** each to talk to their constituents and for their final words.



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WHEREAS, the rules and guidelines for the University-Wide Miting De Avance for the Sentral na Konseho ng Mag-aaral was presented through the meeting:

MDA GUIDELINES FOR SENTRAL NA KONSEHO NG MAG-AARAL

A. EVENT SCHEDULES

1. The Miting de Avance (MDA) for Sentral na Konseho ng Mag-aaral (SKM) shall be held on **August 15, 2023, at 1:00 PM.**

B. PARTICIPANTS

1. All candidates for Central Student Council President, Vice President and Councillors together with their campaign managers **must be present in the venue one (1) hour before the MDA commences.** There will be a short briefing before the MDA begins.
2. The Commissioners and Deputy Commissioners shall be present at the venue.
3. Different official publications in PUP Main Campus who are invited by the Commission to cover the entire Miting De Avance (MDA) shall send **at most two (2) representatives.**

C. PLATFORM

1. Commissioners and Deputy Commissioners, official candidates with their respective campaign managers, and representatives from official publications in PUP Main are the only allowed persons to enter the venue.
2. An invitation letter will be sent to all participants involved **three (3) days before the event.**
3. All candidates and campaign managers are not allowed to give side comments to their opposition during the event to maintain orderliness inside the venue. The Commission has the power to escort anyone outside who will cause trouble inside the venue after the first warning.



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4. The Miting de Avance will be streamed LIVE on the official Facebook page of COMELEC. The Commission has the power to restrict the comment section of the live event should there be any malicious statements and/or attacks from the viewers.
5. Live postings and/or tweets by the candidates/parties/slates through their official social media accounts shall be permitted for as long as it will not cause any trouble and/or harm to anyone.

D. MATERIALS FOR MDA

1. **All physical campaign materials that will be used by the candidates/parties/slates shall be provided to the Commission three (3) days before the MDA.** It may include PowerPoint presentation, audio-visual presentation, zoom backdrop, and other materials that they will maximize during the event.
 - i. The Commission is responsible for checking the materials given by the candidates/parties/slates. All materials that will be presented during the main event will be managed by the Programs and Events Committee of COMELEC.
2. All candidates/slates/parties must submit a document containing the **list of their candidates and their platforms**. Any format will do for as long as all the details needed by the Commission are present in the document.
 - i. They must submit the file in pdf format with the filename: **[MDA_NAME OF PARTY/SLATE] or [MDA_NAME OF INDEPENDENT CANDIDATE]**.
 - ii. All files shall be submitted through the Commission's e-mail.

E. PROGRAM FLOW



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PROGRAM FLOW		
<i>Allotted Time</i>	<i>Program Segment</i>	<i>Persons Involved</i>
15 Minutes	Short Briefing of Candidates	Overall Program Chair
5 Minutes	Countdown	-
5 Minutes	Doxology and National Anthem	-
5 Minutes	Opening Spiels	Masters of Ceremony
3 Minutes	Opening Remarks	Secretary-General
1 Hour and 10 Minutes	Phase 1: Brief Introduction of Each Candidate together with their Platforms	Campaign Managers, All Candidates
1 Hour	Phase 2: Question and Answer	All Candidates
5 Minutes	BREAK	-
15 Minutes	Phase 3: Fast Talk	Presidential and Vice-Presidential Candidates
45 Minutes	Phase 4: Open Forum	All Candidates
15 Minutes	Phase 5: Closing Statements	Presidential Candidates
3 Minutes	Takeaways	Masters of Ceremony
3 Minutes	Closing Remarks	Chairperson
3 Minutes	Announcements and Closing Spiels	Masters of Ceremony
3 Minutes	PUP Hymn	-

F. BREAKDOWN OF SKM MDA PARTS – The SKM Miting De Avance is divided into five (5) phases;

PHASE 1 – Introduction of the Candidates



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- i. **The Campaign Manager shall introduce their party/slates/candidates within three (3) minutes.** Any style of introduction is allowed.
- ii. The Sentral na Konseho ng Mag-aaral **Presidential and Vice-Presidential candidates have ten (10) minutes in total to introduce themselves and the platforms of their party/slate.** It is upon their discretion how they will present their platforms for as long as it **will not exceed 10 minutes.** For the candidates for the Councilor position, they **only have two (2) minutes to introduce themselves.**
- iii. The order of introduction will start from the Presidential candidate, then the Vice-Presidential candidate, and finally the candidates for Councilor.
- iv. The Commission will flash a timer for each candidate for them to be informed with their time. The moderator has the right to cut them off once they have already consumed the time allotted for them.

PHASE 2 – Question and Answer

- i. The Commission will have a set of questions for the candidates. The questions will be randomly crafted by the Commission.
- ii. The Commission will also post **a Google form link** on its Official Facebook page **three (3) days before the actual MDA** to allow all students of PUP Main Campus to address their questions.
- iii. Anyone from the candidates/slates/parties can answer the question unless the question pertains to a specific candidate.
- iv. The candidates will only **have two (2) minutes to answer the question.** The timer will start right after the question is completely delivered.
- v. Follow-up question/s may be asked by the moderator, which **shall only be answered by candidate in one (1) minute.** The timer will start right after the question is completely delivered.
- vi. The order of this portion shall be determined through draw lots during the briefing for MDA.



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- vii. The Commission will flash a timer for each candidate for them to be informed with their time. The moderator has the right to cut them once they already consumed the time allotted for them.

PHASE 3 – Fast Talk

- i. The Commission will prepare a set of question/s for each **SKM Presidential and Vice-Presidential candidate only**.
- ii. Each Presidential and Vice-Presidential candidate **has two (2) minutes to answer all the questions** in the fast talk. The timer will start right after the question is completely delivered.
- iii. Questions must be either answerable by YES or NO or a choice between two things. **Candidates are allowed to state their reason for their answer within five (5) seconds only.**

PHASE 4 – Open Forum

- i. The Commission will allow the candidates to ask prepared questions to their opposition. Each party/slate **can ask a maximum of three (3) questions to other party/slate**. It is upon the discretion of the party/slate whom they will ask.
- ii. The candidate being asked is required to answer the question. They **only have two (2) minutes to answer each question given**. The timer will start right after the question is completely delivered.
- iii. The Commission has the right to interrupt at any moment once the question/s and/or answer/s of the candidates is/are deemed inappropriate, unethical, and/or against any other candidate.

PHASE 5 – Closing Statements

- iv. The SKM presidential candidates shall deliver their closing statements. They only have a **maximum of seven (7) minutes** each to talk to their constituents and for their final words.



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WHEREAS, upon the deliberation and discussion, the Commission in quorum adopted the formulated Miting de Avance guidelines with no objections/contentions raised.

NOW, THEREFORE, by virtue of the power vested in the Commission on Elections (COMELEC) being the highest electoral policy-making body hereby acknowledges and promulgates the official candidates running on Student Council Elections 2023, **BE IT RESOLVED AS IT HEREBY RESOLVES:**

THAT, the formulated guidelines of Miting de Avance for the Local Student Councils and Sentral na Konseho ng Mag-aaral as part of the Student Council Elections 2023 shall take effect immediately.

THAT, this will continue being implemented until another contradicting resolution is created.

THAT, the Commission shall send the student publications that were able to register to cover the happenings of Student Council Elections 2023 an invitation regarding the Miting de Avance in order to provide guidance and ensure a well-organized Miting de Avance.

THAT, the Commission shall inform the registered student publications of the formulated guidelines for Miting de Avance.

THAT, the Commission shall inform their constituents, mainly the prospective candidates and their paralegals of this resolution, in order to provide guidance and have a systematized election;



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THAT, there shall be a furnished copy of this resolution, including any changes made hereto, to the official addresses of Local Student Councils residing in the Polytechnic University of the Philippines -Main Campus.

SO, ORDERED.

(SGD) GAD THOMAS DEUEL S. MENDIOLA

Chairperson

College of Arts and Letters Commissioner

(SGD) LORIELYN Y. BELMONTE

Vice Chairperson

College of Communication Commissioner

(SGD) MELWEL ARCEL C. GORUMBA

Secretary-General

College of Accountancy and Finance Commissioner

ANNA KATRINA C. TENA

Treasurer

College of Political Science and Public Administration Commissioner



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PIOLO MIGUEL A. BARCELONA

College of Architecture, Design, and Built Environment Commissioner

(SGD) ADAM JESS C. DE GUZMAN

College of Business Administration Commissioner

(SGD) LUKE MARK P. LEONA

College of Computer and Information Sciences Commissioner

CARLOS JAIRO L. TIAGA

College of Engineering Commissioner

(SGD) KRISTAL ANDREA MARQUEZ

College of Human Kinetics Commissioner

(SGD) GENER AUGUST S. LINTAG

College of Education Commissioner

(SGD) MARY JOY B. DAGDAG

College of Science Commissioner

PAUL JANRY D. ROLUSTA

College of Social Sciences and Development Commissioner



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(SGD) JUAN MIGUEL G. MORADO

College of Tourism, Hospitality and Transportation Management Commissioner

KEREN CLAIRE L. CABUELLO

Institute of Technology Commissioner

(SGD) FRINCE CARL N. FORTUNADO

Open University System Commissioner