



Republic of the Philippines
Polytechnic University of the Philippines
Student Council Constitutional Commissions
Commission on Elections

RESOLUTION NO. 006, SERIES OF 2023

A RESOLUTION APPOINTING THE STAFF MEMBERS FOR COMMISSION ON ELECTIONS

WHEREAS, the Commission on Elections (COMELEC) stands as the highest policy making body of all election matters in the Polytechnic University of the Philippines (PUP) – Main Campus;

WHEREAS, in lined with the COMELEC Resolution No. 004 s. 2023 otherwise known as “A Resolution Informing that the Commission has Structured the Mechanism for the Application for Staff”, the Commission opened the application for Staff Members for the Publications & Multimedia Committee, Programs & Events Committee, and Legal & Administrative Affairs Committee;

WHEREAS, the term of all Staff Members was mentioned under COMELEC Resolution No. 004 s. 2023;

***WHEREAS**, staff members will assist the Commission in various matters and shall have a term co-terminus with the members of the Commission*

WHEREAS, the duties and responsibilities of the Staff Members under Publications & Multimedia Committee were indicated under COMELEC Resolution No. 004 s. 2023:

***WHEREAS**, staff members of the Publications & Multimedia Committee shall have the following duties and responsibilities:*

- *They shall assist the Head and Deputy Head of the Publications & Multimedia.*



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- *They shall be responsible for the creation of publication materials to be posted by the Commission for the purpose of information dissemination.*
- *They shall be responsible for ensuring that publications materials being posted follow the branding guidelines of the Commission.*
- *They shall be responsible for the management of the social media accounts of the Commission.*
- *They shall be responsible for the captions to be posted alongside the publication material.*
- *They shall perform other duties and responsibilities as assigned by the Head and Deputy Head.*

WHEREAS, the duties and responsibilities of the Staff Members under the Programs & Events Committee were indicated under COMELEC Resolution No. 004 s. 2023;

WHEREAS, *staff members of the Programs & Events Committee shall have the following duties and responsibilities:*

- *They shall assist the Head and Deputy Head of the Programs & Events Committee.*
- *They shall be responsible for the organization and technical management of all events of the Commission, whether physical or virtual.*
- *They shall perform other duties and responsibilities as assigned by the Head and Deputy Head.*

WHEREAS, the duties and responsibilities of the Staff Members under the Legal & Administrative Affairs Committee were indicated under COMELEC Resolution No. 004 s. 2023;

WHEREAS, *paralegals of the Legal & Administrative Affairs Committee shall have the following duties and responsibilities:*



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- *They shall assist the Head and Deputy Head of the Legal & Administrative Affairs Committee*
- *They shall serve as the legal representatives of the Commission if necessary.*
- *They shall provide needed assistance to the Commission regarding administrative affairs.*
- *They shall perform other duties and responsibilities as assigned by the Head and Deputy Head.*

WHEREAS, the requirements for the application of Staff Members of all the Committees were revealed under COMELEC Resolution No. 004 s. 2023;

WHEREAS, it was agreed upon by the Commissioners on quorum that the following will be the requirements for the application of Committee Members:

- *Accomplished Data Privacy Consent Form.*
- *Certificate of Registration (COR) for the 1st Semester Academic Year 2022-2023 in PDF file.*
- *Confirmation Slip as an alternative in PDF file, if the Certificate of Registration is unavailable.*
- *Curriculum Vitae (at a minimum must contain the following):*
 1. *Personal information*
 2. *Educational background*
 3. *Organizational background*
 4. *Awards received, if any*
- *2x2 picture wearing formal attire with white background*
- *Fulfillment of Declaration of Non-Partisanship*
- *Portfolio (for those interested in applying as staff for the Publications & Multimedia Committee)*
- *If the aspiring staff held have held political posts before (e.g. Local Student Councils) they must have resigned from such on or before March 22, 2023.*



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- 1. To fulfill this requirement, the aspiring Deputy Commissioner must submit their Letter of Resignation from the respective position along with its acknowledgement from the organization's President, both must be dated not later than March 22, 2023.*

WHEREAS, the Commission opened the application for the Staff Members of all the Committees on March 09, 2023 and closed on March 22, 2023;

WHEREAS, the following names are the aspiring Staff Members who submitted their requirements with their chosen two committees:

- De Vera, Marl Nico Mari M. from the College of Accountancy and Finance (CAF) for Legal & Administrative Affairs Committee (LAAC)
- Modesto, Ianthe Raven T. from the College of Engineering (CE) for Publications & Multimedia Committee (PMC) and Programs & Event Committee (PEC)
- Agader, Marielle T. from the College of Accountancy and Finance (CAF) for Legal & Administrative Affairs Committee (LAAC) and Programs & Event Committee (PEC)
- Cudal, Diana Mae T. from the College of Business Administration (CBA) for Programs & Event Committee (PEC) and Legal & Administrative Affairs Committee (LAAC)
- Villareal, Reign Ysabelle A. from the Institute of Technology (ITECH) for Legal & Administrative Affairs Committee (LAAC) and Publications & Multimedia Committee (PMC)
- Laniog, Mary Dawn Jhoana, E. from the College of Social Sciences and Development (CSSD) for Programs & Event Committee (PEC) and Legal & Administrative Affairs Committee (LAAC)
- Tinio, James Norman G. from the College of Business Administration (CBA) for Programs & Event Committee (PEC) and Legal & Administrative Affairs Committee (LAAC)
- Sugang, Timothy James T. from the Institute of Technology (ITECH) for Publications & Multimedia Committee (PMC) and Programs & Event Committee (PEC)



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- Idanan, Jela Mae G. from the College of Engineering (CE) for Legal & Administrative Affairs Committee (LAAC) and Publications & Multimedia Committee (PMC)
- Centeno, Fatima Kristine I. from the College of Social Sciences and Development (CSSD) for Legal & Administrative Affairs Committee (LAAC) and Programs & Event Committee (PEC)
- Laceda, Nicole Denice P. from the College of Accountancy and Finance (CAF) for Legal & Administrative Affairs Committee (LAAC) and Programs & Event Committee (PEC)
- Picache, Jemelynne S. from the College of Accountancy and Finance (CAF) for Publications & Multimedia Committee (PMC) and Programs & Event Committee (PEC)

WHEREAS, Fatima Kristine I. Centeno from the College of Social Sciences and Development (CSSD) was already appointed as Deputy Commissioner as elucidated in COMELEC Resolution No. 005 s. 2023 otherwise known as “A Resolution Appointing the Deputy Commissioners for Commission on Elections”;

***THAT**, the following newly appointed Deputy Commissioners shall start their term immediately:*

- *Centeno, Fatima Kristine I. from the College of Social Sciences and Development (CSSD)*

WHEREAS, Ianthe Raven T. Modesto from the College of Engineering (CE) withdrew her application;

WHEREAS, Fatima Kristine I. Centeno from the College of Social Sciences and Development (CSSD) withdrew her application;



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WHEREAS, as mentioned under COMELEC Resolution No. 005 s. 2023, Timothy James T. Sugang and Neilvin John P. Aventurado were offered positions as Staff Members;

***WHEREAS**, Deputy Commissioner applicants Timothy James T. Sugang from Institute of Technology (ITECH) and Neilvin John P. Aventurado from College of Communication (COC) were offered positions as the Commission's Staff Members;*

WHEREAS, after thorough assessment, the following applicants were chosen to be part of Legal & Administrative Affairs Committee (LAAC):

- Aventurado, Neilvin John P. from the College of Communication (COC)
- De Vera, Marl Nico Mari M. from the College of Accountancy and Finance (CAF)
- Idanan, Jela Mae G. from the College of Engineering (CE)

WHEREAS, after thorough assessment, the following applicants were chosen to be part of Publications & Multimedia Committee (PMC):

- Picache, Jemelynne S. from the College of Accountancy and Finance (CAF)
- Sugang, Timothy James T. from the Institute of Technology (ITECH)
- Villareal, Reign Ysabelle A. from the Institute of Technology (ITECH)

WHEREAS, after thorough assessment, the following applicants were chosen to be part of Programs and Events Committee (PEC):

- Agader, Marielle T. from the College of Accountancy and Finance (CAF)
- Cudal, Diana Mae T. from the College of Business Administration (CBA)
- Laceda, Nicole Denise P. from the College of Accountancy and Finance (CAF)
- Laniog, Mary Dawn Jhoana, E. from the College of Social Sciences and Development (CSSD)



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- Tinio, James Norman G. from the College of Business Administration (CBA)

NOW, THEREFORE, by virtue of the power vested in the Commission on Elections (COMELEC) being the highest policy-making body of all election matters, hereby appoints the Staff Members for the Publications & Multimedia Committee, Programs & Events Committee, and Legal & Administrative Affairs Committee, as it was enshrined in Chapter IV Section 21 of the Student Council Act. 002 s. 2022 or also known as Election Code of the PUP Student Council,
BE IT RESOLVED AS IT HEREBY RESOLVES:

THAT, the following newly appointed Staff Members shall start their term immediately:

- Aventurado, Neilvin John P. from the College of Communication (COC) for Legal & Administrative Affairs Committee (LAAC)
- De Vera, Marl Nico Mari M. from the College of Accountancy and Finance (CAF) for Legal & Administrative Affairs Committee (LAAC)
- Idanan, Jela Mae G. from the College of Engineering (CE) for Legal & Administrative Affairs Committee (LAAC)
- Picache, Jemelynne S. from the College of Accountancy and Finance (CAF) for Publications & Multimedia Committee (PMC)
- Sugang, Timothy James T. from the Institute of Technology (ITECH) for Publications & Multimedia Committee (PMC)
- Villareal, Reign Ysabelle A. from the Institute of Technology (ITECH) for Publications & Multimedia Committee (PMC)
- Agader, Marielle T. from the College of Accountancy and Finance (CAF) Programs and Events Committee (PEC)
- Cudal, Diana Mae T. from the College of Business Administration (CBA) Programs and Events Committee (PEC)



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- Laceda, Nicole Denice P. from the College of Accountancy and Finance (CAF) Programs and Events Committee (PEC)
- Laniog, Mary Dawn Jhoana, E. from the College of Social Sciences and Development (CSSD) Programs and Events Committee (PEC)
- Tinio, James Norman G. from the College of Business Administration (CBA) Programs and Events Committee (PEC)

THAT, this will continue being implemented until another contradicting resolution is created.

THAT, there shall be a furnished copy of this resolution, including any changes made hereto, to the official addresses of the Student Council Assembly, Sentral na Konseho ng Mag-aaral, Local Student Councils, Student Tribunal and Constitutional Commissions, and Student Publications residing in the Polytechnic University of the Philippines - Main Campus.

SO, ORDERED.

(SGD) GAD THOMAS DEUEL S. MENDIOLA

Chairperson

College of Arts and Letters Commissioner

(SGD) LORIELYN Y. BELMONTE

Vice Chairperson

College of Communication Commissioner

(SGD) MELWEL ARCEL C. GORUMBA

Secretary-General



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College of Accountancy and Finance Commissioner

(SGD) ANNA KATRINA C. TENA

Treasurer

College of Political Science and Public Administration Commissioner

(SGD) PIOLO MIGUEL A. BARCELONA

College of Architecture, Design, and Built Environment Commissioner

(SGD) ADAM JESS C. DE GUZMAN

College of Business Administration Commissioner

(SGD) LUKE MARK P. LEONA

College of Computer and Information Sciences Commissioner

(SGD) CARLOS JAIRO L. TIAGA

College of Engineering Commissioner

(SGD) KRISTAL ANDREA MARQUEZ

College of Human Kinetics Commissioner

(SGD) GENER AUGUST S. LINTAG

College of Education Commissioner

(SGD) MARY JOY B. DAGDAG

College of Science Commissioner



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(SGD) PAUL JANRY D. ROLUSTA

College of Social Sciences and Development Commissioner

(SGD) ALYANNA MIKAELA DELOS REYES

College of Tourism, Hospitality, and Transportation Management Commissioner

(SGD) KEREN CLAIRE L. CABUELLO

Institute of Technology Commissioner