



MEMORANDUM CIRCULAR NO. 003 S. 2023

Date : **APRIL 30, 2023**

To : **ALL STUDENT COUNCIL OFFICIALS**

- **Central Student Council / Sentral na Konseho ng Mag-aaral (SKM)**
- **Local Student Councils (LSC)**
- **Student Tribunal (ST)**
- **Constitutional Commissions (ConComms)**
 - **Commission on Audit (COA)**
 - **Commission on Elections (COMELEC)**
 - **Commission on Student Organization and Accreditation (COSOA)**
- **Junior Council Officers, Staff, and All Other Appointed Officers of All Offices Mentioned Above**

Subject : **EXTENSION OF SUBMISSION OF PROOF OF ENROLLMENT FOR THE SECOND SEMESTER OF ACADEMIC YEAR 2022-2023**

Greetings of Peace and Excellence!

As part of its disciplinary function, the Commission on Elections issues this Memorandum Circular to all Student Council officers (SCC Article XII-A, section 3). In accordance with their oath, all Student Council officers must demonstrate their duty of accountability to the University, the Student Council, and its Constitution and By-Laws upon taking their positions.

In line with the concerns raised to the Commission and the number of deficiencies in submissions of proof of enrollment, the deadline for submission of proof of enrollment for the second semester of academic year 2022-2023 is extended to **May 3, 2023, Wednesday**.

The Commission also requests that the respective Student Council Offices with officers who have not yet submitted their proof of enrollment **shall compile the documents in a google drive folder and share and/or email the link to the official emails of the Commission**. The Commission will be sending a list of names with deficiencies and other specific issues concerning their submission to their respective Student Council Office.

Should there be any concerns, you may contact the Commission through our official email address (pup-comelec@pup.edu.ph), alternative email address (comelec.pup@gmail.com), or official Facebook page (www.facebook.com/comelecpupmain).



Polytechnic University of the Philippines
STUDENT COUNCIL CONSTITUTIONAL COMMISSION
COMMISSION ON ELECTIONS

In the spirit of public service,

SIGNATURE REDACTED

GAD THOMAS DEUEL S. MENDIOLA

Chairperson

PUP SC COMELEC



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vox populi, vox dei