



Republic of the Philippines
Polytechnic University of the Philippines
Student Council Constitutional Commissions
Commission on Elections

RESOLUTION NO. 004, SERIES OF 2022

**A RESOLUTION ON THE ESTABLISHMENT OF THE FINANCE COMMITTEE AND
EVENTS MANAGEMENT & TECHNICAL COMMITTEE**

WHEREAS, the Commission on Elections (COMELEC) stands as the highest policy-making body for all election matters in the Polytechnic University of the Philippines (PUP) - Main Campus;

WHEREAS, a meeting was conducted online on August 11, 2022;

WHEREAS, all the COMELEC Commissioners attended the meeting, thus the meeting was in quorum;

WHEREAS, it was agreed by the Commissioners on quorum to establish the Finance Committee, with the following functions and characteristics:

- The Treasurer of the Commission shall lead the Committee.
- The Committee shall be responsible for the bookkeeping of the Commission's accounts.
- The Committee shall be primarily in-charge of procurement of tools, equipment, and other assets, tangible or intangible, the Commission may need for the conduct of the elections.
- The Committee shall be in-charge of sourcing of funds and disbursements.
- The Committee shall be responsible for the appropriation of the budget of the Commission.
- The Committee shall be primarily responsible for the Commission's financial records and documentation.
- The Committee shall submit the Commission's financial statements to the Commission on Audit.
- The Committee shall be in-charge of the liquidation.



Republic of the Philippines
Polytechnic University of the Philippines
Student Council Constitutional Commissions
Commission on Elections

WHEREAS, the structure of Finance Committee with the following positions was agreed upon by the quorum with no objections/contentions raised:

- Head of the Finance Committee – Shall be occupied by the COMELEC Treasurer.
- Assistant Head of Finance Committee – Shall be occupied by a COMELEC Commissioner.
- Three (3) Members – Shall be occupied by COMELEC Commissioners and/or appointed Deputy Commissioners.

WHEREAS, it was agreed upon by the quorum to put the Assistant Head position of the Finance Committee into nomination and voting;

WHEREAS, College of Human Kinetics Commissioner August B. Antonio was elected as the Assistant Head of Finance Committee;

WHEREAS, the Commission deliberated all the nominees with a proper quorum, and no objections/contentions were raised;

WHEREAS, it was agreed upon by the Commissioners on quorum to establish the Events Management & Technical Committee with the following functions and characteristics:

- The Vice Chairperson shall oversee the Committee.
- The Committee shall be responsible for the conduct of the Commission's public events.
- The Committee shall be in-charge of the technological management involved in the Commission's physical and/or virtual activities.

WHEREAS, the structure of Events Management & Technical Committee with the following positions was agreed upon by the quorum with no objections/contentions raised:

- Head of Events Management & Technical Committee – Shall be occupied by a COMELEC Commissioner.



Republic of the Philippines
Polytechnic University of the Philippines
Student Council Constitutional Commissions
Commission on Elections

- Assistant Head of Events Management & Technical Committee – Shall be occupied by a COMELEC Commissioner.
- Three (3) Members – Shall be occupied by COMELEC Commissioners and/or appointed Deputy Commissioners.

WHEREAS, it was agreed upon by the Commissioners on quorum to put the Head and Assistant Head positions of the Events Management & Technical Committee into nomination and voting;

WHEREAS, College of Business Administration Commissioner Joyce Marie L. Tolentino was elected as Head of the Events Management & Technical Committee;

WHEREAS, College of Engineering Commissioner Carlos Jairo L. Tiaga was elected as Assistant Head of Events Management & Technical Committee;

WHEREAS, the Commission deliberated all the nominees with a proper quorum, and no objections/contentions were raised;

NOW, THEREFORE, by virtue of the power vested in the Commission on Elections (COMELEC) being the highest policy-making body of all election matters, hereby establishes the Finance Committee and Events Management & Technical Committee in pursuant to Student Council Act. 002 s. 2022 or also known as Election Code of the PUP Student Council, **BE IT RESOLVED AS IT HEREBY RESOLVES:**

THAT, the Finance Committee and Events Management & Technical Committee shall function immediately.

THAT, the Finance Committee shall be headed by Treasurer Ann Shirley M. Benitez of College of Education together with College of Human Kinetics Commissioner August B. Antonio as the elected Assistant Head of the Committee.



Republic of the Philippines
Polytechnic University of the Philippines
Student Council Constitutional Commissions
Commission on Elections

THAT, the Events Management & Technical Committee shall be headed by College of Business Administration Commissioner Joyce Marie L. Tolentino together with College of Engineering Commissioner Carlos Jairo L. Tiaga as the elected Head and Assistant Head of the Committee, respectively.

THAT, this will continue being implemented until another contradicting resolution is created.

THAT, there shall be a furnished copy of this resolution, including any changes made hereto, to the official addresses of Local Student Councils residing in the Polytechnic University of the Philippines - Main Campus.

SO, ORDERED.

(SGD) RJ O. SALAMERA

Chairperson

College of Political Science and Public Administration Commissioner

(SGD) GAD THOMAS DEUEL S. MENDIOLA

Vice Chairperson

College of Arts and Letters Commissioner

(SGD) MARY JOY B. DAGDAG

Secretary-General

College of Science Commissioner

(SGD) ANN SHIRLEY M. BENITEZ

Treasurer

College of Education Commissioner

(SGD) MARL NICO MARI M. DE VERA

College of Accountancy and Finance Commissioner



Republic of the Philippines
Polytechnic University of the Philippines
Student Council Constitutional Commissions
Commission on Elections

(SGD) APPLE JOY A. BUEN

College of Architecture, Design, and the Built Environment Commissioner

(SGD) JOYCE MARIE L. TOLENTINO

College of Business Administration Commissioner

(SGD) LORIELYN Y. BELMONTE

College of Communications Commissioner

(SGD) CARLOS JUDE G. MAMINTA

College of Computer and Information Sciences Commissioner

(SGD) CARLOS JAIRO L. TIAGA

College of Engineering Commissioner

(SGD) AUGUST B. ANTONIO

College of Human Kinetics Commissioner

(SGD) DENISE JOYCE B. ALMARIO

College of Social Sciences and Development Commissioner

(SGD) ARVIE EIN P. AMOGUIS

College of Tourism, Hospitality and Transportation Management Commissioner

(SGD) JOHN RAY C. AYES

Institute of Technology Commissioner