



Republic of the Philippines  
Polytechnic University of the Philippines  
Student Council Constitutional Commissions  
**Commission on Elections**

**RESOLUTION NO. 005, SERIES OF 2022**

**A RESOLUTION AMENDING THE REQUIREMENTS AND CALENDAR STATED  
UNDER RESOLUTION NO. 003 S. 2022 OF THE PUP STUDENT COUNCIL –  
COMMISSION ON ELECTIONS**

**WHEREAS**, the Commission on Elections (COMELEC) stands as the highest policy-making body for all election matters in the Polytechnic University of the Philippines (PUP) - Main Campus;

**WHEREAS** a meeting was conducted online on August 15, 2022;

**WHEREAS**, 10/14 SC COMELEC Commissioners attended the meeting, thus the meeting was in quorum;

**WHEREAS**, the initial requirement for applicants are as follows;

- Accomplished Data Privacy Consent Form.
- Certificate of Registration (COR) for the 2nd Semester Academic Year 2021-2022 in PDF file.
- Confirmation Slip as an alternative in PDF file, if the Certificate of Registration is unavailable.
- Screen capture of their grades for 2nd Semester Academic Year 2021-2022 from their respective PUP SIS account, as a last resort if the Certificate of Registration and Confirmation Slip is not available, in compliance with the following guidelines:
  1. Information that must be visible in the screen capture:
    - a. Full Name
    - b. Student Number
    - c. Admission Status
    - d. Scholastic Status
    - e. Course Code
    - f. GPA and Grade on respective subjects
    - g. Names of Faculty for each subject
  2. Image format must either be in PNG, JPEG, or JPG format only.
  3. A maximum of three (3) images in uniform image format.
  4. The quality of image must be sufficient that the information is clear and legible.
- Curriculum Vitae (at a minimum must contain the following):



Republic of the Philippines  
Polytechnic University of the Philippines  
Student Council Constitutional Commissions  
**Commission on Elections**

1. personal information
  2. educational background
  3. organizational background
  4. awards received if any
- 2x2 picture wearing formal attire with white background
  - Fulfillment of Declaration of Non-Partisanship
  - If the aspiring Deputy Commissioner has held political posts before (e.g., Local Student Councils) they must have resigned from such on or before August 06, 2022.
    1. To fulfill this requirement, the aspiring Deputy Commissioner must submit their Letter of Resignation from the respective position along with its acknowledgement from the organization's President, both must be dated not later than August 06, 2022.

**WHEREAS**, it was agreed upon by the Commissioners in quorum to amend the requirement for the Deputy Commissioner regarding their resignation from any political posts that they have held, changing the date from “August 6, 2022” to “August 18, 2022”;

**WHEREAS**, it was stated under the SC COMELEC Resolution No. 003 s. 2022 that the synchronous screening and interview of Deputy Commissioner applicants will be on August 16-17, 2022;

- *Aug. 16-17: Synchronous screening and interview of candidates through Google Meet*

**WHEREAS**, upon the discussion of the Commissioners in quorum, the body has decided to move the synchronous screening from August 16-17 to August 18, 2022;

**WHEREAS**, it was stated under the SC COMELEC Resolution No. 003 s. 2022 that the formalization and announcement of the newly appointed Deputy Commissioners will be on August 18, 2022;

- *Aug. 18: Formalization and announcement of the newly appointed Deputy Commissioners*

**WHEREAS**, upon the discussion of the Commissioners in quorum, the body has decided to move the formalization and announcement of the newly appointed Deputy Commissioners on August 19, instead of August 18, 2022;



Republic of the Philippines  
Polytechnic University of the Philippines  
Student Council Constitutional Commissions  
**Commission on Elections**

**WHEREAS**, these indicated amendments were created and adopted by the SC COMELEC in consideration to the students who are willing to apply but are in conflict to the initial requirements.

**NOW, THEREFORE**, by virtue of the power vested in the PUP Student Council - Commission on Elections (SC-COMELEC) being the highest policy-making body of all election matters, hereby amends the requirements of the aspiring Deputy Commissioners and the dates to follow, which were stated on Resolution No. 003 s. 2022 of PUP SC COMELEC, **BE IT RESOLVED AS IT HEREBY RESOLVES**:

**THAT**, the Commission shall adopt the following requirements for Deputy Commissioner applicants:

- Accomplished Data Privacy Consent Form.
- Certificate of Registration (COR) for the 2nd Semester Academic Year 2021-2022 in PDF file.
- Confirmation Slip as an alternative in PDF file, if the Certificate of Registration is unavailable.
- Screen capture of their grades for 2nd Semester Academic Year 2021-2022 from their respective PUP SIS account, as a last resort if the Certificate of Registration and Confirmation Slip is not available, in compliance with the following guidelines:
  - Information that must be visible in the screen capture:
    - Full Name
    - Student Number
    - Admission Status
    - Scholastic Status e
    - Course Code
    - GPA and Grade on respective subjects
    - Names of Faculty for each subject
  - Image format must either be in PNG, JPEG, or JPG format only.
  - A maximum of three (3) images in uniform image format.
  - The quality of image must be sufficient that the information is clear and legible.
- Curriculum Vitae (at a minimum must contain the following):
  - personal information
  - educational background
  - organizational background
  - awards received, if any



Republic of the Philippines  
Polytechnic University of the Philippines  
Student Council Constitutional Commissions  
**Commission on Elections**

- 2x2 picture wearing formal attire with white background
- Fulfillment of Declaration of Non-Partisanship
- If the aspiring Deputy Commissioner has held political posts before (e.g., Local Student Councils) they must have resigned from such on or before August 18, 2022.
  - To fulfill this requirement, the aspiring Deputy Commissioner must submit their Letter of Resignation from the respective position along with its acknowledgement from the organization's President, both must be dated not later than August 18, 2022.

**THAT**, the Commission shall move forward with the new calendar for the application of aspiring Deputy Commissioners:

- Aug. 11-17: Opening and accepting of applicants through Google Forms
- Aug. 18: Synchronous screening and interview of candidates through Google Meet
- Aug. 19: Formalization and announcement of the newly appointed Deputy Commissioners

**THAT**, this will continue being implemented until another contradicting resolution is created.

**THAT**, there shall be a furnished copy of this resolution, including any changes made hereto, to the official addresses of Local Student Councils residing in the Polytechnic University of the Philippines - Main Campus.

**SO, ORDERED.**



Republic of the Philippines  
Polytechnic University of the Philippines  
Student Council Constitutional Commissions  
**Commission on Elections**

**SO, ORDERED.**

**(SGD) RJ O. SALAMERA**

*Chairperson*

College of Political Science and Public Administration Commissioner

**(SGD) GAD THOMAS DEUEL S. MENDIOLA**

*Vice Chairperson*

College of Arts and Letters Commissioner

**(SGD) MARY JOY B. DAGDAG**

*Secretary-General*

College of Science Commissioner

**(SGD) ANN SHIRLEY M. BENITEZ**

*Treasurer*

College of Education Commissioner

**(SGD) MARL NICO MARI M. DE VERA**

College of Accountancy and Finance Commissioner

**APPLE JOY A. BUEN**

College of Architecture, Design, and the Built Environment Commissioner

**(SGD) JOYCE MARIE L. TOLENTINO**

College of Business Administration Commissioner

**(SGD) LORIELYN Y. BELMONTE**

College of Communications Commissioner

**(SGD) CARLOS JUDE G. MAMINTA**

College of Computer and Information Sciences Commissioner

**CARLOS JAIRO L. TIAGA**

College of Engineering Commissioner





Republic of the Philippines  
Polytechnic University of the Philippines  
Student Council Constitutional Commissions  
**Commission on Elections**

**AUGUST B. ANTONIO**

College of Human Kinetics Commissioner

**(SGD) DENISE JOYCE B. ALMARIO**

College of Social Sciences and Development Commissioner

**(SGD) ARVIE EIN P. AMOGUIS**

College of Tourism, Hospitality and Transportation Management Commissioner

**JOHN RAY C. AYES**

Institute of Technology Commissioner

