

Journey To Your Best

Challenge “0”
What's your current version?

Hoàn Mỹ Đặng | Misa



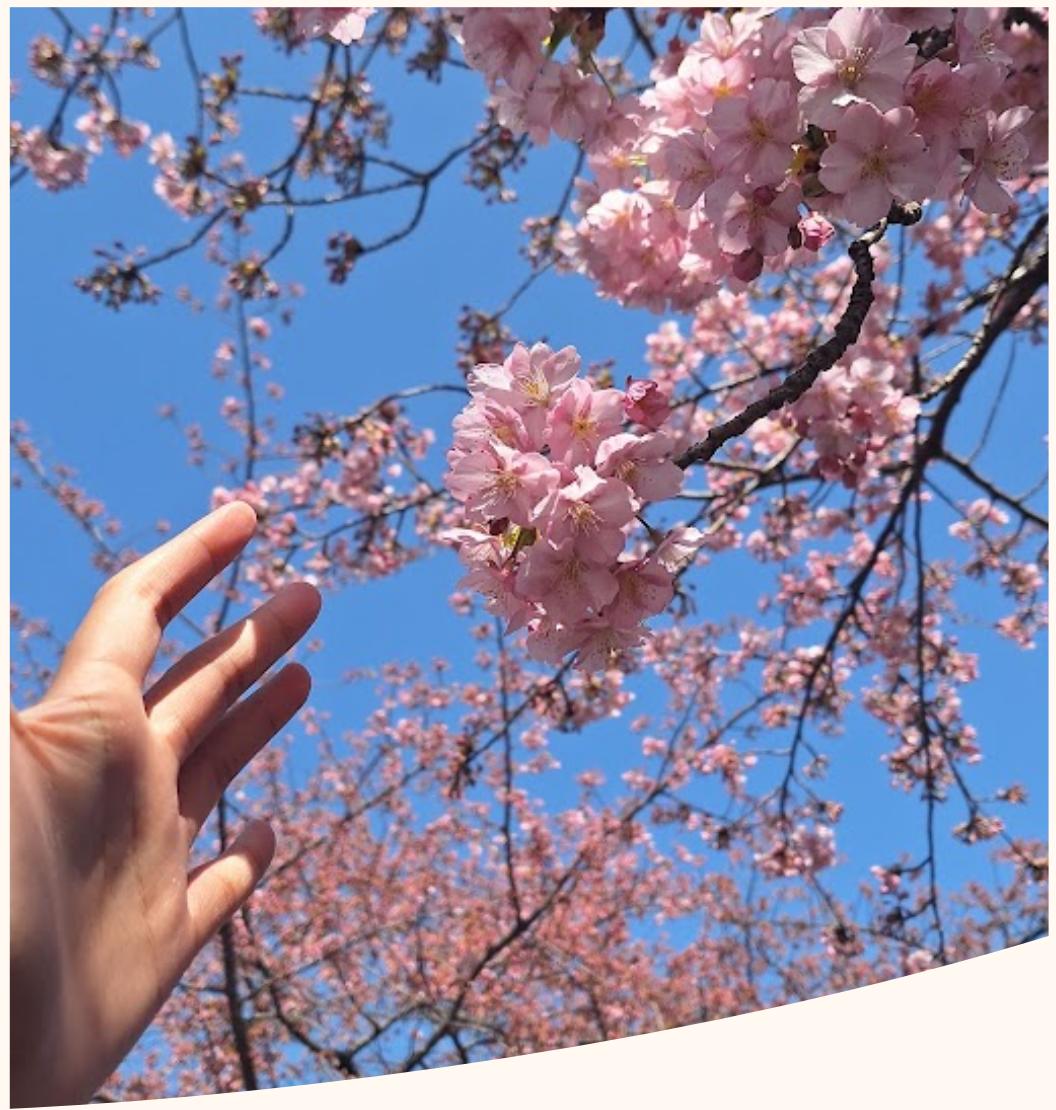
My “Version”

Top-down Approach

Learn, Learn Fast

Autonomy

Smart Question



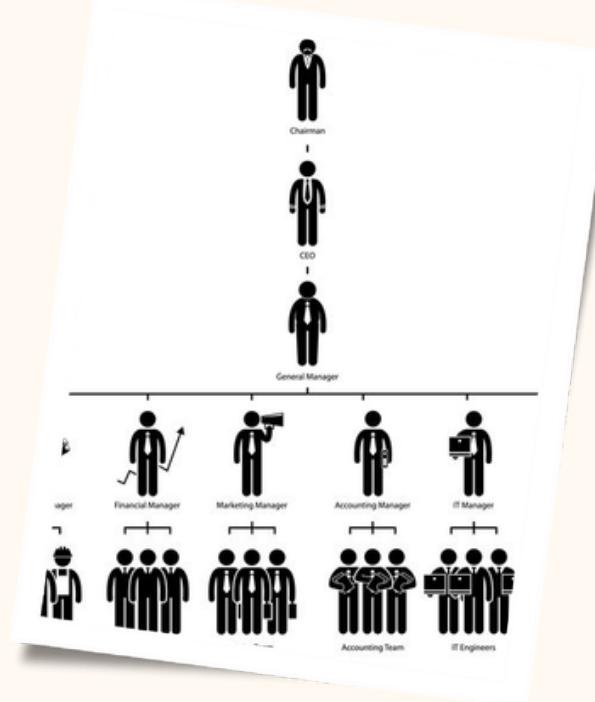
Hello!

I'am Misa

**Final year student.
Business Analyst/ Data Analyst aiming.
Data Enthusiast | Ex-Business Analyst
Intern @ Intel | Interests in Content
Creation & NGOs.
Thrilling to join in Journey To Your Best
program.**

[My LinkedIn](#)

Top-down Approach



hierarchy



“command & control”



pass down



What is Top-down Approach?

Top-down approach: where decisions and directives come from higher levels of authority and are passed down to lower levels.

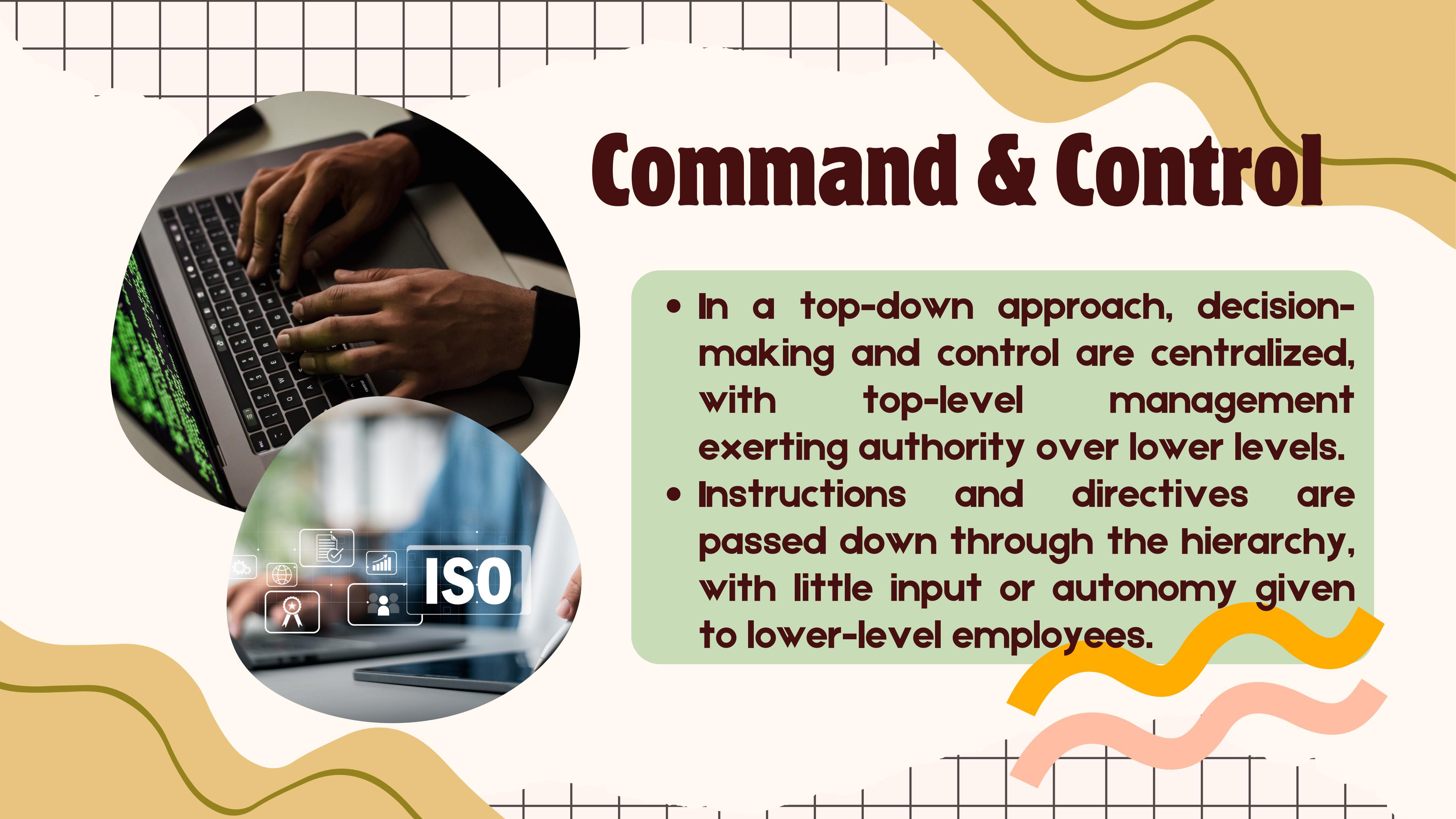
How to Apply?

Incorporate top-down guidance by actively seeking direction from experienced mentors and diligently implementing directives in my daily tasks as a newcomer.

Hierarchy

- The top-down approach is a hierarchical organizational structure where decisions and directives flow from top-level management downwards.
- It establishes a clear chain of command, with authority and responsibility concentrated at the top levels of the organization.

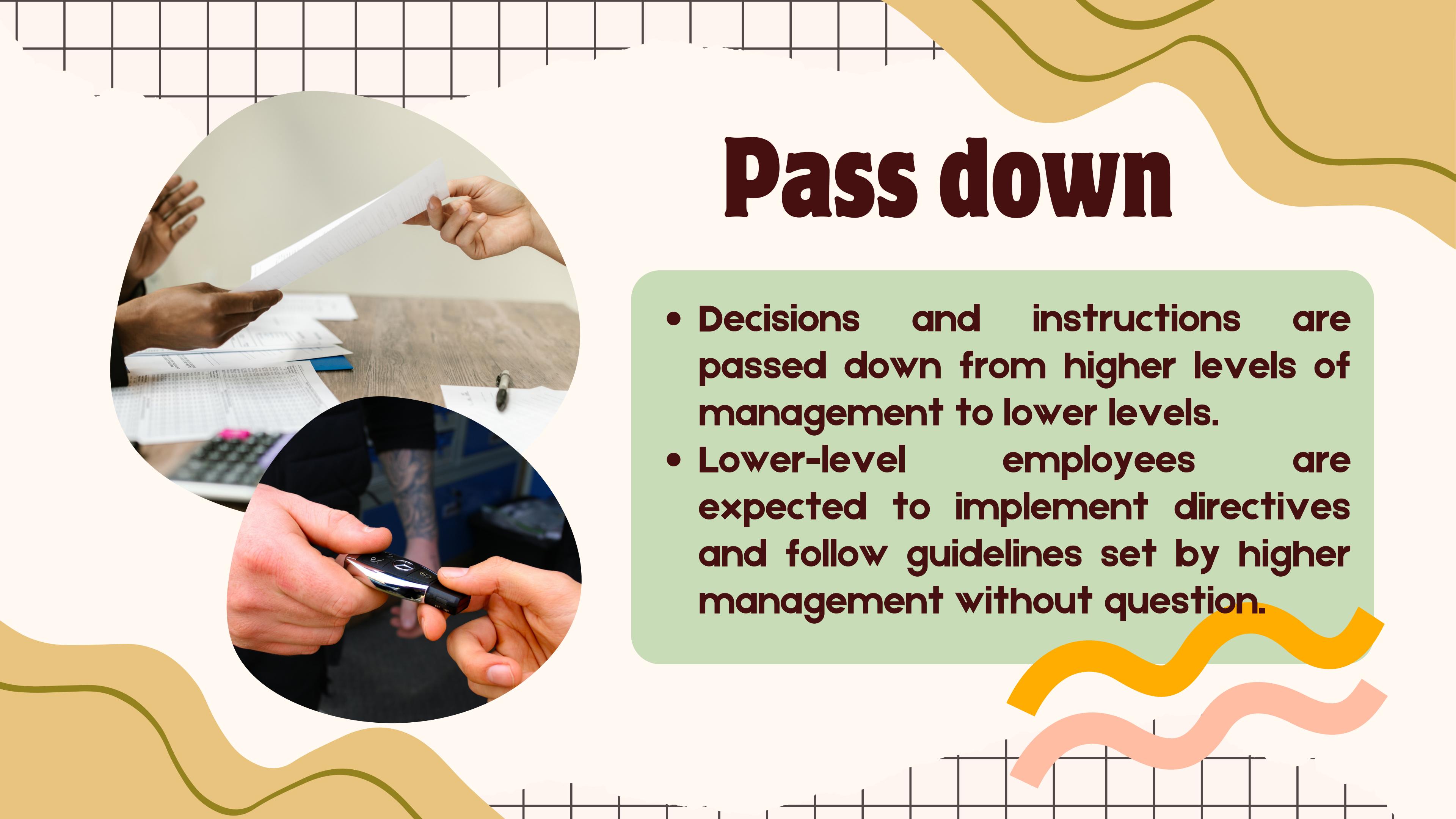




Command & Control



- In a top-down approach, decision-making and control are centralized, with top-level management exerting authority over lower levels.
- Instructions and directives are passed down through the hierarchy, with little input or autonomy given to lower-level employees.



Pass down



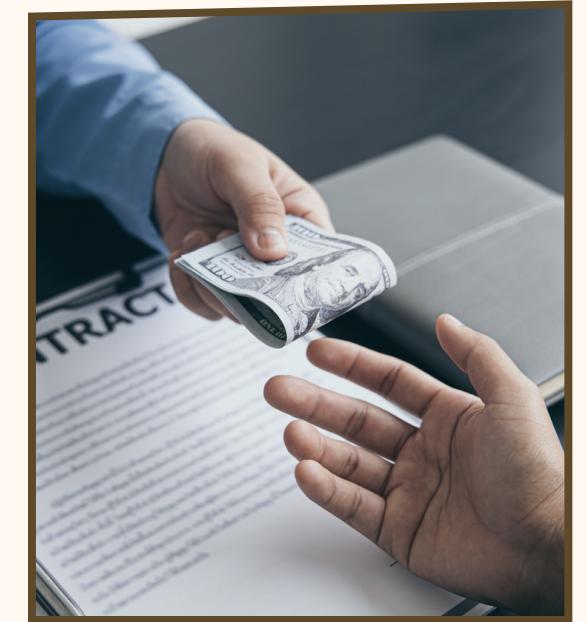
- Decisions and instructions are passed down from higher levels of management to lower levels.
- Lower-level employees are expected to implement directives and follow guidelines set by higher management without question.

Learn, Learn Fast

Concentration

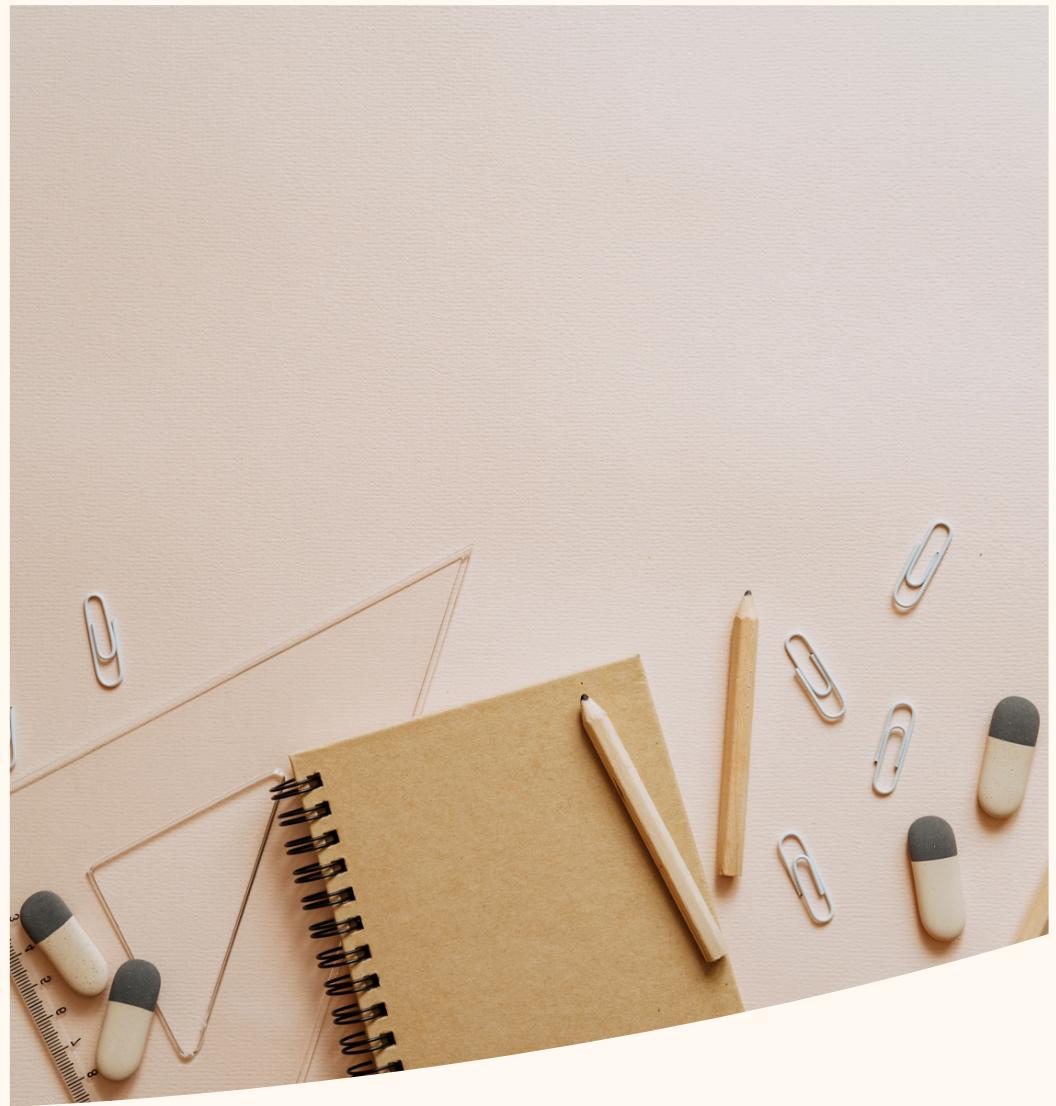


Practice



Learn smarter, not harder!

Utilize dedicated study time, active engagement in learning activities, and deliberate practice to swiftly acquire new skills and knowledge.



What is Learn, Learn Fast?

Learning: acquiring knowledge or skills over time;

Learning fast: efficiently mastering new information or abilities in a shorter timeframe.

How to Apply?

Utilize dedicated study time, active engagement in learning activities, and deliberate practice to acquire new skills and knowledge swiftly.

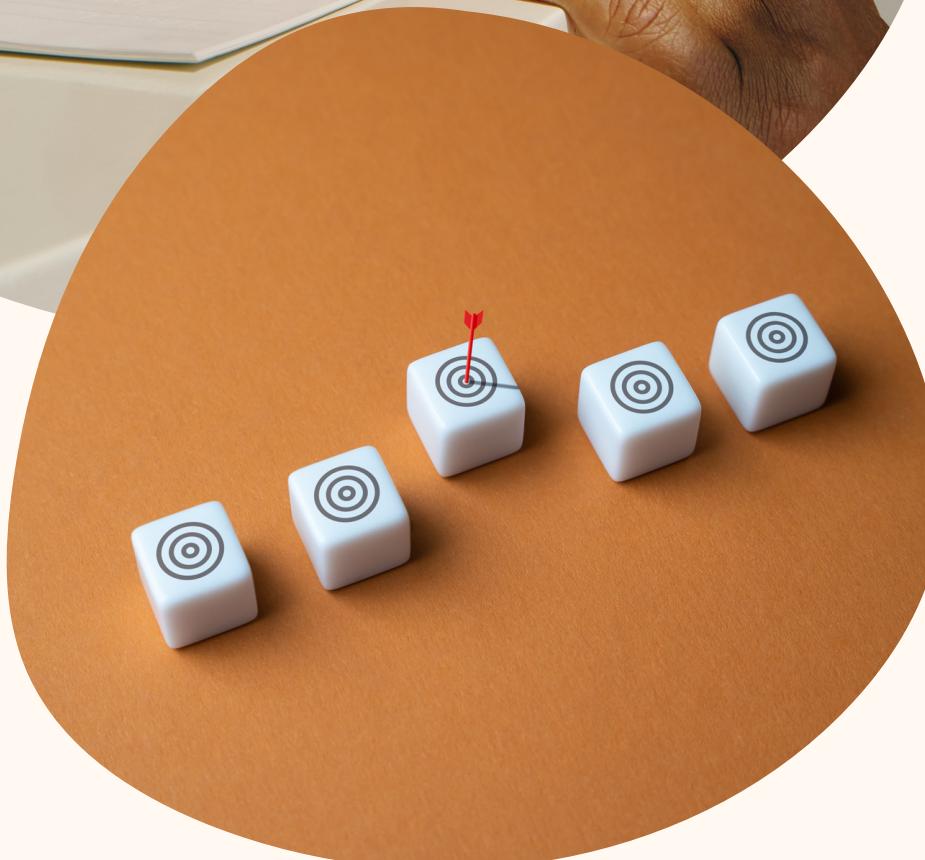
Concentration

- Focus on one task at a time to enhance concentration and cognitive absorption.
- Minimize distractions by creating a conducive environment for learning.
- Practice mindfulness techniques to improve focus and attention span.



Practice

- Engage in deliberate practice to master new skills and concepts effectively.
- Break down complex tasks into smaller, manageable components for incremental practice.
- Utilize spaced repetition to reinforce learning and improve long-term retention.



Autonomy



Independence



Determination

Utilize dedicated study time, active engagement in learning activities, and deliberate practice to swiftly acquire new skills and knowledge.

What is Autonomy?

Autonomy at work: Having the freedom and responsibility to make decisions, manage tasks, and set goals independently within the workplace.



How to Apply?

Empowered by understanding tasks, setting SMART goals, prioritizing effectively, making independent decisions, seeking feedback, continuous learning, clear communication, self-assessment, and celebrating milestones.

Independence



- Take ownership of your tasks and decisions.
- Have the freedom to choose how you approach and accomplish your work.
- Act autonomously while staying aligned with organizational goals and guidelines.

Determination

- Stay motivated and focused on achieving your goals.
- Overcome challenges and setbacks with perseverance and resilience.
- Take proactive steps to continuously improve and excel in your role.



Smart Question



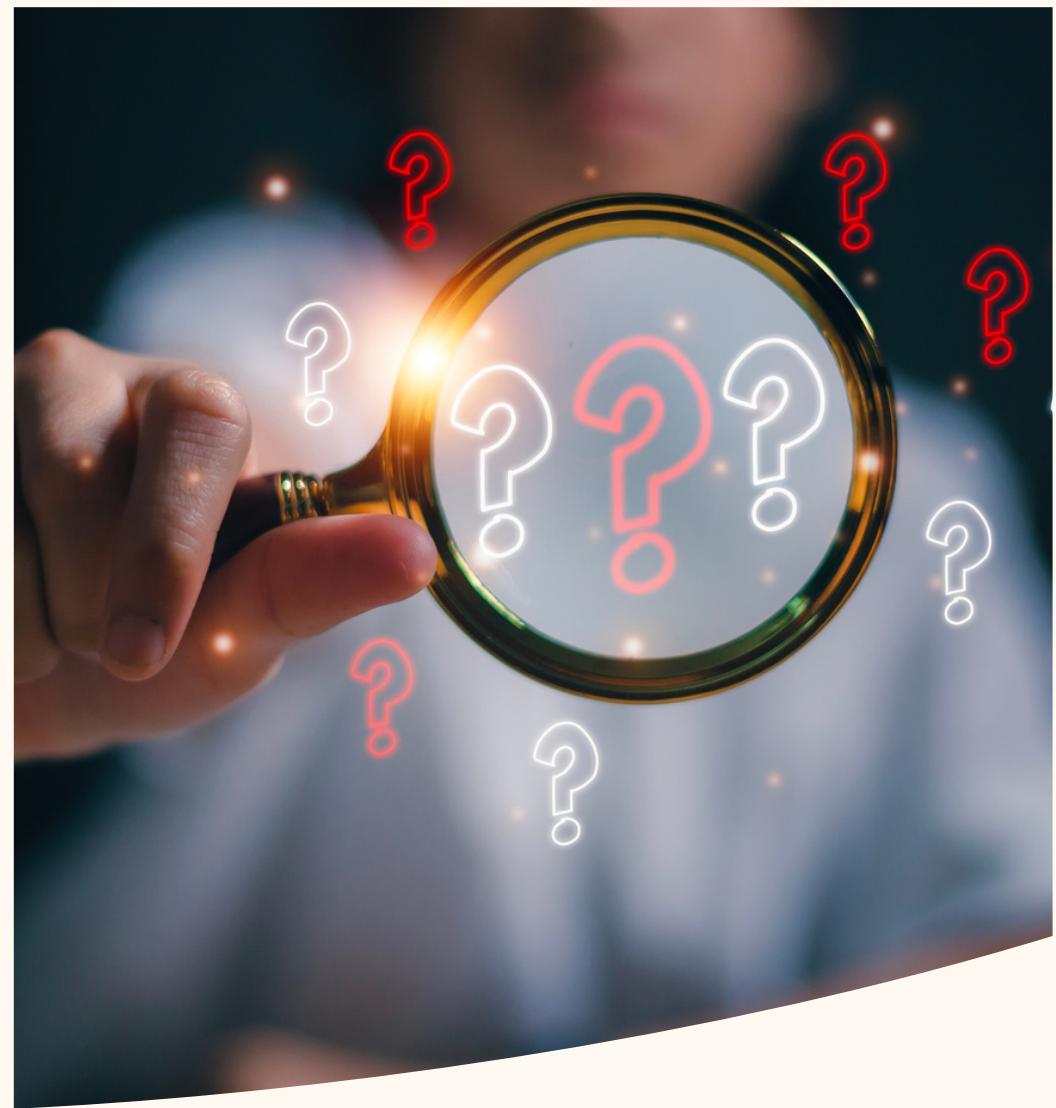
Level 1
Explore by Yourself



Level 2
**Seek Learning
through Others**



Level 3
**Challenge the Status
Quo**



What is Smart Question?

Smart question: Thoughtful inquiry that leads to deeper understanding or problem-solving; Pose inquiries that are specific, relevant, and aimed at gaining valuable insights or solutions.

How to Apply?

Incorporate a habit of asking relevant WH questions, seeking colleague guidance, and critically evaluating information to navigate tasks effectively.

Level 1

Explore by Yourself

- Ask "What do I need to know?" and use WH-questions (Who, What, Where, When, Why, How) to guide exploration.
- Utilize resources/ tools like Google, books, or articles to research and gather information independently.





Level 2

Seek Learning through Others

- Reach out to someone knowledgeable about the topic you're exploring (mentors, colleagues) and ask for help or clarification.
- Engage in discussions, attend workshops, or seek mentorship to deepen your understanding and learning experience.

Level 3

Challenge the Status Quo

- **Question the validity and relevance of the information or solutions provided to ensure you're addressing the right problem.**
- **Analyze all data and answers critically to make informed decisions and solve problems effectively.**





**Thank You
For Listening!**