How to apply for surrender License/Product?

1) Login in to the system with your username and password.

2) Find Surrender menu and click on Surrender License/Product submenu.

3) Click "+" button which is on right top for new application

4) Select the application type and enter the other detail and add the new application.

5) Click on the License button and select the license for surrender, same as click on products button for select the product for surrender product application.

6) Enter the details for attachments and payment details and click on Register button for submit the application.

7) If any query occurred then application refer back to you and you will see details in the refer back section.

8) Once your application is Approve you can see the status in the status column with Approve.