

Activity 6.1

Summarise Professor Bolton's approach to editing a document.



1. Check title
2. Look at subheadings
3. Captions of diagrams, figures and tables
4. Check references
5. Check language, grammar and vocabulary

Activity 6.2

Summarise Associate Professor Butler's approach to editing a document.



1. Check grammar and vocabulary
2. Check references
3. Check formatting

Activity 6.3

How do you think revising and editing is important for your own writing in the academic context?

1. Revising and editing can help me find out the grammar mistakes in the writing that I wasn't aware of when I wrote in the first place;
2. Also revising can help me think of more appropriate words for writing
3. In order to avoid plagiarism, always revise for references.

Activity 6.4

Highlight some points mentioned in the interviews with professors that you think are important.

1. Be aware of vocabulary is important to make your writing intelligent and affects its persuasiveness.
2. Always check for clarity of your expressions in your academic writing