Assignment Title: Gantt Chart – Project Timeline for Web-Based IT Supervisor Portfolio

Project start: **Sun, 5/25/2025**

Display week: 1

						May 26, 2025	Jun 2, 20)25	Jun 9, 2025	Jun 16, 2	025	Jun 23, 2025	Jun 30, 2025		Jul 7, 2025		Jul 14, 2	
TASK	PROGRESS	Task Status	START	END	DURATION(DAYS)	26 27 28 29 30 31 M T W T F S												
Milestone 1 – Coaching & Communication Resources					-,													
Draft Leadership Philosophy Statement	100%	Completed	5/25/25	5/29/25	5													
Design Coaching Templates	100%	Completed	5/30/25	6/4/25	6													
Build Feedback & Communication Models	100%	Completed	6/5/25	6/9/25	5													
Assemble Team Performance Guidelines	100%	Completed	6/10/25	6/13/25	4													
Create Communication Resource Web Section	100%	Completed	6/14/25	6/18/25	5													
Testing & Adjustments (Milestone 1)	100%	Completed	6/19/25	6/22/25	4													
Milestone 2 – KPI Dashboard, Budget & Leadership Tools																		
Design KPI Metrics and Success Indicators	100%	Completed	6/23/25	6/27/25	5													
Develop Budget Planning Template	100%	Completed	6/28/25	6/30/25	3													
Create Leadership and HR Templates	100%	Completed	7/1/25	7/4/25	4													
Develop Dashboard Interface (Visual Elements)	100%	Completed	7/5/25	7/7/25	3													
Integrate KPI & Budget Tools on Website	100%	Completed	7/8/25	7/11/25	4													
Review & Finalize Milestone 2 Section	100%	Completed	7/12/25	7/17/25	6													
Milestone 3 – Ethics, Culture & Final Integration																		
Draft Ethics & Diversity Statement	100%	Completed	7/18/25	7/22/25	5													
Build Cultural Guidelines and Escalation Toolkit	100%	Completed	7/23/25	7/25/25	3													
Design Final Website Layout and Navigation	50%	On Going	7/26/25	7/28/25	3													
Conduct Usability Testing and QA	0%	Not Started	7/29/25	8/2/25	5													
Record and Publish Final Video Presentation	0%	Not Started	8/3/25	8/10/25	8													
Final Review & Submission	0%	Not Started	8/11/25	8/14/25	4													

APA Citation

Molinari, A. (2023). Project Plan Structure: The Gantt Chart and Beyond. IEEE Technology and Engineering Management Society Body of Knowledge (TEMSBOK), 189-203.

Note. Adapted from Molinari (2023).