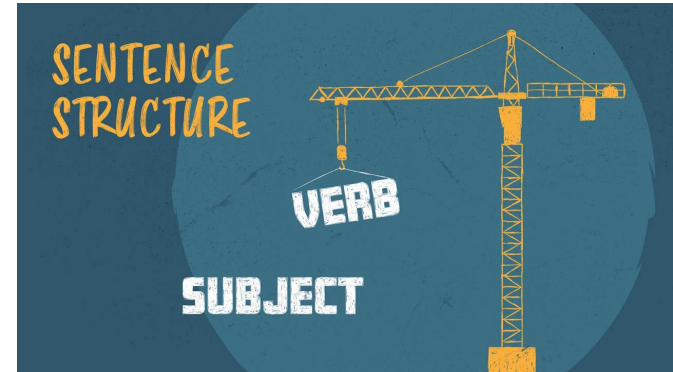
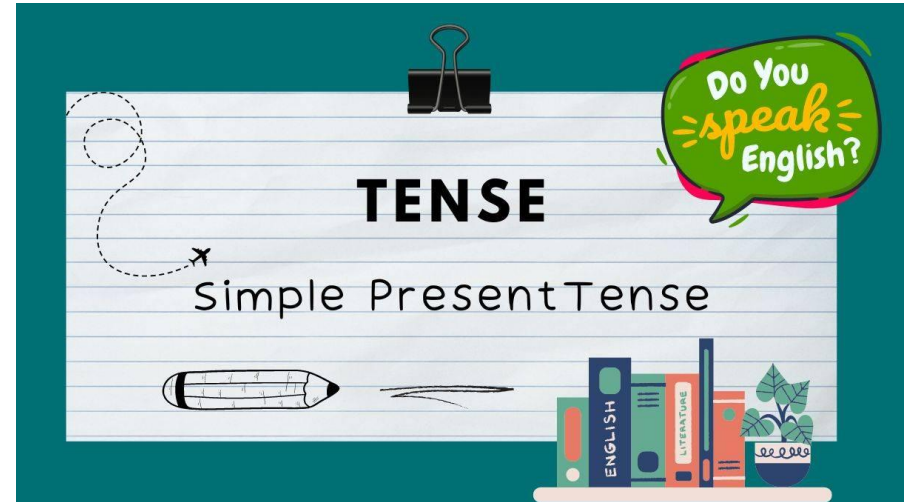


Understanding How To Build Proper Sentences



Building Proper Sentences

“Strong Sentences start with simple structure”



Session Agenda

- What is Simple Present Tense?
- Affirmative Sentences – Structure & Examples
- Negative Sentences – Structure & Examples
- Questions – Structure & Examples
- Common Verbs & Typical Mistakes
- Practice Time – Create Your Sentences
- Final Takeaways & Speaking Tips



What is Simple Present Tense?

- Talks about regular habits, daily routines, and general facts
- Used when something happens always, often, or regularly
- **Examples:**
 - I **work** well under pressure.
 - I lead a team of five developers.
 - I manage multiple projects at the same time.



Affirmative Sentences – Structure & Examples

Structure:

Subject + base verb (for "I," "you," "we," "they")

Subject + base verb + s/es (for "he," "she," "it")

Examples :

- **I manage** social media accounts ("manage" is a base verb used with "I")
- **He writes** reports for the manager. ("writes" adds **-s** for "he")
- **She leads** the marketing team. ("leads" adds **-s** for "she")



Negative Sentences – Structure & Examples

Structure: Subject + do/does not + base verb

Examples:

- I **do not** miss deadlines.
- She **does not** work on weekends.
- They **do not** handle client communication.



Questions – Structure & Examples

Structure: Do/Does + subject + base verb + “?”

Examples:



- **Do** you **manage** deadlines efficiently?
- **Does** he **lead** any projects?
- **Do** they **attend** client meetings regularly?



Common Verbs & Typical Mistakes

Daily-use verbs: **manage, lead, attend, prepare, handle, communicate**

Mistakes:

- "He manage the team." (Wrong )
- "She don't attend meetings." (Wrong )

Corrections:

- "He manages the team."
- "She doesn't attend meetings."



Practice Time – Create Your Sentences

- **I manage tasks efficiently.** (Positive)
- **I don't manage large teams yet.** (Negative)
- **Do you manage deadlines well?** (Question)
- **Now You Try:**
 - Write or say sentences about **your real work/study routine.**
 - Practice with a partner or **speak aloud daily** to build fluency.



Final Takeaways

- Simple Present = Habit + Truth + Routine
- Use correct verb form with subjects (he/she/it)
 - → **Example:** “She **works** from home on Mondays.”
- Practice is key to mastering grammar
- Speak slowly and clearly
- Keep learning and applying it in daily conversation!



Thanks



SKILLS

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