

BITS PILANI, DUBAI CAMPUS
ACADEMIC – UNDERGRADUATE STUDIES DIVISION
SECOND SEMESTER 2022 – 2023

Course Handout (Part – II)

Date: 02.02.2023

In addition to Part I (General Handout for all courses appended to the Time Table) this portion further gives specific details regarding the course.

Course No : HSS F211 (3 0 3)
Course Title : Introduction to Arabic
Instructor In-Charge : Dr. Shamshad Ahmad Khan

Scope and objective of the course:

This course is intended to introduce the Arabic language to non-Arabic speaking students and help them achieve fluency in Arabic. It aims at providing students with basic language skills related to listening, reading, writing and speaking. It also seeks to make them capable of acquiring most common words in Arabic and of communicating in Arabic in everyday situations.

Course Pre/Co- requisite (if any)& Catalogue / Bulletin Description:

Given in the Bulletin 2021 – 2022.

Study Material:

Text Book:

Rahman, S.A. (2003), Teach Yourself Arabic: A Modern and Step by Step Approach, *Good Words*, New Delhi.

Reference books:

- i. Brustad, Kristen, Al-Batal, Mahmoud, and Al-Tonsi, Abbas. *Al-Kitaab fii Ta'allum al-'Arabiyya: A Textbook for Beginning Arabic*, Part One. Washington D.C.: Georgetown University Press, 1995.
- ii. Wightwick, Jane and Gaafar, Mahmoud. *Mastering Arabic*, Second Edition. New York: Hippocrene Books Inc. 2010.
- iii. Alfawzan, Abdul Rahman Ibn Ibrahim et. al. *Al-Arabiyyah Baina Yadaik* vol.1. Riyadh: Islamic Trust Foundation. 2008.
- iv. Hannan Al Fardun and Abdullah Alkabi (2020), Ramassinee bil Emirati (Talk to me in Emirati Arabic), Al-Ramsa Institute, Dubai, UAE.

Course plan:

Lec.	Learning objectives	Topics to be covered	References @ (Chapters)
1-5	Understanding of Arabic Alphabet and its demonstration	Recognition of Arabic Alphabets (Qamri and Shamshi Letters), Conjugating Arabic Alphabets, making simple words by conjugating different alphabets	Class Handouts
6-7	Uses of Arabic Vowels	Learning Arabic Vowels (Closed Vowels and Open Vowels), Uses of Vowels in making Arabic words	Chapter 5
8-10	Understanding Arabic Parts of Speech	Arabic Nouns, Pronouns and its uses in the sentences.	Chapter 6
11-14	Understanding nominal and Verbal sentences	Uses of Verbal and nominal sentences with examples.	Chapter 8
15-19	Learning uses of Pronouns in Arabic	Pronouns and kinds of it (attached and unattached pronouns, demonstrative pronouns). How to use these in Arabic sentences.	Chapter 9 to 11

20-22	Learning Verbs (Past Tense)	Verbs with Past Tense and cases. How to use it in Sentences Present tense and its examples in Arabic Text	Chapter 13
23-24	Learning Verbs (Present Tense)	Verbs with Past Tense. How to use verbs in past tense. Present tense and its examples in Arabic Text	Chapter 14
25-27	Learning Verbs (Future Tense)	Verbs with Future Tense and cases. How to use verbs in future tense. Future tense and its examples in Arabic Text	Class Handouts
28-29	Learning Verbs (Imperative and Negative verbs)	Negative and Imperative verbs. How to use Imperative and Negative verbs. Imperative and Negative verbs and its examples in Arabic Text	Chapter 23
30-31	Learning uses of Prepositions in Arabic	Uses of Preposition. How preposition changes the pronunciation of the words that follows it? Preposition and its explanation with Arabic Text.	Class Handouts
32	Construction of Arabic sentences, (Review of grammar patterns)	Arabic sentences, gender, and word order Pronouns, Prepositions, Demonstrative Pronouns, Directions	Class Handouts
33	Arabic vocabulary and phrases for study related things Reproducing and answering questions in Arabic	At the school; asking for and giving information about studies, stationary, calendar, vacations and holidays, comprehending paragraphs and reproducing it	Al-Arabiyyah Baina Yadaik (Chp.7)/ <i>Ramissinee bil Emirati</i> p.18-21
34	Words and phrases for work related issues.	Work; knowing about different professions, peculiar sentences in different situations at the work place,, simple grammar, practice	Al-Arabiyyah Baina Yadaik (Chp.8) <i>Ramissinee bil Emirati</i> p.22-25
35	Interaction and Communication with Arabic speaking people in different situations; giving and getting information	Communication: in the restaurant, getting an appointment, at the airport, on a trip. Words and phrases	Class Handouts <i>Ramissinee bil Emirati</i> p.26-37
36	Describing things during Job interviews	Communication: Job interview related Questions and answers	<i>Ramissinee bil Emirati</i> p.42-47
37	Direction and location, Buying items of daily needs	In the supermarket; asking for location, Direction, Names of, Fruits and Vegetable.	<i>Ramissinee bil Emirati</i> p.38-41
38	Conversations related to meetings	Practicing phrases and sentences used during meetings	<i>Ramissinee bil Emirati</i> p.48-51
39	Counting and numbers	Usage of numbers and digits with objects, Counting from 1-100, Reading, writing, listening and speaking practice	Class Handouts
40	Learning to respond to phone calls	Communication skills related to phone calls with simulation during the class	<i>Ramissinee bil Emirati</i> p.68-71
41	Learning technical words and phrases related to Finance and Banking	Profession specific words and phrases; Finance and Banking Practice	Class Handouts

42	Learning words and phrases while playing games	Communication skills related to games such as football, cricket etc	<i>Ramissinee bil Emirati p.76-79</i>
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Evaluation Scheme:

S. No.	Component	Duration	Marks	Date & Time	Nature of Component
1.	Mid Sem	90 minutes	30	06.04.2023 FN	Closed Book
2.	Quiz	10 minutes	10	14.03.2023 T5	Closed Book
3.	Assignment I	-	10	TBA	Open Book
4.	Assignment II	-	10	TBA	Open Book
5.	Comprehensive Exam	3 Hours	40	01.06.2023 AN	Closed Book

Mid-Sem Grading:

Mid-sem grading will be displayed after two evaluation components. (Refer Academic calendar for schedule).

Note: A student will be likely to get "NC", if he / she doesn't appear / appear for the sake of appearing for the evaluation components / scoring zero in pre-compre total.

Makeup and Attendance policies:

Make-ups: is not available for any of the evaluation components..

Attendance: Every student is expected to be responsible for regularity of his/her attendance in class rooms and laboratories, to appear in scheduled tests and examinations and fulfill all other tasks assigned to him/her in every course. A student should have a minimum of 60% of attendance in a course to be eligible to appear for the Comprehensive Examination in that course. For the students under the purview of Academic Counseling Board (ACB), the Board shall prescribe the minimum attendance requirement on a case-to-case basis. Attendance in the course will be a deciding factor in judging the seriousness of a student which may be directly/ indirectly related to grading.

General timings for consultation:

Student can contact the faculty for consultation in Room 148 on Tuesday from 13:55 hrs to 14:45 hrs.

General instructions:

Students should come prepared for classes and carry the prescribed text book(s) or material(s) as advised by the Course Faculty to the class.

Notices:

All notices concerning the course will be displayed on the HSS Notice Board.

Shamshad A. Khan
Instructor-in-Charge

Contact details

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