CHECKLIST FOR ADD/EDIT/DELETE EMPLOYEE

1. Verify that font style and size of the labels, as well as the text on each object, are clearly visible and that all controls are aligned
2. Verify that the module Add Employee contains First Name, Middle Name, Last Name, Employee Id, Photograph, Create Login Details User Name, Password, Confirm Password, Status and Save fields
3. Verify that the module Edit Personal Details contains Code – employee Id/No, Last Name, First Name, Middle Name, Nick Name, Nationality, Date of Birth, Other Id, Marital Status, Smoker, Gender, Driver's License Number, License Expiry Date, Military Service and Save fields
4. Verify that navigation between fields is successful using Tab
5. Verify that all the mandatory fields are marked * against the field
6. Verify that the dropdown mandatory field Status contains only 2 options: Enabled and Disabled
7. Verify that Male and Female are the only radio buttons options for Gender field
8. Verify that the dropdown Marital Status field contains only 3 options: Single, Married and Other
9. Verify that Save button is enabled when all mandatory fields are filled in for Add Employee section
10. Verify that Save button is enabled when all mandatory fields are filled in for Edit Personal Details section
11. Verify that Save button is disabled when First Name mandatory field isn't filled in for Add Employee section
12. Verify that Save button is disabled when Last Name mandatory field isn't filled in for Add Employee section
13. Verify that Save button is disabled when User Name mandatory field isn't filled in for Add Employee section and Create Login Details button is selected
14. Verify that Save button is disabled when Password mandatory field isn't filled in for Add Employee section and Create Login Details button is selected
15. Verify that Save button is disabled when Confirm Password mandatory field isn't filled in for Add Employee section and Create Login Details button is selected
16. Verify that Save button is disabled when Status mandatory field isn't filled in for Add Employee section and Create Login Details button is selected
17. Verify that Save button is disabled when First Name mandatory field isn't filled in for Edit Personal Details section
18. Verify that Save button is disabled when Last Name mandatory field isn't filled in for Edit Personal Details section
19. Verify that Delete button is disabled when there is no entry of employee selected
20. Verify that Delete button is enabled when one or more entries of employees are selected