

# Practice Submitting Assignment 0

- **First to learn how to create your submission follow the steps below:**
  - Open the file provided with this lab called [UsingIDLE-first-program.pdf](#)
  - Follow the 10 steps to create Python program `A0_XXXXXXX.py` and place it in the folder you created called `A0_XXXXXXX`.  
(Note that what you see on your computers may differ slightly from that what you see in [UsingIDLE-first-program.pdf](#))
  - Right-click on the `A0_XXXXXXX` folder and then select “Add to A0\_XXXXXXX.zip”.
    - This will create a zip file with the contents of the directory.
- **Then to submit (`A0_XXXXXXX.zip`) follow the steps below:**
  - Go to Brightspace [uottawa.brightspace.com](https://uottawa.brightspace.com)
  - On the left-hand side click on Assignments tab
  - Click on Assignment 0
  - Under “Submissions” you should see dashed rectangle labeled with “Drop files here, or click below!”
  - Drag and drop `A0_XXXXXXX.zip` there. You should now see `A0_XXXXXXX.zip` in that rectangle.
  - Scroll down and click on “Submit”.
  - You will see a pop-up saying “+Submitted successfully”. You will also receive a notification email.
  - You can submit more than once. Try it! The old submission will not be deleted.

# Identification

- The following information must be included at the beginning of each program in your future assignments. For example, in Assignment 1, your program `a1_xxxxxxx.py` must start with:

```
# Course:   IT1 1120
# Assignment number
# Family name, Given name
# Student number
```