

# Habib Ahmed

Industrial & Production Engineer

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🌐 in/habib-ahmed-aust



## Career Objective:

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As an Engineer, I always take all the challenges & problems as an opportunity. I utilize my analytical skills to plan, organize & implement all the projects and use my knowledge of managing projects, resources and man power in an effective and efficient manner.

## Working Experience:

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### 1. Executive Officer, HOV Foundation Bangladesh (From Nov 2019 to till now)

#### Job Responsibility

- Working with 03 project management life cycle
- Supporting in full project management, Project proposal writing, Budgeting, Event planning & management
- Discovering low cost vendors for program accessories
- Leading the organizational operational activity which consists of 50 professionals and more than 300 student volunteers.
- Key Contributing areas are – Project management, Program coordination, Operational Planning, Implementation planning, Coaching, and Mentoring volunteers

#### Achievements:

- HOV COVID Response: Covered 500+ families one-month food support with almost 15 lakhs taka in 15+ districts & in a structural way.
- Completed 6<sup>th</sup> Bangladesh Stockholm Junior Water Prize 2020 with WaterAid Bangladesh & Estex-BUET as key stakeholders.

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### 2. Senior Operations Engineer, Bitfountain Limited (From Jan 2019 to Oct 2019)

#### Job Responsibility

- Supported in the Supply Chain Management life cycle of Hararu Bangladesh
- Monitor & regular evaluation of vendors
- Monitor data management to keep accurate product, pricing and quality
- Key Contributing areas were – Retail Sourcing & Purchasing, Vendor Management, Logistics Management, Consumer Management, Cost management, negotiation

#### Achievements:

- Successfully build an online market place with 100+ retail vendors & 2000+ products.

### 3. Operations Engineer, Bitfountain Limited (From Jun 2018 to Dec 2018)

#### Job Responsibility

- Sourced, maintained & developed vendor for different retails items
- Vendor acquisition & negotiate for commission, quality and service
- Forecasted product requirements & update inventory
- Maintain and update all materials purchase database
- Purchase retail product according to specifications
- Worked closely with vendors and consumers to improve operations and reduce cost

#### Academic Qualification:






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- **Master of Business Administration (MBA) in Supply Chain Management** from Bangladesh University of Professionals with CGPA of 3.30 (Pursuing last semester)
- **B.Sc. in Industrial & Production Engineering** from Ahsanullah University of Science & Technology in 2018 with CGPA of 2.87
- **HSC in Science** from Dhaka Residential Model College in 2013 with GPA 5.00
- **SSC in Science** from Dhanmondi Govt. High School in 2011 with GPA 5.00






#### Professional Skills & Courses:

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##### Personal Skills

Creativity   
Communication   
Innovative   
Hard Working   
Negotiation 

##### Transferable Skills

Analytical   
Problem Solving   
Vendor management   
Leadership   
Team Work 

##### Software Skills

MS Office   
Minitab   
Solidworks   
Photoshop   
Illustrator 

- **Mastering in Excel for future leaders** (14 hours intensive workshop)
- **Facebook Marketing** organized by Storrea Limited (4 days long Training)

#### Language:

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Fluent in Bangla and English

#### Reference:

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