

Curriculum Vitae of

Rajib Roy

Contact Address: Green Homes; Flat No:- BS-501 (5th floor);

Road:- 25 No. Boro Bazar, Mymensingh.

Contact no: 01717-382894

Email: rajibmat50@gmail.com



OBJECTIVE

Being an enthusiastic I am aspiring to establish myself in a “Managerial,” position and by serving in an environment with absolute dedication, sincerity, honesty and perseverance.

CAREER SUMMARY

Total Year of Experience :7.8 Year(s)

1. Asst. Manager IE (December 3, 2018 - Continuing)
Saiham Knit Composite Ltd.
Company Location: Madhobpur, Habiganj, Sylhet.
Department: I E & PLANNING
2. Sr. Executive- IE (December 3, 2014 - December 2, 2018)
Saiham Knit Composite Ltd
Company Location: Madhobpur, Habiganj, Sylhet.
Department: I E & PLANNING
3. Industrial Engineer Officer (March 1, 2013 - December 1, 2014)
Aman Tex Ltd. (A sister concern of Aman Group)
Company Location: Boiragir Chala, Sree Pur, Gazipur.
Department: I E

JOB RESPONSIBILITY

- Specialized making on Operation Bulletin & Style Analysis.
- Line Balancing & Target Setup & Directly follow-up the production.
- Planning according to the factory capacity & shipment schedule.
- Increase productivity by extreme motivation and inspiration.
- Monitor the layout of equipment, materials, and work space to achieve maximum efficiency.
- Coordinate (fabric planning-cutting production-sample-store-merchandising).
- Style wise SAM and manpower allocation to ensure the optimum output.
- Involved in the recruitment and monitoring of new staff.
- Calculate and analyze the existing workload and review the machine list and prepare new machinery requirement for better productivity.
- Analysis manpower status and set standard man & machine ratio considering direct & indirect.
- Evaluate staff performance, ensure floor discipline, identify training needs and manage their career development.

SKILLS

- Operating System : Windows XP, Windows 2000, Windows 7, Windows 10.
- Application Software: MS Word, MS Excel, MS Power Point, Photoshop.

Language and Communication Skills:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Standard

EDUCATIONAL QUALIFICATIONS

Name of Exam.	Name of Institution	Group/ Subject	Division/ C.G.P.A	Passing Year
S.S.C	Collegiate School, Chittagong.	Science	First (77.60%)	2000
H.S.C	Chittagong Govt. City College, Chittagong.	Science	First (62.40%)	2002
B.Sc (Hons.) (4 Years)	Shahjalal Univeristy of Science & Technology, Sylhet.	Mathematics	B (3.22) (out of 4.00)	2007 (held on 2009)
M.S.	Shahjalal Univeristy of Science & Technology, Sylhet.	Mathematics	B ⁺ (3.43) (out of 4.00)	2008 (held on 2011)

PERSONAL DETAILS

Name : Rajib Roy
Father's Full Name : Santosh Kumar Roy
Mother's Full Name : Maya Rani Roy
Date of Birth : 24th April 1984
Nationality : Bangladeshi (By Birth)
Home District : Tangail
Religion : Hinduism
Gender : Male
Marital Status : Married
Height : 5' 6"
National ID No : 9196207174184
Permanent Address : Village : Baghil, P.O : Baghil
P.S : Tangail, District: Tangail, Bangladesh.
Present Address : Green Homes; Flat No:- BS-501 (5th floor);
Road:- 25 No. Boro Bazar, Mymensingh.

REFERENCE

Kazi Abdullah Sayeed Asst.General Manager IE & Planning Department. Aman Tex Ltd . Boiragirchala, Sreepur, Gazipur, Dhaka. Cell: 01926665217	Chamil Harshapriya General Manager IE & Planning Department. Saiham Knit Composite Ltd. Noyapara, Madhobpur , Habiganj, Sylhet. Cell: 01709319016
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DECLARATION

I hereby declare that all the details mentioned above are my own and true to the best of my knowledge.

Signature

(Rajib Roy)

