



Md. Abir Hossain
127, South Goran (2nd floor)
P. O+P. S-Khilgaon
Dhaka-1219
Contact no: 01712609916
E-mail: 017shamim@gmail.com

Objective:

A position in developmental, executive or administrative sector which is challenging, performance oriented and provide a working environment where I will prove myself.

Personal Proficiency:

- Self motivated, efficient, well organized, focused on team building and Leadership skills.
- Hard working, responsible, perfectionist, and goal achiever.

Personal Information

Father's Name	: Late Motiur Rahaman
Mother's Name	: Late Anwara Rahaman
Date of Birth	: 1 st January, 1984
Nationality	: Bangladeshi.
Sex	: Male.
Religion	: Islam.
Marital Status	: Single.
Blood Group	: O+
Mobile No.	: 01712609916
Permanent Address	: Village- Shekhar Nagar Post Office- Shekhar Nagar Police Station- Shirajdikhan District- Munshiganj

Language Proficiency:

- Bengali: Fluent in Writing, Reading & Speaking
- English: Fluent in Writing, Reading & Speaking

Educational Qualification:

CERTIFICATION/EXAM	INSTITUTION	PASSING YEAR	STATUS/RESULT
MBA	Jagannath University	2012	Management 3.35 out of 4
MBS	Jagannath University	2010	Management, 2 nd class
B. COM (HON'S)	Jagannath University	2008	Management, 2 nd class
HSC	Dhaka City College	2001	Commerce 1 st Division
SSC	Khilgaon Govt. High School	1999	Science, 1st Division

IT skills:

Excellent computer literacy in basic & business applications such as,

- MS Office (Microsoft Word, Microsoft Excel, Microsoft Access ,Power Point)
- Having appropriate efficiency in internet surfing
- Tally Software.

Working Experience:

1.Sharif & Co, Chartered Accountants (Professional Service Industry)

Sharif & Co.Isa Chartered Accountancy firm in Bangladesh established by **Mohammed Shariful Islam, ACA (ICAB), General Adviser of Max Group**. It runs its operation in Audit, Advisory and Taxation. By that time I was involved in several professional services, such as Developing internal Accounts maintenance support etc.

I was working as a ‘**Office Executive**’ from 1st July to 31st December 2013.

2.IFIC Bank Ltd (Banking Industry)

International Finance Investment and Commerce Bank Limited (IFIC Bank) are banking company incorporated in the People’s Republic of Bangladesh with limited liability. It was set up at the instance of the Government in 1976 as a joint venture between the Government of Bangladesh and sponsors in the private sector with the objective of working as a finance company within the country and setting up joint venture banks/financial institutions abroad. In 1983 when the Government allowed banks in the private sector, IFIC was converted into a full fledged commercial bank.

I was working as a “**Trainee Sales Executive**” in **IFIC Bank Ltd** from 3rd January 2013 to 30th May 2013.

References:

1. Mohammed Shariful Islam.ACA(ICAB)

General Adviser

Max Group.

Mobile-01714021201

E-mail-sharif@sharifandcompany.com

2. M.M. Moshir Rahman

Assistant Vice President

NRB Commercial Bank Limited

Mobile-01819247441

Certification

I, Md. Abir Hossain declares that the information provided in this CV is accurate and hereby authorize to undertake whatever inquiries they may consider reasonable and necessary in the course of the assessment process, in relation to such information or any other matter relating to my suitability for the position for which I have been nominated.

Signature

Date of Signing