

Date : Nov 2014

To,
Human Resources Dept.

Sub: Application for the post IT Manager

Respected Sir

My curriculum vitae (02 pages) are hereby attached for your consideration. I hope my experience and knowledge meets the standards of your expectation and awaits your response at the earliest. I believe that I have the capability to take respected responsible job for your company.

I have experience with 3 ERP solutions over 8 years. (Sage Accpac & CRM, Al-shamel Salsabel, BIS)

I have experience with 2 POS solutions, Hardware & Software over 6 years. (PAR and Raptor).

I have experience with Graphics & Web designing Experience with adobe cs6 Photoshop, illustrator & Dreamweaver, I have deep & details experience to handle Windows XP, Vista, Windows 7,8 professional/ Home edition/media center & Windows 2003 server. Windows 2000 Advance server & 2003 Exchange server & many more



Expert



Under Progress



Reference:

Mr. Abdullah Azrksh.	General Manager	GOLDENDALLA Kuwait	+965 99706473
Mr. Mohd. Fadel	Finance & Admin Manager	AGECO – Kuwait	+965 99940207

CARRER HISTORY

Resume of Jillur Rahman

Total Work Experience: 12 Years

PERSONAL DETAILS:

Date of Birth: January 02, 1980.

Marital Status: Married.

Mobile: (+965) 99846234, 97292161.

Visa Type: Transferable (18).





E-mail: jillur21@yahoo.com

LinkedIn : kw.linkedin.com/pub/jillur-rahman/52/778/181/



CAREER ASPIRATIONS:

Wish to be employed in a position suitable to my experience with scope to exercise highest technical skills as well as decision making. Willing to work in a team. Interested in **IT MANAGER, Creative Designer, or Network administrator** in mid / high level position with large multinational group/organization, leading to management responsibilities. Long term goal is a senior management position in Information Technology division.

Organization		AGECO Kuwait. Arab Group for Equipment Company	
Type	Service Company	Position	IT Head
Duration	Jan 2012 to Till Date	Location	Kuwait
Key Responsibility :			
<ul style="list-style-type: none"> IT Dept. Yearly Budget Prepare & Month wise analysis. Maintain Application HP Rack Server, Exchange Server, Remote & Host Server, and Data Server. 			
Organization		GOLDEN DALLA	
Type	Import, Export & Wholesaler	Position	IT Dept. In-charge
Duration	July 2009 to Jan 2012	Location	Sharq, Kuwait.
Key Responsibility :			
<ul style="list-style-type: none"> IT Dept. Yearly Budget Prepare & Month wise analysis. ERP Solution keeps alive & total user support. Disaster managing & Data Security Maintain 2 Application HP & DELL Server, 1 Exchange Server, Remote & Host Server, and Data Server. 5 Remote Location Connectivity Local & Global, Local network & 45 Desktop users support. 			
Organization		First Food Company (K.S.C.C.).	
Type	Food Hospitality	Position	IT Manager
Duration	June 2004 to July 2009	Location	Ardiya Industrial Area, Kuwait
Key Responsibility :			
<ul style="list-style-type: none"> IT Dept. Yearly Budget Prepare & Month wise analysis. ERP one stop services Solution & total user support. Maintain 3 Application Server, Data Server, NET Server 12 Remote Location Connectivity Local, Local network & 60+ Desktop user support. Food Cost Analysis & Mass production planning & Monitoring. 			
Organization		BSI Inspectorate Limited Member Of British Standard Institution	
Type	Quality & Standard Control	Position	IT Manager
Duration	Feb 2002 to June 2004	Location	Dhaka, Bangladesh.

Key Responsibility :

- IT Dept. Yearly Budget Prepare & Month wise analysis.
- Maintain Application HP Rack Server, Exchange Server, Remote & Host Server, and Data Server.
- Connectivity Local & Global, Local network & 100+ Desktop users support.

MAJOR KEY SKILLS IN PROFESSION :

- Windows 2003, 2008 Server Setup & Configuration
- Exchange Server 2003 Setup & Configuration.
- Zero to End, Rack & High End Server Hardware installation.
- Three E. R. P. System Implantation and working Experience (**BIS , Al-Shamel , SAGE ACCPAC & CRM**)
- IP Camera , VPN Network & Remote Desktop Support (Global)
- **Designing in Adobe Photoshop, Illustrator, Dreamweaver Experienced over 5 years**

MAJOR ACHIEVEMENTS IN PROFESSION :

- ❖ Install wireless network in 05 locations with more than 85 kilometres distance
- ❖ Develop Total Local Network setup over 250 computer users.
- ❖ Configure Network setup for Video Conference in Bangladesh Parliament
- ❖ Team work with setup Program for Bangladesh Airport Custom.

EDUCATIONAL QUALIFICATIONS:

INSTITUTION DEGREE CALENDAR YEAR	Department of CE, Ashanullah University Of Technology Dhaka, Bangladesh. Master of Science (M. SC.) degree majoring in Computer Science & Engineering Pass Year: 2003
INSTITUTION DEGREE CALENDAR YEAR	Department of CE, MIDAS University In Malaysia . Of 3 Years Advance DIPLOMA Flow To B.Sc. In Computer Engineering Session STARTING: 1997-1999 (Result published in 1999)

PROFESSIONAL QUALIFICATIONS:**PAR Certified Professional Engineer****Authority : PAR Tech Inc. USA****Achived At : Amman, Jordan**

Year Achived : 2004

**AWIZ Certified Professional Engineer (Network & Troubleshoot)**

Authority : AWIZ & HRS Technology Singapore

Achived At : Singapore

Year Achieved : 2006

**MCSE – Microsoft Certified Systems Engineer**

MC ID : 11332813

Authority: Microsoft Inc., USA**Achived At : Dhaka, Bangladesh****CCNA – Cisco Certified Network Associate****Authority:** CISCO Inc., UK**Achived At : Kuwait****SELF ASSESMENT & STRENGTHS:**

Effective listener and persuasive communicator, **A**bility to adapt communication to a variety of people and situations. **U**nderstanding of business and an aggressive desire to succeed in this environment. **D**ecision-maker, **E**ager to work long hours to see successful results. **E**njoy the challenge of making things happen.

LANGUAGES :)**English** (IELTS Band 5.5) and **Hindi & Arabic**

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(Eng.Jillur Rahman)

Date:



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print this unless you really need to!