**Md. Humayun Kabir**

H-27/B, R-1, Jahurul Islam City

Aftabnagar, Dhaka-1212

**Cell:** +8801686935342

**E-mail:** [kabir.ewu025@gmail.com](mailto:kabir.ewu025@gmail.com)

**OBJECTIVE:**

To work in a challenging and dynamic environment and to keep adding value to the organization that I represent and serve, while also concurrently upgrading my skills and knowledge.

**EDUCATION:**

* **Bachelor of Business Administration (B.B.A)**

East West University

Major in **Finance**

CGPA**: 3.90** out of 4.00 **(Summa cum Laude)**

Credits Earned: 123 out of 123

* **Higher Secondary School Certificate (H.S.C)**

Passing Year: 2009

Group: Science

GPA: **4.50** out of 5.00

Institution: Keshabpur College

Board: Jessore

* **Secondary School Certificate (S.S.C)**

Passing Year: 2007

Group: Science

GPA: **5.00** out of 5.00

Institution: Nengurahat High School

Board: Jessore

**WORK EXPERIENCE:**

* **June 2015 up to present:** Working as a **Junior Audit Officer** at City General Insurance Company Limited Bangladesh.
* **September 2013 to April 2015:** Worked as an Undergraduate Teaching Assistant in the Department of Business Administration in East West University
* **January 2012 to April 2013:** Teaching at National Ideal School

Teaching Mathematics and Science to the students of Class Eight to Ten

Conducted study tours and anchored school cultural programs

**ACHIEVEMENTS AND SCHOLARSHIPS:**

* East West University **Merit Scholarship** (100%) in Spring 2014 and Spring 2015
* East West University **Dean Scholarship** in Spring 2014 and Spring 2015
* Got The Daily **Prothom Alo Award** in 2007
* Got scholarship in Class V and VIII

**KEY SKILLS:**

* Self motivated, sincere and positive work attitude
* Experienced in creating and delivering multimedia presentations
* Adequate knowledge in Microsoft Office Tools
* Enriched communications which gives a strong leadership personality
* Able to shoulder responsibility under strict time constraint
* Enthusiastic to learn latest technology and new area of knowledge
* Fairly good at Bengali and English

**EXTRA- CURRICULAR ACTIVITIES:**

* Member of East West University Business club From 2012 to 2015
* Volunteer of East West University Career Counseling Center 2012 to 2015
* Volunteer of Orientation Programs in East West University since 2012 to 2015
* Member of East West University   Agro-Industrialization Club since 2013 to 2015
* Attended one day workshop on “**Dream Dare Do** by City bank Bangladesh ltd.**”**
* Seminar on Career Opportunities at Bangladesh Navy
* Seminar on **Youth Voice** (অভিজ্ঞতা ছাড়া চাকুরি নয়, কতটা যৌক্তিক?)
* Career Book session held by G. Sumdany Don in Prothom Alo in 2014
* A Motivational Session of **"Inspire 1 Million"** by Sabirul Islam
* One day workshop on **“Lead Your Team”** by Tanim Ahmed at East West University

**SPECIAL INTEREST:**

* Enthusiastic in reading spy-thriller series by Qazi Anwar Hussain and Daniel Silva
* Sports: cricket and indoor games such as carom

**PERSONAL INFORMATION:**

Mother’s name : Akida Khatun

Father’s name : Abdul Mazid Sheak

Permanent Address : Village- Ratandia, P.O- Nengurahat, P.S- Manirampur, District- Jessore

Date of birth : 25th December 1992

**REFERENCES:**

1. Prof. Dr. Tanbir Ahmed Chowdhury

Dean, Faculty of Business and Economics

Chairperson, Department of BA

East West University

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2. Maruf Rahman Maxim

Lecturer and Assistant Proctor

Department of Business Administration

East West University

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Md. Humayun Kabir Date: June 25, 2015