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| **Mohammad Abul Asad** |
| Address**:** 5/A West Chowdhury Para D.I.T Road,Dhaka-1219 P.O.-Khilgaon **:** (1219),Dist **:**Dhaka  Office Phone **:** 01955556105  Mobile **:** **01726106574 ,01684997725** **E-mail** **:** **[asaddkh@gmail.com](mailto:asaddkh@gmail.com)**    **Career Objective:** |



To work in an environment where there is an opportunity of self-assessment and improvement in both individual and group based jobs that frequently faces various critical challenges and serves the community with individual skills.

**Career Summary:**

To serve the employer with utmost sincerity, to work hard to reach better positions, to use the knowledge acquired for the betterment for the organization.

**Special Qualification:**

Skill in Ms Word, Excel, Access, Power point and Microsoft based operating system.

**Employment History:**

**Total Year of Experience :** **04 ( Four Years)**

**1.Company**: **Epeeist Accessories**

* **Designation:** Sample Collector &Sales executive.
* **Duration:** 1st July 2013 to 30th November2013.
* **Duties& Responsibilities:** Collecting Samples Make product delivered & satisfied them.

**2.Company: Banglalink**

* **Designation**: Customer Care Representative (CCR)
* **Duration:** 16th, February 2014 to 31st December 2014.
* **Duties& Responsibilities:** BANGLALINK CUSTOMER SERVICE PROVIDER

**3.Company: Globe Pharmaceuticals Group of Companies ltd**.

* **Designation:** **Marketing Executive**. (**Globe Biscuits & dairy milk).(FMCG**).
* **Duration:** 05th, January2015, to Till now.

**Duties& Responsibilities:**

* To monitor and follow up assigned sales team (ASM, SR, TSO) in terms of Tour Schedule, Sales Target and Actual day wise sales, SKU lifting etc.
* To do better communication with distributor for achieving company sales.

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To co-ordinate with ASM/RSM/Asset. Sales Managers/ Dy. Sales Manager/Sales Manager to make bridge among distributor, field force & managementt to achieve sales target.

* To report to GM(S&M)/AGM(S&M) as when require.
* To meet with the director sales and marketing & chairman twice in a month with
* findings weakness of , development of field activities along with individual team report.
* To visit any weak area & to work with ASM/SR/TSO as & when necessary half or full day to know the market situation practically.
* Outdoor visit as per direction of AGM/GM and discuss with distributor on behalf of head office representative for lifting products and to report accordingly.

**Academic Qualification:**

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| **Exam Title** | **Concentration/ Major** | **Institute** | **Result** | **Board/ University** | **Pas. Year** | **Duration** |
| M.B.S. | Accounting | Dhaka College | Second Class, **Marks: 46%** | National University | 2009 | Two years |
| B.B.S.  (pass) | B.Com | Dhaka City College | Second Class, **Marks: 52%** | National University | 2007 | Three years |
| H.S.C. | Business Studies | CODA | CGPA:2.40 out of 5 | Dhaka Board | 2003 | Two years |
| S.S.C. | Business Studies | Khilgaon Govt. High School. | CGPA:3.38 out of 5 | Dhaka Board | 2001 | Ten years |

**Training Summary:**

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| **Training Title** | **Topic** | **Institute** | **Country** | **Location** | **Year** | **Duration** |
| Computer Office Application | National Skill Standrad Basic Course. | Bangladesh Tecnical Education Board | Bangladesh | Dhaka | 2012 | 6 Month |

**Career and Application Information:**

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| * Looking For | | | | **:**Mid Level Job | | |
| * Available For | | | | **:**  Full Time | | |
| * Present Salary | | | | **:** Tk.17000 | | |
| * Expected Salary | | | | **:** Tk.25000 | | |
| * Preferred Job Category | | | | **:**MIS/R&D/Marketing/Sales/Operation | | |
| * Preferred District | | | | **:** Dhaka. | | |
| * Preferred Organization Types | | | | :Manufacturing(FMCG),Advertising,Agency, Garments(Woven/Apparel/Knitting),Food(Packaged)/Beverage &Tobacco | | |
| **Language Proficiency:** |  |  |  | | | | |
|  | **Language** | | **Reading** | | **Writing** | **Speaking** |  |
|  | Bangla | | High | | High | High |  |
|  | English | | High | | Medium | Medium |  |
|  | Hindi | | Low | | Low | High |  |

**Personal Details:**

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| * Father's Name | **:** Mohammad Abdul Matin |
| * Mother's Name | **:**  Noorunnahar Noori |
| * Date of Birth | **:** October 25th, 1985 |
| * Gender | **:** Male |
| * Marital Status | **:** Married |
| * Nationality | **:** Bangladeshi |
| * National Id No. | **:**  2693623786755 |
| * Religion | **:** Islam |
| * Permanent & PresentAddress | **:** 5/A West Chowdhury Para D.I.T Road,Dhaka-1219  P.O.-Khilgaon **:** (1219), Dist **:**Dhaka  . |
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| **References:** | **Reference: 01** | **Reference: 02** |
| Name | **Md.Saiful Islam** | **Kamrul Islam** |
| Organization | Globe Biscuits & Dairy Milk Ltd. | Globe Biscuits & Dairy Milk Ltd. |
| Designation | General Manager **(Sales & Marketing)** | Asst. Manager **(Admin)** |
| Address | House # 3/Ka(New), Level # 4, Tejgaon I/A, Dhaka. | House # 3/Ka(New), Level # 4, Tejgaon I/A, Dhaka. |
| Mobile | 01966663900 | 01966663908 |
| E-Mail | saiful\_niru71@yahoo.com | kamrul\_gfn@yahoo.com |
| Relation | Professional | Professional |

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| I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me , my qualifications and my experience. I understand that any willful misstatement described herein will lead to my disqualification for the post .    With the best regards .  **scan0005**  19th Dec 2016    ***(Mohammad Abul Asad)***  Signature & Date |