**RESUME OF**

**M D. A L – A M I N**

**Cell No: 01680144172**

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| **CAREER SUMMARY** | | | | | |
| Building up an excellent career in RMG Sector, Where I can lead with a strong sense of responsibility, efficiency and willing to learn. | | | | | |
| **EMPLOYMENT HISTORY (5 YEARS EXPERIENCE)** | | | | | |
| **Merchandiser (knit & woven) (August 1, 2013- Continue )**  **Aries corporation**  Road – 22, House -B/140 (3rd Floor), New D.O.H.S Mohakhali,  **Duties/Responsibilities:**  -- Correspondence with Buyer & Factory.  -- follow up timely shipment of goods  -- different shade approval proceeding to the factory  -- Sample development  -- Sample order follow-up.  -- Lab dip follow  -- To follow-up production report during production. | | | | | |
| **Asst. Merchandiser(Woven**)**(May 1, 2012 –July 20, 2013)**  **Pinaki Group**  Tongi, Gazipur, Dhaka **Duties/Responsibilities:**  -- Correspondence with Buyer & Supplier.  -- Consumption (Shirt, T-Shirt)  -- Costing  -- Sample development  -- Sample order follow-up.  -- Collect the inventory from the store & arrange the shortage from supplier.  -- To make Performa invoice for the respective order.  -- To follow-up production report during production.  **Trainee. Merchandiser(Woven)  (January 5, 2011 – Aril 20, 2012)**  **Pinaki Group**  Tongi, Gazipur, Dhaka **Duties/Responsibilities:** 1.Make Trims card, Check list, Make packing list,  2.Sample follow-up and Production Follow-Up 3.Helps to Sr. Merchandiser | | | | | |
| **ACADEMIC HISTORY** | | | | | |
| **Passing year**  2012  2006  2004 | **Name of Course**  B.A (Hons.)AMM  Merchandising  H.S.C (Business Studies)  S.S.C (Science ) | | **Name of Institute, City**  Shanto Mariam University of Creative Technology  Sherpur Govt. Collage  Indilpur A.M High School | **Final Result**  3.48  3.70  2.94 | **Broad**  Dhaka  Dhaka  Dhaka |
| **INTERNSHIP** | | | | | |
| 1. From 09/09/2010 up to 01/01/2011  Production Department on Beximco Garment Ltd.  **Beximco Group**  Beximco Industrial Park  Sarabo Kasimpur, Gazipur | | | | | |
| **SPECIALIZATION BY INTERNSHIP** | | | | | |
| **Fields of Specialization**  • Knowledge of knit/ Woven fabrics  • Store Keeper/Manager • Quality Control/Inspect • Production • Dyeing/ Washing/ Embroidery  • Commercial/Purchase • Bottom/ Shirt process layout, • Cutting/ Sewing/ Finishing/ Work study etc. | | | | | |
| **LANGUAGE PROFICIENCY** | | | | | |
| Fluently writing, Reading, Speaking and Listening. Bangle and English | | | | | |
| **COMPUTER LITERACY** | | | | | |
| Office Word  Internet Excess  Microsoft Excel  Power Point  Skype talk to buyer | | | | | |
| **PERSONAL DETAIL** | | | | | |
| Name  Father's Name  Mother's Name  Date of Birth  Gender  Marital Status  Nationality  Religion  Present Address  Permanent Address  Current Location  Mobile  Office Mobile  Email  Alternate Email | | : Md. Al-Amin  : Late. Amzad Ali  : Ambia Khatun  : January 01, 1988  : Male  : Unmarried  : Bangladeshi  : Islam  : Shahinbag, Tejgaon, Mohakhali Dhaka.  : Vill: Kararpara, Post: Bazid Khila, P.S-:Sribordi, Dis: Sherpur  : Mohakhali  : 01718534292  : **01680144172**  : merchandiser02@ariescorporation.com  : alamin199bd@gmail.com | | | |

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| **REFERENCE** | | |
| Name  Organization  Designation  Address  Mobile  Email  Relation | **Reference : 1**  **:** Mr Farruque M. Masud  **:** Shanto-Mariam University of Creative Technology  : Head of Department (AMM)  : House: 13Road:17, Sector: 13, Uttara, Dhaka-1230, Bangladesh  : 01911317397  : mmasud315@yahoo.com  : Academic | **Reference : 2**  Md. Qamrul Hasan  Pinaki Group  DGM (Compliance & Admin)  Plot No-09, Block-C, Tongi Industrial Area, Tongi, Gazipur, Bangladesh  01678170884  admin03@pinakigroup.com  Professional |